



# ANNUAL ACCOMPLISHMENT REPORT

# 2023



# MPDC

# ***VISION***

“By 2028, the Municipality of Santa Fe as premiere Agri-Tourism destination in southern part of Tablas Island with secured, self-reliant, healthy, God-fearing, and empowered people living in an ecologically-balanced community led by competent and service-oriented leaders.”

# ***MISSION***

“The Local Government Unit of Santa Fe is committed to develop effective, efficient and pro-active good governance and ensure the general welfare of the citizenry.”

## ***VISION:***

The Santa Fe Municipal Planning and Development office formulates, implements, and monitors approved development plan, prepares comprehensive plans and other development planning documents for consideration of the Municipal Development Council.

## ***MISSION:***

The Santa Fe Municipal Planning and Development exist to prepare and formulate social, economic, infrastructure, administrative and other development programs in pursuit of the vision, mission, and objectives of the municipality.



# **MONITORING AND EVALUATION ON LOCAL LEVEL PLAN IMPLEMENTATION (MELLPI PRO) FOR BARANGAY NUTRITION SCHOLARS (BNSS) AND BARANGAY NUTRITION COMMITTEES (BNCS)**

The National Nutrition Council, as the highest policy-making and coordinating body for nutrition monitors and appraises the progress of the implementation of the Philippine Plan of Action for Nutrition (PPAN) at various levels.

This is done using various monitoring activities such as mid-term assessment at the national level, annual program implementation review and Monitoring and Evaluation of Local Level Plan Implementation (MELLPI) at regional and LGU levels.



The Monitoring and Evaluation of Local Level Plan Implementation or MELLPI Pro is the monitoring and evaluation mechanism for the implementation of the Philippine Plan of Action for Nutrition at the local level. The LGU of Santa Fe conducted the MELLPI PRO for BNSS and BNCs on March 27 – April 3, 2023.



## **CELEBRATION OF ARBOR DAY**



In the Philippines, Arbor Day has been institutionalized to be observed every June throughout the nation by planting trees and ornamental plants. In observance to the nationwide Arbor Day, the LGU Santa enjoins by planting trees in the Nichmo Farm, Sitio Hinaklupan, Barangay Magsaysay on June 23, 2023.



## **MUNICIPAL CHILDREN'S DAY CELEBRATION**



Pursuant to Republic Act No. 10661, the National Children's Month (NCM) or also known as the "Buwan ng mga Bata" in the Philippines is annually celebrated every November to commemorate the adoption of the United Nations Convention on the Rights of the Child (UNCRC) on 20 November 1989. It seeks to instill its significance in the Filipino consciousness and to sustain the promotion and protection of children's right.

On November 29, 2023, the municipality of Santa Fe celebrates National Childrens Month which was actively participated by the MPDC and staff.



## FOUNDATION DAY CELEBRATION

Foundation Day is a designated day on which celebrations mark the founding of an organization or institution. It is an opportunity for an organization to come together and celebrate the proud history with the community, employees, and supporters.



In celebration of the 77th Founding Anniversary of Santa Fe the Office of the Municipal Planning and Development joins the parade from the Public Plaza to pier and program which was held at the playground last October 1, 2023.





## 123<sup>rd</sup> CIVIL SERVICE MONTH ANNIVERSARY

Civil Service Month is observed in September every year and is a particularly important month for all civil workers since it commemorates the establishment of the civil service on September 19, 1900, because of Public Law No. 5 of 1900. According to Presidential Proclamation No. 1050, series of 1997, the month of September is designated as National Civil Service Month as well.



In support with the Civil Service Month of this municipality, the MPDC Office participates in the following activities on September 15, 2023:

### **PLANT RUN (TREE PLANTING)**



### **COASTAL CLEAN UP**





# SANGGUNIANG KABATAAN MANDATORY TRAINING (SKMT) 2023

Pursuant to Section 28 of Republic Act No. 10742, as amended by RA No. 11768, "All Sangguniang Kabataan Officials, whether appointed or elected are required to undergo a mandatory training program before they can assume office in order to capacitate and ensure that they can fully perform and carry out their responsibilities properly and to fully assume their position."

Newly-elected SK Officials from various Barangays of Santa Fe attended the SK Mandatory Training 2023 at Magsaysay Public Plaza, Magsaysay, Santa Fe Romblon on November 13, 2023.

