

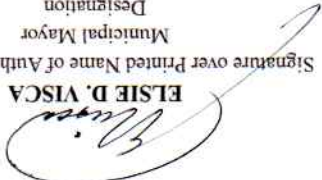
**PURCHASE ORDER**  
Municipal Government of Santa Fe, Romblon

<b>Supplier :</b> WAAL SUPPLIES AND CONSUMER GOODS TRADING	<b>P.O. No. :</b> 2024-06-0068 (Lot 1)
<b>Address :</b> Odlongan, Romblon	<b>Date :</b> June 3, 2024
<b>TIN :</b>	<b>Mode of Procurement :</b> Public Bidding
	<b>PR No./s :</b> 2024-01-0016 / January 12, 2024

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery :</b> Municipal Hall - Poblacion, Santa Fe, Romblon	<b>Delivery Term :</b> Municipal Hall
<b>Date of Delivery :</b> Within 30 Working Days after the Receipt of N/P	<b>Payment Term :</b> Check

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2024-0875-1021	pcs.	ADAPTOR	2	60.00	120.00
2024-0876-1021	roll	ADHESIVE TAPE, doubled sided tape, 24m	9	45.00	405.00
2024-0877-1021	roll	ADHESIVE TAPE, doubled sided tape, 48m	10	55.00	550.00
2024-0878-1021	can	AIR FRESHENER, spray, 320ml, lemon scent	8	285.00	2,280.00
2024-0879-1021	bottle	ALCOHOL, 70% 500ml	8	98.00	784.00
2024-0880-1021	box	BALLPEN, 0.5 ballpoint, smooth, black, 12s	20	108.00	216.00
2024-0881-1021	pack	BATTERY, rechargeable size AA (2pcs. per pack) 1.5 volts, 3,000mah	27	50.00	1,350.00
2024-0882-1021	pack	BATTERY, rechargeable size AAA (2pcs. per pack)	1	40.00	40.00
2024-0883-1021	pcs.	BROWN ENVELOPE, long ordinary (legal size)	249	9.00	2,241.00
2024-0884-1021	pack	DETERGENT POWDER, all purpose, 1kg	3	99.00	297.00
2024-0885-1021	bottle	DISHWASHING LIQUID, antibac, 1 liter	4	150.00	600.00
2024-0886-1021	can	DISINFECTANT SPRAY, aerosol, 400g (min)	6	85.00	510.00
2024-0887-1021	pcs.	EXTENSION WIRE, heavy duty 10m, 4 gang	3	200.00	600.00
2024-0888-1021	dozen	FABRIC CONDITIONER, antibac, 25ml sachet	3	95.00	285.00
2024-0889-1021	box	FACE MASK, disposable, 3 ply with earloop, 50's, black	1	100.00	100.00
2024-0890-1021	can	INSECTICIDE, aerosol spray, 500ml	6	135.00	810.00
2024-0891-1021	bottle	LIQUID HAND SANITIZER, 500ml	2	185.00	370.00
2024-0892-1021	box	MALING ENVELOPE, white, long #10	1	400.00	400.00
2024-0893-1021	box	MARKER, permanent, felt tip, bullet type, black	1	360.00	360.00
2024-0894-1021	bottle	MULTI GLASS CLEANER spray, 500ml	4	145.00	580.00
2024-0895-1021	ream	PAPER, MULTICOPY, 80gsm (A4 size)	110	230.00	25,300.00
2024-0896-1021	ream	PAPER, MULTICOPY, 80gsm (legal size)	10	220.00	2,200.00
2024-0897-1021	ream	PAPER, MULTICOPY, 80gsm (letter size)	10	210.00	2,100.00
2024-0898-1021	box	PENCIL, lead with Eraser No.2	10	100.00	1,000.00
2024-0899-1021	pack	PHOTO PAPER, glossy, A4 size, 10 sheets per pack	4	165.00	660.00
2024-0900-1021	pcs.	SCISSOR, symmetrical/asymmetrical	2	65.00	130.00
2024-0901-1021	pcs.	SIGN PEN, black	150	28.00	4,200.00
2024-0902-1021	pc.	STAPLER, standard type	1	185.00	185.00
2024-0903-1021	roll	TAPE, TRANSPARENT 24m	12	45.00	540.00
2024-0904-1021	roll	TAPE, TRANSPARENT 48m	6	60.00	360.00
2024-0905-1021	bottle	TOILET BOWL CLEANER	6	165.00	825.00
2024-0906-1021	pack	TOILET TISSUE PAPER, 2 ply, 100% recycled	4	125.00	500.00
2024-0907-1021	roll	TRASH BAG, size XL	3	85.00	255.00
2024-0908-1021	bottle	UNIVERSAL INK, for Printer (Black)	40	65.00	2,600.00
2024-0909-1021	pack	VELLUM BOARD, long white, 10 sheets per pack	6	60.00	360.00
2024-0910-1021	pack	VELLUM BOARD, A4 white, 10 sheets per pack	5	55.00	275.00
2024-0911-1021	pc.	WASTE BASKET, non-rigid plastic	1	285.00	285.00
<b>(Total Amount in Words):</b>					<b>FIFTY FOUR THOUSAND SIX HUNDRED SEVENTY THREE PESOS</b>
					<b>54,673.00</b>

