

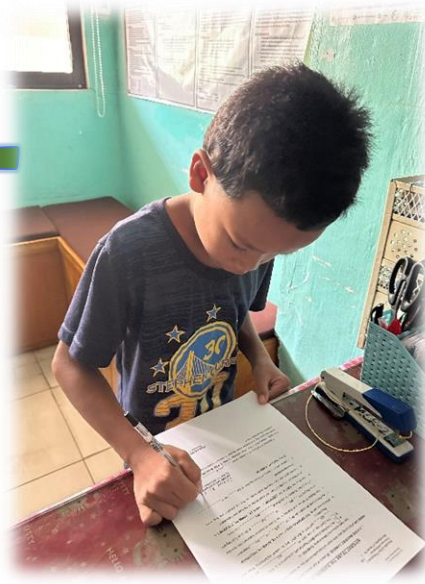
# ACCOMPLISHMENT REPORT 2024

LOCAL

CIVIL

REGISTRY

OFFICE



# ACCOMPLISHMENT REPORT 2024



## LOCAL CIVIL REGISTRY OFFICE

The Local Civil Registry Office of Santa Fe, Rombon is consistently committed and steadfast through the years in rendering civil registration services. We make sure that the implementation of the civil registry plans and programs are efficiently and effectively delivered for the welfare of the constituents. We feel very fortunate for we were able to connect with different kinds of people, listen and talk to them, empathize with them and provide solutions to the problems in their civil registry documents.

Aside from genuinely performing the regular duties which include the implementing civil registration laws (RA 3753), the clerical error law (RA 9048 and RA 10172) and dealing with other various civil registry concerns of every client, this office also takes pride for faithfully performing its advocacy programs. This year we were able to accomplish the following:

### A. REGISTRATION OF VITAL EVENTS

#### 1. BIRTHS

Timely Registered	-	43
Delayed Registered	-	417
* Regular	-	230
*BRAP	-	187



#### 2. MARRIAGES

Timely Registered	-	52
Delayed Registered	-	5

#### 3. DEATHS

Timely Registered	-	81
Delayed Registered	-	3



#### 4. LEGAL INSTRUMENTS

* AUSF (Affidavit to Use the Surname of the Father)	-	70
* Affidavit of Legitimation	-	18
* Affidavit of Paternity/ Affidavit of Acknowledgment	-	10



STATEMENT

## 5. APPLICATION FOR MARRIAGE LICENSE

Regular -	29 couples
Kasalang Bayan -	<u>17 couples</u>
TOTAL	<u>46 couples</u>

## B. QUASI-JUDICIAL FUNCTIONS

The city/municipal registrar in the Philippines has quasi-judicial functions which includes the power to act on correction of clerical error and change of first name (RA 9048) and correction of error in sex and in the day and month in the date of birth (RA 10172). For CY 2024, LCRO Santa Fe received and processed the following petitions:

### 1. RA 9048

- Correction of Clerical Error	26
- Change of First Name	2

### 2. RA 10172

- Correction of Sex	2
- Correction in the Date of Birth (Day/Month)	2

## C. CIVIL REGISTRY DOCUMENTS ANNOTATED

These documents are being annotated to reflect, correct or update changes affected by:

a. Court Decrees	-	2
b. Supplemental Report	-	2
c. RA 9048		
- Correction of Clerical Error	-	28
- Change of First Name	-	2
d. RA 10172		
- Correction of Sex	-	2
- Correction of Date of Birth	-	3



# ACCOMPLISHMENT REPORT 2024



## D. BATCH REQUEST SYSTEM (BREQS)

	No. of Copies Requested
1. Birth	468
2. Marriage	74
3. Death	5
4. Marriage	<u>66</u>
TOTAL	<u>613</u>

Service Fee collected by the LGU out of the Six Hundred Thirteen (613) copies of SECPA document was Sixty Three Thousand Six Hundred Seventy Two Pesos (P63,672.00)