This event was graced by the presence of the LnB Provincial Federation President, Hon. Asher C. Visca, the Local Chief Executive, Hon. Elsie D. Visca and together with the following speakers Mr. R'vyl T. Federico - LGOO VI, Mr. Mikell James Y. Galido - Local Youth Development Officer, Mr. Joyce T. Candelario - SB secretary and Engr. Derrick E. Mayor, EnP - MPDC.





# **SANGGUNIANG KABATAAN MANDATORY TRAINING (SKMT) FOR SK TREASURERS AND SECRETARIES 2023**



In line with the mandates of Republic Act No. 10742, elected SK Officials and appointed Sangguniang Kabataan Treasurers and Secretaries should undergo a Mandatory Training Program prior to his or her assumption to once for the purpose of emphasizing their role in nation-building and molding them to become better citizens with the values of patriotism, nationalism, and accountability in

public service.



In line with this, the municipality of Santa Fe conducted Mandatory Training Program for the appointed SK Secretaries and Treasurers of the 11 barangays of Santa Fe held on December 20, 2023 at the Municipal SB Session Hall.



The said event was also graced by the presence of the Local Chief Executive, Hon. Elsie D. Visca, together with the following speakers Mr. R'vyl T. Federico - LGOO VI, Mr. Mikell James Y. Galido - Local Youth Development Officer, Mr. Joyce T. Candelario - SB secretary and Engr. Derrick E. Mayor, EnP - MPDC.

## SUSTAINABILITY EVALUATION OF KALAHI-CIDSS: NCDDP CYCLE 1



Sustainability evaluation conducted to all completed sub-project of KALAHI CIDSS: NCDDP Cycle 1 at some barangays in the municipality of Santa Fe, Romblon. The facilitator/s evaluated the performance, condition, and utilization of the sub-project. After being rated, the KALAHI staff together with MSIT provides technical assistance to O&M on their observations to ensure the operations of sub-projects.

Multi-stakeholders Inspectorate Team (MSIT) composes of: MSIT Team Leader, SB, MIAC Representative, Mayor's Representative, Barangay Representative, O&M Org. Representative and ACT Representative.

The said activity was conducted on December 12-13, 2023.





# **BASIC CAPACITY DEVELOPMENT FOR CIVIL SOCIETY ORGANIZATIONS REPRESENTATIVES TO THE LOCAL SCHOOL BOARD**



Pursuant to DILG MC No. 2022-083 re: Guidelines on the Accreditation of Civil Society Organizations and Selection of Representatives to the Local Special Bodies, the DILG Santa Fe together with the Municipal Planning Development Coordinator conducted a one-day Capacity Development Program for Civil Society Organizations (CSOs) in Local Special Bodies (LSBs) on March 31, 2023.



Through the activity, CSO participants were able to enhance their awareness and understanding on the importance of their role as representative-organizations to Local Special Bodies and were able to increase their capacity to effectively engage in local governance.



## MUNICIPAL DEVELOPMENT COUNCIL (MDC) MEETING

The Municipal Development Council (MDC) chaired by the Municipal Mayor held several meetings on the following dates stated below. It is advisable that MDC shall meet at least once every six months or as often as may be necessary.

The MPDC office as a secretariat of the meeting is responsible for providing technical support, documentation of proceedings, preparation of reports and such other assistance as may be required in the discharge of its functions. Usually, the venue of the meeting was held at SB Session Hall since it can capacitate a larger crowd.



The following are the dates of the respective meetings:

1. Joint MDC and Municipal Tourism Council Meeting (February 17, 2023)
2. MDC (June 9, 2023)
3. MDC (August 11, 2023)
4. MDC (October 17, 2023)

Joint MDC and Municipal Tourism Council Meeting (February 17, 2023)





MDC (June 9, 2023)



MDC (August 11, 2023)



MDC (October 17, 2023)



## ATTENDANCE TO TRAINING, SEMINAR AND WORKSHOP

Various online seminars, trainings and workshops were attended by the MPDC together with his staff. All trainings have an equivalent of certificates given by the host agency.



