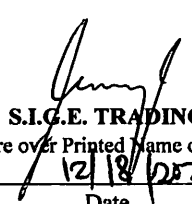
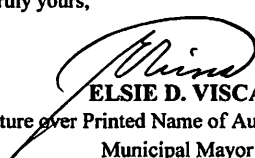


PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : S.I.G.E. TRADING			P.O. No. : 2023-12-0171		
Address : Guinbirayan, Santa Fe, Romblon			Date : December 15, 2023		
TIN : _____			Mode of Procurement : Public Bidding		
			PR No./s : 2023-11-0208 / November 3, 2023		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall-Poblacion, Santa Fe, Romblon			Delivery Term : Municipal Hall		
Date of Delivery : Within 30 Working Days Upon the Receipt of NTP			Payment Term : Check		
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2023-05-030-0059-1011	unit	LAPTOP	1	53,700.00	53,700.00
		• Processor: Intel Core i5			
		• Graphics: NVIDIA GeForce MX350 4GB GDDR5			
		• RAM: 8GB, storage: 512GB SSD, Card Reader: 4in1			
		• Display: 15.6" FHD, 144Hz			
• Win11; including installation of MS WORD 2021					
2023-15-030-0060-1011	unit	3-in-1 PRINTER (PRINT, COPY, SCAN)	1	11,000.00	11,000.00
		• Printing speed: 10 pages/min in monochrome, 5 pages/min. in color			
		• Ink colors: cyan, yellow, magenta and black; ink code: 003			
		• Single-sided scan speed: 11sec. with flatbed scan			
		• Number of tray: 1 output tray, capacity: 30 sheets			
(Total Amount in Words): SIXTY FOUR THOUSAND SEVEN HUNDRED PESOS					64,700.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
 S.I.G.E. TRADING Signature over Printed Name of Supplier _____ Date			 ELSIE D. VISCA Signature over Printed Name of Authorized Official Municipal Mayor Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A Secretary to the Sanggunian			_____ Date		