## E. CIVIL REGISTRATION ACTIVITIES CONDUCTED

### 1. Civil Registration Month



Hanging of Streamer

## 2. Mobile Birth Registration in 11 Barangays



Residents of Brgy. Agmanic actively participated in Mobile Birth Registration



# ACCOMPLISHMENT REPORT 2024



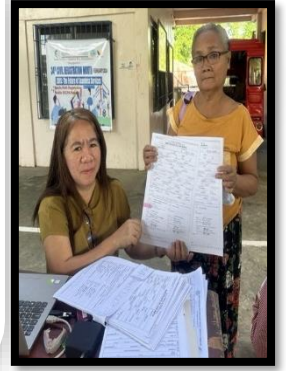
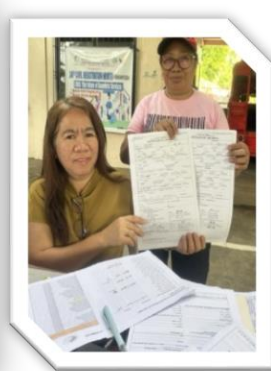
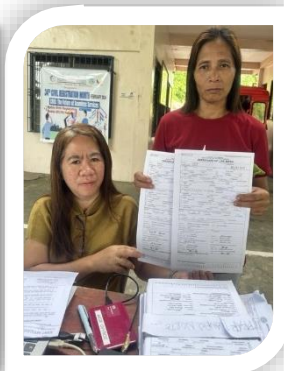
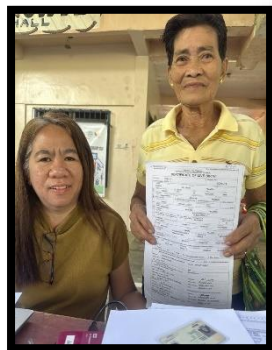
Canyayo residents availing Mobile Birth Registration



# ACCOMPLISHMENT REPORT 2024



BRAP Beneficiaries availing Mobile BRAP Registration



Previous Year (2023) BRAP Beneficiaries claimed their registered Certificates of Live Birth

# ACCOMPLISHMENT REPORT 2024



Residents of Brgy. Guinbirayan queued to avail civil registration services such as BREQS, mobile registration consultation and mobile birth registration



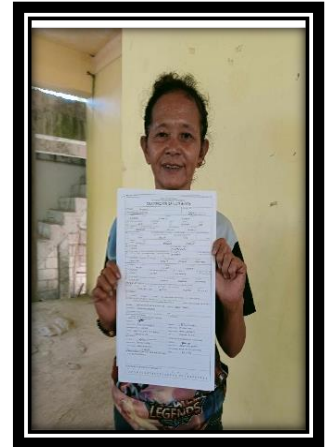
BRAP Beneficiaries: Senior Citizen, Octogenarian, PWD and Fisherman



Picture taken with Ms. Maria Cristina M. Uy, Registration Officer II from PSA Romblon