<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p>	
<p>Conforme:</p>	
<p><b>WAJ SUPPLIES AND CONSUMER GOODS TRADING</b></p> <p>Signature over Printed Name of Supplier</p> <p>_____</p> <p>Date</p>	<p>Signature over Printed Name of Authorized Official</p> <p><b>ELSIE D. VISCA</b></p> <p>Municipal Mayor</p> <p>Designation</p> 
<p>Very truly yours.</p>	
<p>(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)</p>	
<p>Approved per Sanggunian Resolution No.: _____</p>	
<p>Certified Correct:</p>	
<p>N/A</p>	
<p>Secretary to the Sanggunian</p>	
<p>_____</p>	
<p>Date</p>	

**PURCHASE ORDER**  
Municipal Government of Santa Fe, Romblon

**Supplier :** WAJ SUPPLIES AND CONSUMER GOODS TRADING  
**Address :** Odiongana, Romblon  
**TIN :** \_\_\_\_\_  
 Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

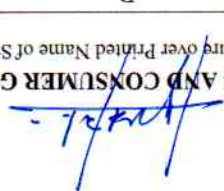
**Place of Delivery :** Municipal Hall - Poblacion, Santa Fe, Romblon  
**Date of Delivery :** Within 30 Working Days after the Receipt of N/P  
**Delivery Term :** Municipal Hall  
**Payment Term :** Check

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2024-0912-1011	cans	AIR FRESHENER, aerosol spray, lemon, 320ml	6	285.00	1,710.00
2024-0913-1011	bottles	ISOPROPYL ALCOHOL with moisturizer, 500ml	12	100.00	1,159.20
2024-0914-1011	boxes	BALLPOINT PEN, black, 0.5/0.7mm writing thickness, 1/2box	2	108.00	216.00
2024-0915-1011	pack	BATTERY, AAA, zero added mercury & cadmium, 4	1	60.00	60.00
2024-0916-1011	pack	BATTERY, AA, zero added mercury & cadmium, 4	1	70.00	70.00
2024-0917-1011	reams	BOND PAPER, A4, subs.20, 70gsm	170	195.00	33,150.00
2024-0918-1011	reams	BOND PAPER, legal, subs.20, 70gsm	50	210.00	10,500.00
2024-0919-1011	cart	CANON INK CARTRIDGE, CL-811 (color)	2	1,850.00	3,700.00
2024-0920-1011	cart	CANON INK CARTRIDGE, PG-810 (black)	4	1,850.00	7,400.00
2024-0921-1011	boxes	CLIP, backfold, 1"	3	84.00	252.00
2024-0922-1011	boxes	CLIP, backfold, 2"	6	98.00	588.00
2024-0923-1011	piece	CLIPBOARD, A4, brown, wooden	1	80.00	80.00
2024-0924-1011	piece	CLIPBOARD, legal, brown, wooden	1	85.00	85.00
2024-0925-1011	pieces	CORRECTION TAPE, 5mmx12m	12	38.00	456.00
2024-0926-1011	pieces	ERASER, staedter, combination of white & blue	3	10.00	30.00
2024-0927-1011	packs	FILM MARKER, 7 neon colors in a pack, semi-transparent & strong	6	195.00	1,170.00
2024-0928-1011	pieces	FOLDER PRESSBOARD, white	36	25.00	900.00
2024-0929-1011	sets	INK FOR CANON PRINTER, No.71 (cyan, magenta & yellow), 135ml/bottle, 3 bottles/set	2	1,300.00	2,600.00
2024-0930-1011	bottles	INK for EPSON PRINTER, No.003 (black), 135ml	4	235.00	940.00
2024-0931-1011	sets	INK for EPSON PRINTER, No.003 (cyan, magenta & yellow), 3 bottles/set	2	940.00	1,880.00
2024-0932-1011	boxes	PLASTIC COMB BINDING RING, 16mm, A4 (black or blue), PVC plastic, 21 holes (100 pcs/box)	3	285.00	855.00
2024-0933-1011	packs	PLASTIC COMB BINDING RING, 1" (25mm), A4 (black or blue), PVC plastic, (10pcs/pack)	20	300.00	6,000.00
2024-0934-1011	packs	PLASTIC COMB BINDING RING, 1.5" (38mm), A4 (black or blue), PVC plastic, (10pcs/pack)	10	315.00	3,150.00
2024-0935-1011	packs	PLASTIC COMB BINDING RING, 2" (51mm), A4 (black or blue), PVC plastic, (10pcs/pack)	10	320.00	3,200.00
2024-0936-1011	pieces	RECORD BOOK, 300pages	6	90.00	540.00
2024-0937-1011	boxes	RUBBER BAND FLAT, No.18, yellow, 350grams	2	40.00	80.00
2024-0938-1011	packs	RUBBER FINGER THIMBLES, (5/pack - green & blue)	4	50.00	200.00
2024-0939-1011	pieces	RULER, 12" plastic, clear	3	10.00	30.00
2024-0940-1011	pieces	SIGN PEN, gelpen, 0.5, black	12	30.00	360.00
2024-0941-1011	packs	SPECIALTY BOARD PAPER, 220gsm, A4, pale cream, 10's	30	115.00	3,450.00
<b>sub-total</b>					<b>84,811.20</b>