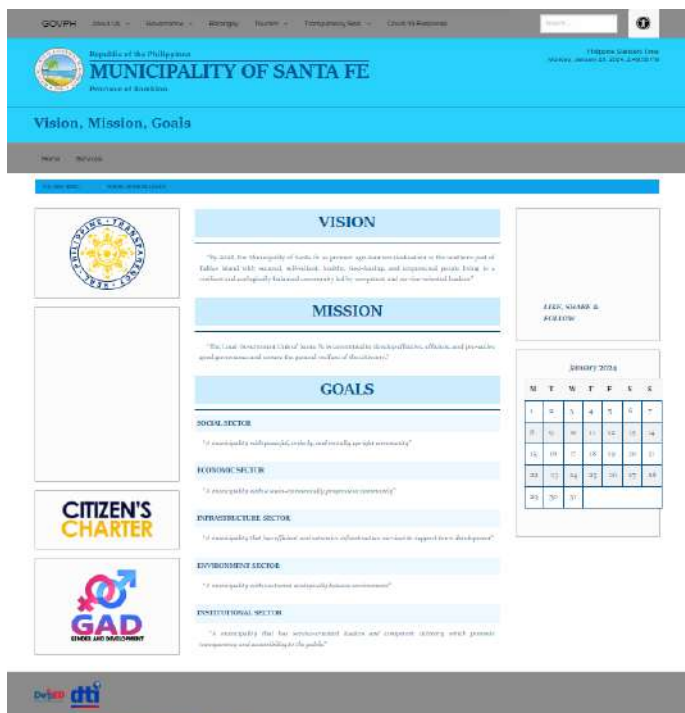


# WEB MANAGEMENT

The official website of the LGU is a service of the Municipality/City or any government unit to provide accurate, non-editorial content that will inform, educate, and enlighten the general public about the functions, services, activities, issues, operations, and projects of LGU government.

Where appropriate, the website is also used to facilitate the delivery of direct services provided by the Municipality to its constituents and visitors.

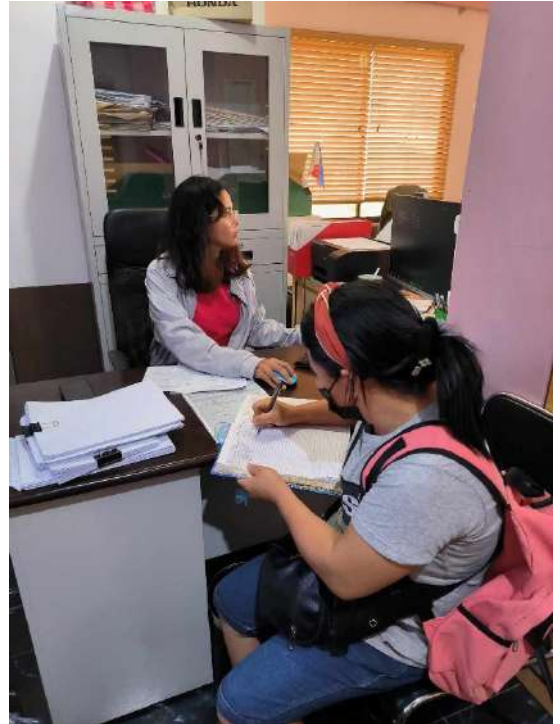
It serves as a platform for the municipal/city government to showcase the municipality's/city's accomplishments, programs, and projects; to encourage citizen participation in the affairs of the municipality/city and to educate citizens about how the government works.



## PROJECT MONITORING AND EVALUATION

To ensure the effectiveness of programs, projects and activities implemented by the municipality, the Office of the Municipal Planning and Development Coordinator together with MEO conducted series of project monitoring and evaluation.

Also, the MPDC Staff conducted site inspection on the development done by the clients applying for Locational Clearance and Zoning Certificates. This is to ensure that the location is the same as in the submitted documents, as well as to measure if the setbacks were followed.