# ACCOMPLISHMENT REPORT 2024



Residents of Brgy. Danao Sur availed the Mobile Birth Registration



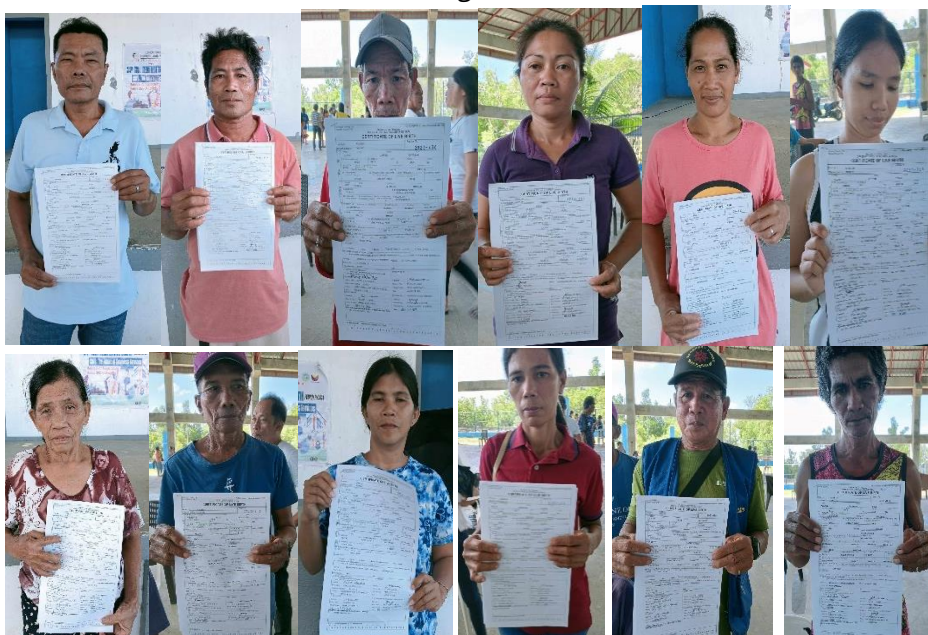
# ACCOMPLISHMENT REPORT 2024



*Mobile Registration activities in barangay Guintigbasan*



*BRAP beneficiaries claimed their registered Certificates of Live Birth*



# ACCOMPLISHMENT REPORT 2024



Residents of Brgy. Magsaysay availed the services of LRCO Mobile Birth Registration

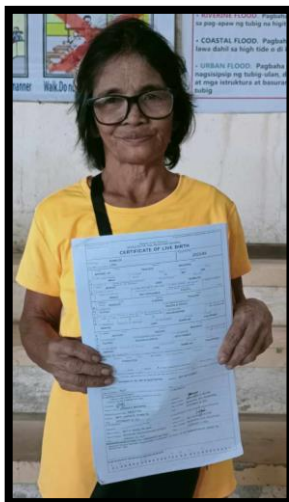


*Happy faces of registered BRAP beneficiaries. Finally, they got their copy of the document.*

# ACCOMPLISHMENT REPORT 2024



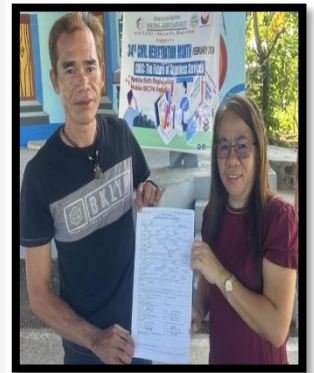
Scenes during the mobile registration in Brgy. Mat-i



# ACCOMPLISHMENT REPORT 2024



## Mobile Registration Activities



## In Barangay Pandan



# ACCOMPLISHMENT REPORT 2024

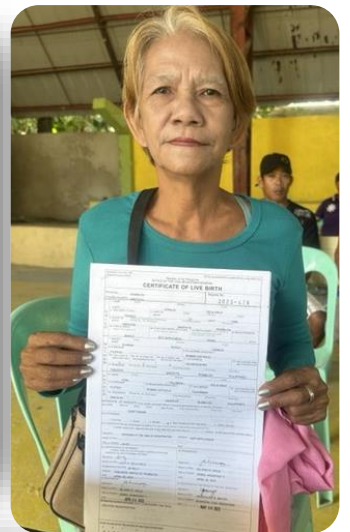
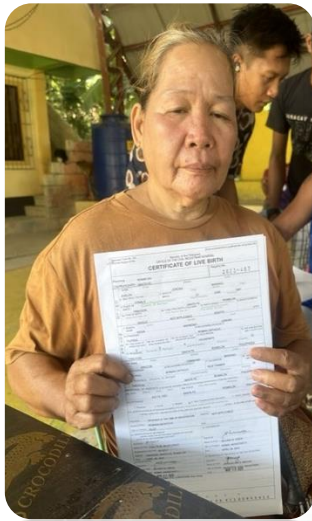


Barangay Poblacion mobile registration activities

# ACCOMPLISHMENT REPORT 2024



Mobile Registration in Barangay Tabugon



# ACCOMPLISHMENT REPORT 2024



## 2. AWARDING OF PSA BIRTH CERTIFICATES TO BRAP BENEFICIARIES

a. March 26, 2024 SB Session Hall (PM) – 30 BRAP beneficiaries  
From Brgy. Agmanic, Canyon, Magsaysay, Pandan, Poblacion and Tabugon

