



Republic of the Philippines
Province of Romblon
MUNICIPALITY OF SANTA FE
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OFFICE OF THE MAYOR

NOTICE TO PROCEED

April 7, 2025

JYG AND SON'S TRADING

Poblacion, Santa Fe, Romblon

Dear Sir/Madam:

The attached Purchase Order having been approved, notice is hereby given to **JYG AND SON'S TRADING** – *Poblacion, Santa Fe, Romblon*, that the supply & delivery of materials may commence for the **Improvement of Municipal Building – Phase IV** within 30 working days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipal Government of Santa Fe, Romblon.

Very truly yours,



ELSIE D. VISCA

Municipal Mayor
(Head of the Procuring Entity)

CONFORME:

JYG AND SON'S TRADING

Poblacion, Santa Fe, Romblon

Date: _____