## SITE INSPECTION

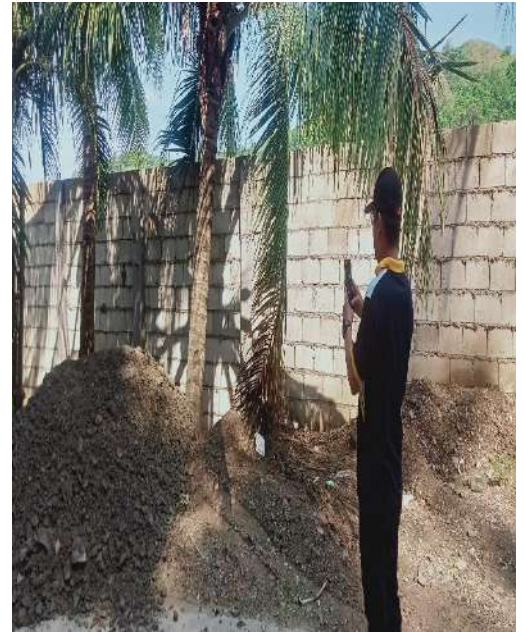
Aside from the above-mentioned accomplishments, the core services of this office are issuing Locational Clearance and Zoning Certificate. The Office of Municipal Planning and Development issued 24 Locational Clearances (LC), 233 Zoning Certifications (ZC) this year, as requested by clients. There is also a total of 27 request for Map. A locational clearance is one of the pre-requisite documents before a person can secure a building permit. Usually, Mr. Reman Magada conduct the site inspection prior on releasing LC and ZC as it is basis if it conforms on the submitted development plan. It is essential to inspect the location as it ascertains compliance with project requirements.





# PROJECT/ PROGRAM/ ACTIVITIES INSPECTION

In collaboration with the Engineering Office and Project Monitoring Team, the MPDO conduct a regular inspection of projects implemented by the LGU. Last year, the identified project of the barangays under 20% Development Fund-Community Development Assistance to Barangays is mostly an improvement/rehabilitation of Local Access Roads. The LGU believed thru these development projects the economy in the community will boost and will ease the lives of the Santafenhons. Various infrastructure projects were implemented in 2023 like Slaughterhouse, Multi-purpose cum Isolation Facility and there are continuing projects in the succeeding years.