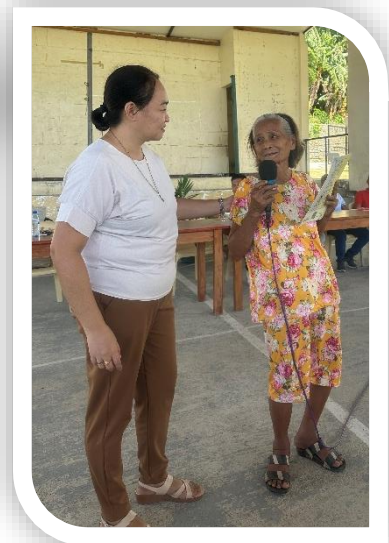




# ACCOMPLISHMENT REPORT 2024



b. March 26, 2024 AM Guinbirayan Plaza (AM) – 156 BRAP beneficiaries  
From Brgy. Guinbirayan, Guintigbasan, Danao Sur and Danao Norte

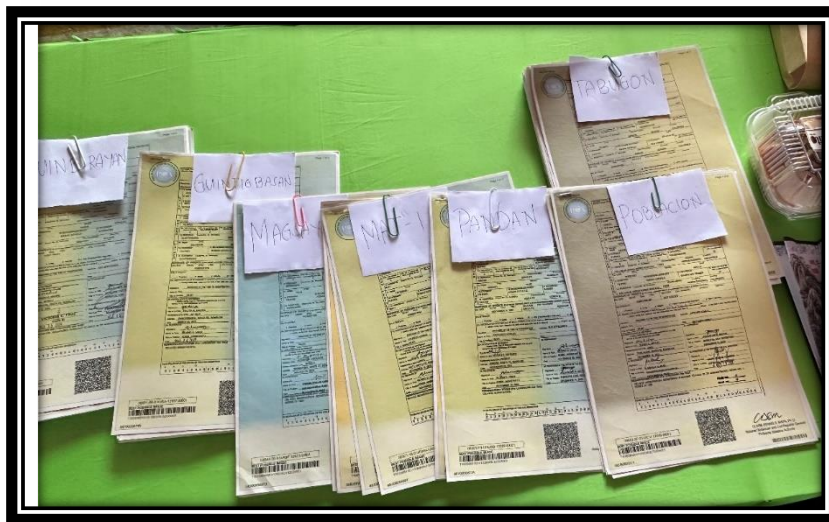


# ACCOMPLISHMENT REPORT 2024



c. August 20, 2024 – Santa Fe Covered Court

Awarding of PSA Birth Certificates to 168 BRAP beneficiaries



# ACCOMPLISHMENT REPORT 2024



Other BRAP beneficiaries received their PSA Birth Certificates at the Local Civil Registry Office

### 3. INFORMATION DISSEMINATION CAMPAIGN with PUNONG BARANGAY & BRGY. SECRETARIES



# ACCOMPLISHMENT REPORT 2024



## 4. KASALANG BAYAN - November 6, 2024 held at SB Session Hall



HON. ELSIE D. VISCA solemnized the Kasalang Bayan 2024

# ACCOMPLISHMENT REPORT 2024



Seventeen (17) courageous couples promised to each other and say “I DO”





*Mr. Bobby Natal, special guest from the Philippine Statistics Authority (PSA) attended the event and emphasized the importance of marriage*

*Meanwhile, Ms. Jacqueline B. Mayor, explained that they will continue to intensify the programs and activities which will benefit the constituents in the municipality. She also thanked the Municipal Mayor as well as the members of the legislative for their untiring support and their approval in giving funds for civil registration activities.*



*The event was hosted by the ever dynamic MDRMO of LGU Santa Fe, Mr. Henry F. Malunes*

# ACCOMPLISHMENT REPORT 2024



Freebies given to the couples during the Kasalang Bayan



# ACCOMPLISHMENT REPORT 2024



The Municipal Government of Santa Fe sponsored the food, cake and wine for the couple to experienced the joy and excitement of a typical Filipino wedding setting





