



Republic of the Philippines  
Province of Romblon  
**MUNICIPALITY OF SANTA FE**  
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OFFICE OF THE MAYOR

## NOTICE OF AWARD

March 4, 2024

### **S.I.G.E TRADING**

Guinbirayan, Santa Fe, Romblon

Dear Sir/Madam:


We are happy to notify you that the **Procurement of Corrugated Packaging Box for Hygiene / Sanitary & Food Supplies for Prepositioning** is hereby awarded to you as the Bidder with the **Lowest Calculated and Responsive Quotation (LCRQ)** at a Contract Price equivalent to **Fifty Eight Thousand Five Hundred Pesos (58,500.00)**.

The above project corrected and modified in accordance with the instructions to bidders is hereby accepted.

Very truly yours,

  
**ELSIE D. VISCA**  
Municipal Mayor

CONFORME:

  
**S.I.G.E TRADING**  
Guinbirayan, Santa Fe, Romblon  
Date: 3/4/2024



Republic of the Philippines  
Province of Romblon  
**MUNICIPALITY OF SANTA FE**  
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THE BIDS AND AWARDS COMMITTEE

**RESOLUTION NO.0035 S-2024**

**BAC Resolution Declaring the Lowest Calculated and Responsive Quotation and Recommending the Award of Contract to S.I.G.E TRADING for the Procurement of Corrugated Packaging Box for Hygiene / Sanitary & Food Supplies for Prepositioning**

**WHEREAS**, the Head of the Procuring Entity thru "Resolution No. 0013 s-2024 dated February 13, 2024 approved the use of "*Small Value Procurement*", as per recommendation of the Bids and Awards Committee for the Procurement of Corrugated Packaging Box for Hygiene / Sanitary & Food Supplies for Prepositioning;

**WHEREAS**, the Bids and Awards Committee prepared and sent Request for Quotations to three suppliers on February 14, 2024 namely:


Bidder 1: S.I.G.E TRADING  
Bidder 2: ZY TRADING  
Bidder 3: PRINTADOS CONCEPT & DESIGN

**WHEREAS**, as per evaluation of the BAC, the proposal of S.I.G.E TRADING conforms to all the requirements of the BAC and its price quotation is the most economical and advantageous to the Government;

**NOW THEREFORE**, We, the members of the Bids and Awards Committee, resolves as it is hereby **RESOLVED** to declare the Lowest Calculated and Responsive Quotation and recommend the award of contract to S.I.G.E TRADING for the Procurement of Corrugated Packaging Box for Hygiene / Sanitary & Food Supplies for Prepositioning for approval by the Head of the Procuring Entity of the municipality of Santa Fe the foregoing findings.

**RESOLVED** at the Municipal Hall, Poblacion, Santa Fe, Romblon this 26<sup>th</sup> day of February 2024.

  
**REYNALD T. SOLANOY**  
BAC Chairman

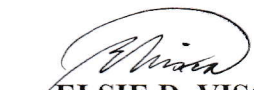
  
**CARMEL P. PANAGSAGAN**  
BAC Vice-Chairman

  
**DERRICK E. MAYOR**  
BAC Member

  
**EMYLOW G. MACHON**  
BAC Member

  
**CHARLIE T. ANDRES, JR.**  
BAC Member

Approved:

  
**ELSIE D. VISCA**  
Municipal Mayor