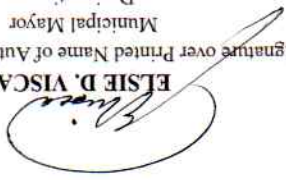
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2024-1023-1021	packs	SPECIALTY BOARD PAPER, 220gsm, long, pale cream, 10's	12	125.00	1,500.00
2024-1024-1021	boxes	STAPLE WIRE, #35	2	75.00	150.00
2024-1025-1021	pads	STICKY NOTE, 2x3 inches, yellow, 100/pad	6	40.00	240.00
2024-1026-1021	packs	TOILET TISSUE PAPER, 2ply, 100% virgin pulp, 12 rolls/pack	12	100.00	1,200.00
2024-1027-1021	cart	TONER for INEO copier	1	1,000.00	1,000.00
2024-1028-1021	cart	TONER for GESTETNER copier	1	1,000.00	1,000.00
(Total Amount in Words):					<b>89,901.20</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme:

Signature over Printed Name of Supplier  
**WAJ SUPPLIES AND CONSUMER GOODS TRADING**  
  
 Date \_\_\_\_\_

Very truly yours,

Signature over Printed Name of Authorized Official  
**ELSIE D. VISCA**  
  
 Municipal Mayor  
 Designation \_\_\_\_\_

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct: N/A  
 Secretary to the Sanggunian \_\_\_\_\_  
 Date \_\_\_\_\_

**PURCHASE ORDER**  
Municipal Government of Santa Fe, Romblon

Supplier: **WAJ SUPPLIES AND CONSUMER GOODS TRADING**  
Address: **Odiogagan, Romblon**  
Date: **June 3, 2024**  
Mode of Procurement: **Public Bidding**  
PR No.s: **2024-04-0085 / April 3, 2024**

TIN: \_\_\_\_\_  
Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **Municipal Hall - Poblacion, Santa Fe, Romblon**  
Date of Delivery: **Within 30 Working Days after the Receipt of NTP**  
Delivery Term: **Check**  
Payment Term: **Check**