# ACCOMPLISHMENT REPORT 2024



*Sumptuous foods for the newly-weds and ninongs and ninangs*



# ACCOMPLISHMENT REPORT 2024



## Other scenes during the Kasalang Bayan



## F. SEMINARS AND TRAININGS ATTENDED



Admin. Asst. II Silvino G. Visca attended training on PhilCRIS Training with PSOC Updates on February 15, 2024 at PSA District Field Office, Odiongan, Romblon



# ACCOMPLISHMENT REPORT 2024



*Attended the PACR National Convention and Congress of Civil Registry Personnel and Implementing Partners in Civil Registration on March 4-8, 2024 at Ilocos Norte Centennial Arena, Laoag City, Ilocos Norte*



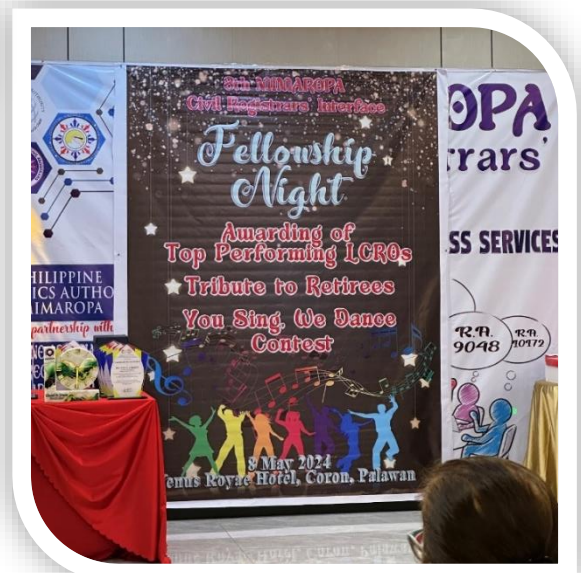
*Sen. Imee Marcos as the Keynote Speaker during the National Convention*



Attended the 8<sup>th</sup> MIMAROPA Civil Registrar's Interface At Venus Royale Hotel, Coron, Palawan of May 7-9, 2024



Received the award as the Most Outstanding Local Civil Registry Office in the Province of Romblon