## Local Access Roads

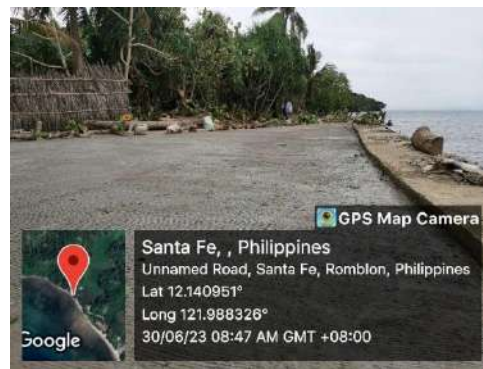
Danao Norte – Purok Progreso Road



Magsaysay – Hinaklupan Road



Poblacion Local Access Road





Rehabilitation/Improvement of Market stall at G. Molina Blvd



Improvement /Repair of OSCA Building



Mat-I Footbridge





### Slaughter House



### Sanitary Landfill



### Multi-purpose Building cum Isolation Facility







# QUARTERLY REPORT ON GOVERNMENT PROJECTS/ PROGRAMS/ ACTIVITIES 2023



## Quarterly Report on Government Projects/Programs/Activities as of December For the 4th Quarter, CY 2023

Agency/ Address	Project/Program/Activity Name	Location	Approved Budget Cost	Date Started	No. of Extensions	Target Completion Date	Project Status		Remarks
							% of completion	Total Cost Incurred to Date	
LGU-Sta. Fe, Romblon	<b>20% DEVELOPMENT FUND</b>								
	1. Community Dev't Assistance to Brgys								
	a. Rehabilitation of Agmanic Local Access Road (Sitio Binaluca)	Agmanic	500,000.00	11/13/2023		12/2/2023	100%		Completed
	b. Rehabilitation/Improvement of Caryayo Multi- Purpose Hall Phase II	Caryayo	500,000.00	12/4/2023			50%		on going
	c. Rehabilitation of Danao Norte Local Access Road (Purok Progreso) Phase IV	Danao Norte	500,000.00	04/27/2023		05/17/2023	100%	488,877.00	Completed
	d. Rehabilitation/Improvement of Danao Sur Multi-Purpose Hall Phase II	Danao Sur	500,000.00	11/6/2023		12/14/2023	100%		Completed
	e. Rehabilitation of Guinbirayan Local Access Road (Sitio Manamoc) Phase V	Guinbirayan	500,000.00	06/01/2023		08/21/2023	100%	488,072.00	Completed
	f. Rehabilitation/Improvement of Guintgbasan Seawall (Sitio Punta) Phase II	Guintgbasan	500,000.00	11/07/2023		12/07/2023	100%		Completed
	g. Rehabilitation of Magsaysay Local Access Road (Sitio Hinakupan) Phase II	Magsaysay	500,000.00	04/26/2023		05/16/2023	100%	488,877.00	Completed
	h. Rehabilitation of Mat-I Local Access Road (Sitio Bulagaong) Phase III	Mat-I	500,000.00	05/01/2023		05/20/2023	100%	483,283.00	Completed
	i. Rehabilitation of Pandan Local Access Road (Sitio Centro) Phase II	Pandan	500,000.00	05/22/2023		06/10/2023	100%	488,057.00	Completed
	j. Rehabilitation of Poblacion Local Access Road (Sitio Tipolo) Phase II	Poblacion	500,000.00	06/08/2023		03/07/2023	100%	310,875.00	Completed
	k. Rehabilitation of Tabugon Local Access Road (Sitio Masikap) Phase II	Tabugon	500,000.00	05/22/2023		06/10/2023	100%	488,072.00	Completed
	2.) Counterpart Fund for National Programs/Projects	Municipal Wide	1,839,945.20						
	3.) Construction of Child Development Center (Poblacion)	Poblacion	1,300,000.00						For Bidding (Failure)
	4.) Establishment and Operation of Sanitary Landfill	Magsaysay	1,000,000.00	07/31/2023		10/04/2023	100%		Completed
	5.) Purchase of Backhoe Loader	Poblacion	6,300,000.00	08/29/2023					Completed
	6.) Purchase of Dumptruck	Poblacion	2,800,000.00						Completed
	7.) Purchase of Land	Poblacion	1,000,000.00						Not yet implemented

Prepared by:

**RAYMOND M. MAYOR**  
Municipal Engineer

Reviewed by:

**DERRICK E. MAYOR**  
MPOC

Noted:

**ELSIE D. VISCA**  
Municipal Mayor



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							% of completion	Total Cost Incurred to Date		
LGU- Sta. Fe, Romblon	8.) Purchase of Patrolboat	Poblacion	500,000.00	5/17/2023		07/04/2023	100%	498,400.00	Completed	
	<b>GAD FUND</b>									
	1.) Operationalization of RHU Laboratory (Phase II)	Poblacion	350,000.00	8/29/2023						Procurement Process (issuance of NTP)
	2.) Equipping of Women Crisis Center (Phase II)	Poblacion	250,000.00							Not yet implemented
	3.) Provision of Program Materials of CDC	Municipal Wide	300,000.00							Not yet implemented
	<b>IDRRM FUND</b>									
	1.) Construction of Gender Sensitive Comfort Room to the designated Evacuation Facility of barangay Caryayo	Caryayo	125,000.00	12/4/2023			12/19/2023			Completed
	2.) Establishment of handwashing and toothbrushing Facility to designated Evacuation Facility of barangay Agmanic	Agmanic	250,000.00	12/11/2023			12/27/2023			Completed
	3.) Installation of CCTV to the identified places as monitoring and security tool (Phase I)	Poblacion	100,000.00							Not yet implemented
	4.) Coastal Greening and Maintenance of Coastal Area	Municipal Wide	500,000.00							Not yet implemented
	5.) Operations, Improvement and Maintenance of the Municipal Evacuation Center	Poblacion	190,000.00							Materials for Bidding
	6.) Operations, Improvement and Maintenance of the Disaster Operation Center	Municipal Wide	100,000.00							Materials for Bidding
	<b>CONTINUING PROJECTS</b>									
	1.) Establishment and Operation of Sanitary Landfill	Magsaysay	2,400,000.00	07/01/2023			10/04/2023	100%	1,883,000.00	Completed
	2.) Construction of Fence (Seaport)	Poblacion	450,000.00	12/02/2022			2/18/2023	100%	424,731.00	Completed
	3.) Improvement of Old Market (transport Terminal)	Poblacion	1,100,000.00	04/24/2023			08/08/2023	100%		Completed
	4.) Construction of Slaughterhouse Phase III	Poblacion	1,500,000.00							Not yet implemented
	5.) Establishment of Teen Centers (Poblacion & Guinbirayan)	Poblacion/Guinbirayan	200,000.00							Not yet implemented
	6.) Improvement of Toilet Facilities of Child Development Centers (CDC)	All Barangay	400,000.00	02/13/2023			04/07/2023	100%	350,858.50	Completed
	7.) Training and Implementation on Landscape Farming for Women	Magsaysay	2,800,000.00	02/06/2023			04/27/2023	100%	2,228,871.00	Completed
	8.) Establishment of Disaster Operations Center (DOC) Extensions in the Barangay (8/11)	MAT4 & Guinligasan	200,000.00							Not yet implemented
	9.) Solid Waste Management	Magsaysay	1,000,000.00	12/20/2021						Equipment delivered
	10.) Establishment of Plant Nursery within Schools	Danao Norte/Tabugon	200,000.00	12/01/2022					145,837.20	materials delivered
	11.) Construction of Slaughterhouse (Phase 1) 2019		2,000,000.00	04/17/2023			10/13/2023	100.00%		Completed
	12.) Landfill Construction (First Cell)	Magsaysay	1,000,000.00	08/12/2023			10/04/2023	100%	1,000,000.00	Completed
	13.) Construction of Slaughterhouse (Phase II) (2020)	Poblacion	2,000,000.00	04/17/2023			10/13/2023	100.00%		Completed
	14.) Construction of Multi-Purpose Building Gum Isolation Facility (Phase 1)	Magsaysay	4,000,000.00	04/17/2023			07/24/2023	100%	818,700.00	Completed