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2024-1029-1201	reams	BOND PAPER, multi-purpose, A4 subs 24/80gsm	20	210.00	4,200.00
2024-1030-1201	boxes	CLIP, backfold, 15mm	10	35.00	350.00
2024-1031-1201	boxes	CLIP, backfold, 19mm	10	45.00	450.00
2024-1032-1201	boxes	CLIP, backfold, 25mm	10	65.00	650.00
2024-1033-1201	boxes	CLIP, backfold, 51mm	10	108.00	1,080.00
2024-1034-1201	bundles	RAGS, all cotton	5	300.00	1,500.00
2024-1035-1201	packs	TISSUE PAPER, interfolded paper towel	10	285.00	2,850.00
2024-1036-1201	pieces	CORRECTION TAPE	12	32.00	384.00
2024-1037-1201	packs	L-TYPE BROWN FOLDER, legal	5	300.00	1,500.00
2024-1038-1201	roll	SCOTCH TAPE, 1 inch	25	50.00	1,250.00
2024-1039-1201	pieces	PACKAGING TAPE, transparent	50	60.00	3,000.00
2024-1040-1201	box	THUMB TACKS, 24box/box	1	300.00	300.00
2024-1041-1201	roll	MANILA PAPER, 24pcs/roll	1	300.00	300.00
2024-1042-1201	pieces	WALL/BOOK COVER, self-adhesive, 10m/pc	80	95.00	7,600.00
2024-1043-1201	roll	TOILET PAPER, double ply	20	38.00	760.00
2024-1044-1201	roll	MASKING TAPE, 1 inch	15	45.00	675.00
2024-1045-1201	pieces	DOCUMENTS STORAGE BOX/ORGANIZER, foldable, 50cmx40cmx30cm	6	185.00	1,110.00
2024-1046-1201	pieces	CERTIFICATE HOLDER, A4	100	75.00	7,500.00
2024-1047-1201	sets	8-in-1 USB/OTG hub multi port adapter	3	3,800.00	11,400.00
2024-1048-1201	container	ROOM/AIR FRESHENER, aerosol type, 320ml	5	295.00	1,475.00
<b>(Total Amount in Words):</b>					<b>48,314.00</b>
<b>FORTY EIGHT THOUSAND THREE HUNDRED FOURTEEN PESOS</b>					

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforme: \_\_\_\_\_  
Signature over Printed Name of Supplier  
**WAJ SUPPLIES AND CONSUMER GOODS TRADING**  
Date \_\_\_\_\_

Very truly yours,  
\_\_\_\_\_  
Signature over Printed Name of Authorized Official  
**ELSIE D. VISCA**  
Municipal Mayor  
Designation \_\_\_\_\_

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_  
Certified Correct: \_\_\_\_\_  
N/A  
Secretary to the Sanggunian \_\_\_\_\_  
Date \_\_\_\_\_

**PURCHASE ORDER**  
Municipal Government of Santa Fe, Romblon

Supplier : WAJ SUPPLIES AND CONSUMER GOODS TRADING  
Address : Odiangan, Romblon  
Date : June 3, 2024  
Mode of Procurement : Public Bidding  
PR No./s : 2024-04-0086 / April 3, 2024

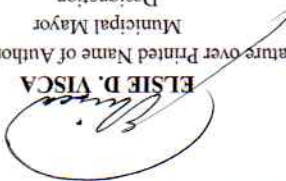
TIN : \_\_\_\_\_  
Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Municipal Hall - Poblacion, Santa Fe, Romblon  
Delivery Term : Municipal Hall  
Date of Delivery : Within 30 Working Days after the Receipt of NTP  
Payment Term : Check