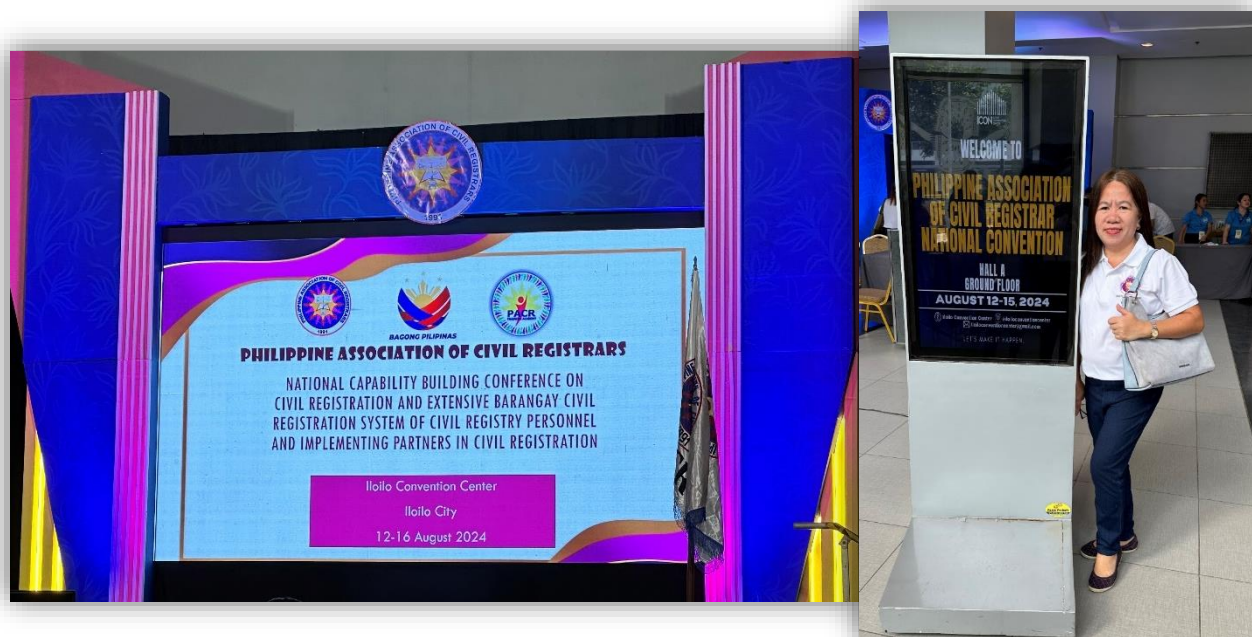


# ACCOMPLISHMENT REPORT 2024



*2<sup>nd</sup> Quarter PSA-LCRO Consultative Meeting at PSA District Field Office, Odiongan, Romblon on June 18, 2024*

# ACCOMPLISHMENT REPORT 2024



*Attended the PACR National Capability Building Conference on August 12-16, 2024 at Iloilo Convention Center, Mandurriao, Iloilo City*



*Fourth Quarter PSA=LCRO Meeting on December 4, 2024 at Melberto's Place, Looc, Romblon*



# ACCOMPLISHMENT REPORT 2024



## G.LGU ACTIVITIES PARTICIPATED



Arbor Day – Tree Planting at Nicmo Farm



Mangrove Planting at Guintigbasan, Santa Fe Romblon



LGU Santa Fe Capability Building of Officials and Employees held at Casa Pilar, Boracay, Malay, Aklan on October 7-10, 2024

*Year-End Performance Assessment and Team Building Activity at Nicmo Farm on December 13, 2024*





# ACCOMPLISHMENT REPORT 2024

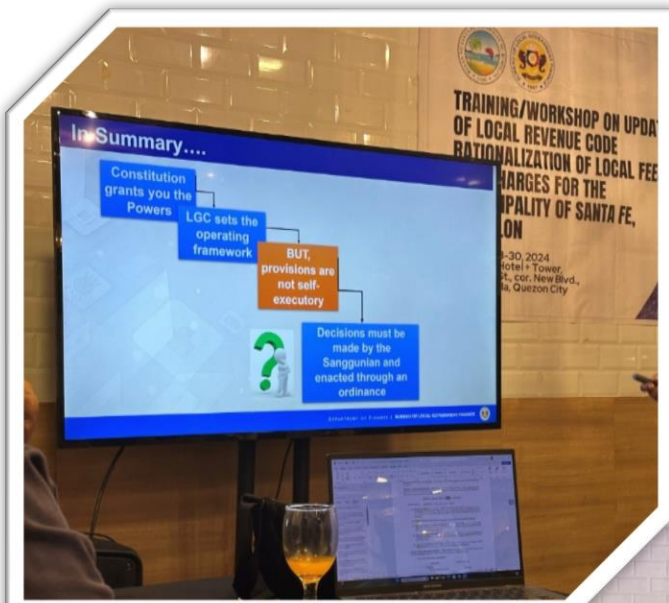


## H. OTHER TRAININGS/ SEMINARS ATTENDED



*Attended the National Summit on Government Procurement on April 29-30, 2024 at Iloilo Convention Center, MAndurriao, Iloilo City*

# ACCOMPLISHMENT REPORT 2024



*Training Workshop on Updating of Local Revenue Code Rationalization of Local Fees and Charges for the Municipality of Santa Fe, Romblon on August 28-30, 2024 at Madison Hotel & Tower, New Manila, Quezon City*



# ACCOMPLISHMENT REPORT 2024



*Training on Essential Skills in Project Procurement and Management Contract at GPPB-TSO Building, UP Diliman, Quezon City on November 12-15, 2024*



# ACCOMPLISHMENT REPORT 2024



*BAC (Bids and Awards Committee) Year-End Assessment and Evaluation of Projects on Decembe 4-5, 2025 at San Jose, Romblon*



# ACCOMPLISHMENT REPORT 2024



## LCRO STAFF IN ACTION



# ACCOMPLISHMENT REPORT 2024

