

PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : S.I.G.E. TRADING Address : Guinbirayan, Santa Fe, Romblon TIN : _____	P.O. No. : 2023-12-0172 (Lot 1) Date : December 15, 2023 Mode of Procurement : Public Bidding PR No./s : 2023-11-0209 / November 3, 2023
--	---

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

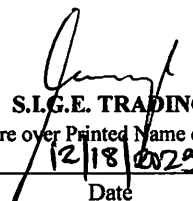
Place of Delivery : Municipal Hall-Poblacion, Santa Fe, Romblon Date of Delivery : Within 30 Working Days Upon the Receipt of NTP	Delivery Term : Municipal Hall Payment Term : Check
--	--

Property No.	Unit	Description	Quantity	Unit Cost	Amount
2023-07-010-0061-1011	unit	OFFICE PARTITIONS (OFFICE WORK STATION FOR 2 PAX)	2	54,250.00	108,500.00
		<i>Size for 1 pax L type table:</i>			
		• Main table: L1500mm x D700mm x H1050mm			
		• Side table: L1200mm x D450mm x H1050mm			
		• Structure: Moisture Resistant Board			
		• Max Weight Capacity: 100kg			
		<i>Features:</i>			
		• With built-in wire management PVC gromment			
		• Metal brackets			
		• Adjustable feet leveler			
		• With two (2) fix cabinet in 1 drawer + swing door cabinet all with lock (Dimension: L400mm x D450mm x H700mm)			
		• Two (2) open shelves storage (Dimension: L750mm x D200mm x H300mm)			
		• With two(2) screen panel in 18mm board fit in L1200mm x H300mm			
		• Including delivery & installation			

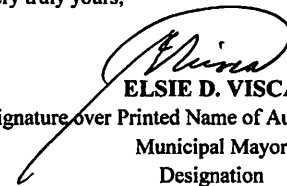
(Total Amount in Words): ONE HUNDRED EIGHT THOUSAND FIVE HUNDRED PESOS 108,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


S.I.G.E. TRADING
 Signature over Printed Name of Supplier
12/18/2023
 Date

Very truly yours,


ELSIE D. VISCA
 Signature over Printed Name of Authorized Official
 Municipal Mayor
 Designation

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

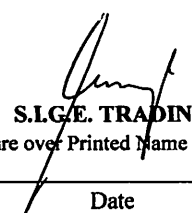
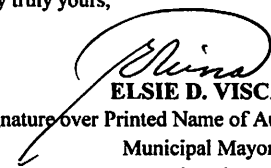
Approved per Sanggunian Resolution No.: _____

Certified Correct:

N/A
 Secretary to the Sanggunian

Date

PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : S.I.G.E. TRADING			P.O. No. : 2023-12-0172 (Lot 2)		
Address : Guinbirayan, Santa Fe, Romblon			Date : December 15, 2023		
TIN : _____			Mode of Procurement : Public Bidding		
Gentlemen:			PR No./s : 2023-11-0210 / November 3, 2023		
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall-Poblacion, Santa Fe, Romblon			Delivery Term : Municipal Hall		
Date of Delivery : Within 30 Working Days Upon the Receipt of NTP			Payment Term : Check		
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2023-07-010-0062-1011	set	BUILT-IN CABINET (CUSTOM-MADE)	1	49,500.00	49,500.00
		<i>Main Cabinet:</i>			
		• Overall Dimension: min. of L290cm x W40cm x H260cm			
		• Made of ¾" thick plyboard			
		• 14 shelves (see attached layout)			
		• Right side: 6 shelves, middle: 2 shelves, left side: 6 shelves			
		• Dimension of 12 shelves (left side & right side): min. of L90cm x W40cm x H40cm			
		• Dimension of 2 shelves (upper side, middle): min. of L110cm x W40cm x H90cm			
		• With separate small hanging cabinet (dimension: at least L65cm x W40cm x H120cm), 3 shelves (dimension of each shelf: L65cm x W40cm x H40cm)			
		• With doors			
	• Finished with varnish, mahogany color				
	• Including delivery & installation				
(Total Amount in Words): FORTY NINE THOUSAND FIVE HUNDRED PESOS					49,500.00
(Grand Total Amount in Words) ONE HUNDRED FIFTY EIGHT THOUSAND PESOS					158,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
 S.I.G.E. TRADING Signature over Printed Name of Supplier _____ Date			 ELSIE D. VISCA Signature over Printed Name of Authorized Official Municipal Mayor Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A					
Secretary to the Sanggunian			Date		