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2024-1049-4411	reams	BOND PAPER, hard copy, 80gsm, subs 24, 500sheets, A4	50	300.00	15,000.00
2024-1050-4411	reams	BOND PAPER, hard copy, 80gsm, subs 20, sheets, legal	50	310.00	15,500.00
2024-1051-4411	sets	BROTHER GENUINE INK BTD60/BT5000 set of 4 (black, cyan, magenta, yellow)	7	1,100.00	7,700.00
2024-1052-4411	pieces	BALLPOINT PEN, black 0.5, good quality	80	8.00	640.00
2024-1053-4411	pack	BATTERY DRY CELL, AA, 2pcs/pack	24	60.00	1,440.00
2024-1054-4411	pack	BATTERY DRY CELL, AAA, 2pcs/pack	24	50.00	1,200.00
2024-1055-4411	pieces	BROWN ENVELOPE, A4	50	9.00	450.00
2024-1056-4411	pieces	BROWN ENVELOPE, legal	50	10.00	500.00
2024-1057-4411	pieces	COLUMNAR BOOKS, 24 columns	5	100.00	500.00
2024-1058-4411	pieces	COLUMNAR BOOKS, 4 columns	5	65.00	325.00
2024-1059-4411	pieces	DOUBLE-SIDED TAPE, 18mmx10mm (3m)	10	38.00	380.00
2024-1060-4411	pieces	FOLDER, white, legal	52	10.00	520.00
2024-1061-4411	pieces	GLUE, 130g all-purpose	15	75.00	1,125.00
2024-1062-4411	sets	HIGHLIGHTER SET, pastel/neon, 6/set	2	264.00	528.00
2024-1063-4411	box	PENCIL No.2	7	120.00	840.00
2024-1064-4411	pieces	REFILLABLE PERMANENT MARKER, black, good quality	12	40.00	480.00
2024-1065-4411	pieces	SCISSORS SYMMETRICAL BLADE, length 65mm, 1pc	3	85.00	255.00
2024-1066-4411	pack	SPECIALTY VELUM BOARD, 220gsm, white, A4, 10pcs/pack	20	130.00	2,600.00
2024-1067-4411	pieces	CERTIFICATE HOLDER, A4	15	70.00	1,050.00
2024-1068-4411	box	STAPLER standard size, No.35 staple wire	6	185.00	1,110.00
2024-1069-4411	bottle	AIR FRESHENER, lemon scent, 320ml, spray	5	285.00	1,425.00
2024-1070-4411	packs	BATHROOM TISSUE, 12's, 3 ply, good quality	10	200.00	2,000.00
2024-1071-4411	pouch	DETERGENT POWDER, 1kilo/pouch	4	99.00	396.00
2024-1072-4411	pack	DISHWASHING LIQUID, 250ml	4	135.00	540.00
2024-1073-4411	dozen	FABRIC CONDITIONER, sachet	4	100.00	400.00
2024-1074-4411	bottle	TOILET BOWL CLEANER, 1000ml	4	295.00	1,180.00
2024-1075-4411	pieces	CORRECTION TAPE, 5mmx12m	15	38.00	570.00
2024-1076-4411	unit	CALCULATOR, standard, 12 digits, heavy duty	5	1,000.00	5,000.00
2024-1077-4411	pieces	STICK GLUE, big	10	8.00	80.00
2024-1078-4411	pieces	GLUE GUN, heavy duty	2	165.00	330.00
2024-1079-4411	pieces	STAMP PAD	2	65.00	130.00
2024-1080-4411	roll	SCOTCH TAPE, 18mm, 5yds.	15	25.00	375.00
2024-1081-4411	roll	PLASTIC CELLULOID	2	38.00	76.00
2024-1082-4411	pieces	RECORD BOOK, 300pages	20	90.00	1,800.00
2024-1083-4411	pieces	long EXPANDING FOLDER	50	25.00	1,250.00
2024-1084-4411	box	PUSH PIN, 100's/box	5	55.00	275.00
2024-1085-4411	box	PAPER CLIP, 50mm, 120g	10	45.00	450.00

(Total Amount in Words): SIXTY EIGHT THOUSAND FOUR HUNDRED TWENTY PESOS 68,420.00

<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p>Conforme:</p>	
<p><b>WAJ SUPPLIES AND CONSUMER GOODS TRADING</b></p> <p>Signature over Printed Name of Supplier</p> <p>_____</p> <p>Date</p>	<p>Very truly yours,</p> <p></p> <p><b>ELSIE D. VISCA</b></p> <p>Signature over Printed Name of Authorized Official</p> <p>Municipal Mayor</p> <p>Designation</p>
<p>(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)</p> <p>Approved per Sanggunian Resolution No.: _____</p> <p>Certified Correct:</p> <p>N/A</p> <p>Secretary to the Sanggunian</p> <p>_____</p> <p>Date</p>	

**PURCHASE ORDER**  
Municipal Government of Santa Fe, Romblon

Supplier : <b>WAJ SUPPLIES AND CONSUMER GOODS TRADING</b> Address : <b>Odiangan, Romblon</b> Date : <b>June 3, 2024</b> Mode of Procurement : <b>Public Bidding</b> PR No./s : <b>2024-04-0087 / April 3, 2024</b>		P.O. No. : <b>2024-06-0068 (Lot 5)</b>	
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:			
Place of Delivery : <b>Municipal Hall - Poblacion, Santa Fe, Romblon</b> Date of Delivery : <b>Within 30 Working Days after the Receipt of NTP</b>		Delivery Term : <b>Municipal Hall</b> Payment Term : <b>Check</b>	
<b>Stock No.</b>	<b>Unit</b>	<b>Description</b>	<b>Quantity</b>
2024-1086-1032	bottle	BROTHER INK for DCP-T710W, BT-D60, black	3
2024-1087-1032	bottle	BROTHER INK for DCP-T710W, BT5000, yellow	4
2024-1088-1032	bottle	BROTHER INK for DCP-T710W, BT5000, cyan	4
2024-1089-1032	bottle	BROTHER INK for DCP-T710W, BT5000, magenta	3
2024-1090-1032	bottle	EPSON INK #664, 100ml, cyan	3
2024-1091-1032	bottle	EPSON INK #664, 100ml, magenta	3
2024-1092-1032	bottle	EPSON INK #664, 100ml, yellow	3
2024-1093-1032	reams	BOND PAPER, A4, subs.20, 70gsm	20
2024-1094-1032	reams	BOND PAPER, legal, subs.20, 70gsm	10
2024-1095-1032	box	PAPER CLIP, vinyl, plastic coated, 50mm	3
2024-1096-1032	box	PAPER CLIP, vinyl, plastic coated, 33mm	3
<b>Total Amount in Words):</b>		<b>THIRTEEN THOUSAND FIVE HUNDRED SIXTY FIVE PESOS</b>	
<b>13,565.00</b>		<b>135.00</b>	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Conform: _____ Signature over Printed Name of Supplier <b>WAJ SUPPLIES AND CONSUMER GOODS TRADING</b> Date _____	Very truly yours, _____ Signature over Printed Name of Authorized Official <b>ELSIE D. VISCA</b> Municipal Mayor Designation
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Approved per Sanggunian Resolution No.: _____ Certified Correct: _____ N/A Secretary to the Sanggunian Date _____	(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)
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**PURCHASE ORDER**  
Municipal Government of Santa Fe, Romblon