Prepared by:

**RAYMOND E. MAYOR**  
Municipal Engineer

Reviewed by:

**DERMICK E. MAYOR**  
APDC

Noted:

**ELISE D. VISCA**  
Municipal Mayor

# QUARTERLY REPORT ON GOVERNMENT PROJECTS/ PROGRAMS/ ACTIVITIES 2023



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							% of completion	Total Cost Incurred to Date	
	15.) Construction of Concrete Footbridge (Supplemental Budget No. 1 & 2 2022)	Mal-I	300,000.00	07/03/2023		07/28/2023	100%		Completed
	16.) Rehabilitation of Guba Bridge (Supplemental Budget No. 3 2022)	Gumbayon	500,000.00	07/03/2023		08/04/2023	100%	364,421.00	Completed
	17.) Rehabilitation/Improvement of Market stall At G. Molina Boulevard (Supplemental Budget No. 3 2022)	Poblacion	500,000.00	04/24/2023		06/08/2023	100%	153,540.00	Completed
	18.) Construction of Water System (Old Pamilihang Bayan) (Supplemental Budget No. 3 2022)	Poblacion	300,000.00						Procurement Process (Issuance of NTP)
	19.) Road Opening of New RSU Campus (Supplemental Budget No. 3 2022)	Magsaysay	500,000.00						Not Yet Implemented
	20.) Improvement/Expansion of G. Molina Boulevard (Phase I) (20% Dev. Fund)	Poblacion	1,815,202.53	06/13/2023		06/29/2023	100%	1,429,904.25	Completed
	21.) Construction of Legislative Building	Poblacion	4,392,627.18						Not Yet Implemented
	22.) Improvement of Municipal Building Phase III(Accounting & Treasurer office) Supplemental 2022	Poblacion	274,834.54						Not Yet Implemented
	23.) Improvement/Repair of OSCA Building	Poblacion	210,000.00	07/10/2023		08/08/2023	100%		Completed
	24.) Expansion of Laboratory Room (Supplemental Budget No. 1)	Poblacion	200,000.00						Not Yet Implemented
	25.) Construction of Market Stalls (Santa Fe Port)	Poblacion	500,000.00						Not Yet Implemented
	26.) Tourism and Culture and the Arts office/Information Center or booth (Supplemental Budget No. 1)	Poblacion	250,000.00	08/14/2023		08/31/2023			Completed
	<b>LGSF-GEF FUND</b>								
	1.) Construction of SlaughterHouse	Poblacion	5,873,450.00	04/17/2023		10/13/2023	100.00%	4,267,954.21	Completed

Prepared By:

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Reviewed by:

**DERRICK E. MAYOR**  
M/DC

Noted:

**ELSIE D. VISCA**  
Municipal Mayor