Supplier : **WAJ SUPPLIES AND CONSUMER GOODS TRADING**  
Address : **Odiangan, Romblon**  
TIN : \_\_\_\_\_  
Date : **June 3, 2024**  
Mode of Procurement : **Public Bidding**  
PR No./s : **2024-04-0088 / April 3, 2024**

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Municipal Hall - Poblacion, Santa Fe, Romblon**  
Date of Delivery : **Within 30 Working Days after the Receipt of NTP**  
Delivery Term : **Municipal Hall**  
Payment Term : **Check**

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2024-1097-5999	pack	TOILET TISSUE PAPER, 2 ply, 100% recycled, 12roll/pack	10	125.00	1,250.00
2024-1098-5999	pieces	ARCH FILE, horizontal long, with taglia lock, size 3"x9x15.5	7	200.00	1,400.00
2024-1099-5999	pieces	FOLDER PRESSBOARD, green	120	25.00	3,000.00
2024-1100-5999	pack	VELLUM BOARD, legal	6	85.00	510.00
2024-1101-5999	bottle	ALCOHOL, isopropyl, 500ml, flip cap bottle	12	98.00	1,176.00
2024-1102-5999	pieces	RECORD BOOK, 500 pages	10	130.00	1,300.00
2024-1103-5999	box	BALLPEN, 0.5mm, black ink, 50pcs	1	96.00	96.00
2024-1104-5999	box	PENCIL LEAD, with eraser, 12pcs/box	3	120.00	360.00
2024-1105-5999	box	PERMANENT MARKER, broad, black, blue	2	480.00	960.00
2024-1106-5999	box	STAPLE WIRE No.35	6	75.00	450.00
2024-1107-5999	jar	WHITE GLUE, all purpose, 240g	2	185.00	370.00
2024-1108-5999	box	PLASTIC PAPER FASTENER, 7cm, 50's	3	70.00	210.00
2024-1109-5999	pieces	PLASTIC ENVELOP, expanded with handle, legal, push lock	2	165.00	330.00
2024-1110-5999	box	BINDER CLIP, 1-1/4 inch	3	88.00	264.00
2024-1111-5999	box	BINDER CLIP, 1inch	4	75.00	300.00
2024-1112-5999	box	BINDER CLIP, 2", 51mm	5	108.00	540.00
2024-1113-5999	bottle	PENTEL PEN INK, refill, black	2	90.00	180.00
2024-1114-5999	pieces	STAMP PAD, violet	2	95.00	190.00
<b>(Total Amount in Words): TWELVE THOUSAND EIGHT HUNDRED EIGHTY SIX PESOS</b>					<b>12,886.00</b>
<b>(Grand Total Amount in Words) TWO HUNDRED EIGHTY SEVEN THOUSAND SEVEN HUNDRED FIFTY NINE PESOS &amp; 20/100</b>					<b>287,759.20</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_  
Signature over Printed Name of Supplier

Very truly yours,  
\_\_\_\_\_  
Signature over Printed Name of Authorized Official  
Municipal Mayor  
Designation

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)  
Approved per Sanggunian Resolution No.: \_\_\_\_\_  
Certified Correct: \_\_\_\_\_  
N/A  
Secretary to the Sanggunian  
Date \_\_\_\_\_