

MUNICIPAL ENGINEERING

OFFICE

ACCOMPLISHMENTS

FY-2023

ENGINEERING OFFICE

The Municipal Engineering Office (MEO) is primarily created to provide engineering services including investigation and survey, engineering designs, feasibility studies, and project management. It is one of the mandatory offices created through Republic Act 7160 or the Local Government Code of 1991 and its Functions are outlined in Article 7, Section 477 of this Act.

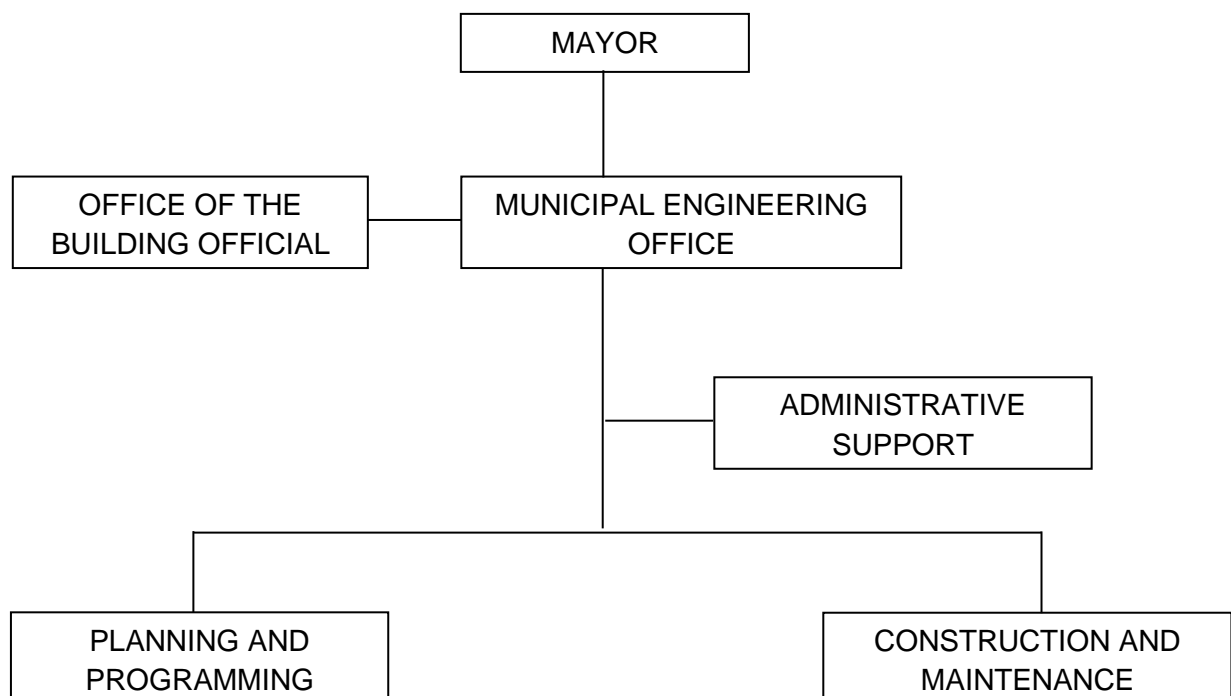
This Engineering office shall also act as the local Building office as stated on the same Local Government Code of 1991 and its enforcing guidelines as manifested in the Presidential Decree No. 1096 otherwise known as the National Building Code of the Philippines (NCBP) thereby revising Republic Act Numbered Sixty- Five Hundred Forty- One (RA No. 6541)

*Municipal Ordinance

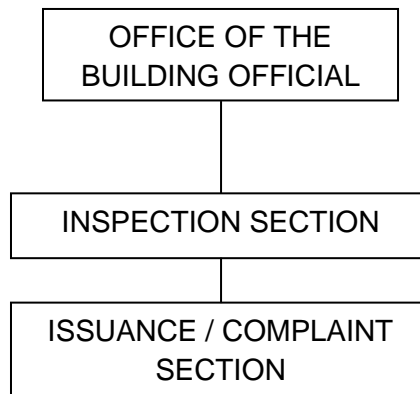
Municipal Ordinance No. 1993-004

(Municipal Revenue Code), Article C, Section 3C.04, States “ No person, firm or corporation including any agency or instrumentality of the Government shall erect, construct, alter, repair, move, convert or demolish any building or structure or cause the same to permit therefore from the building officer of this Municipality.”

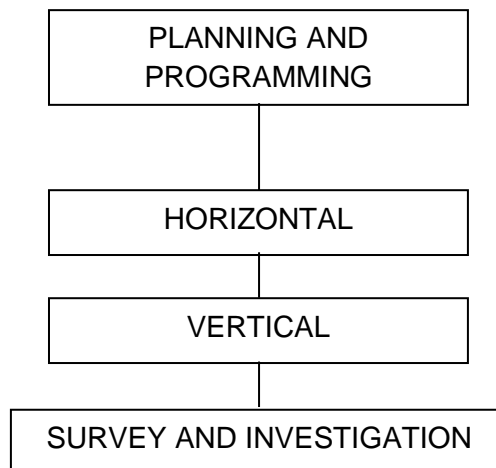
ORGANIZATIONAL CHART



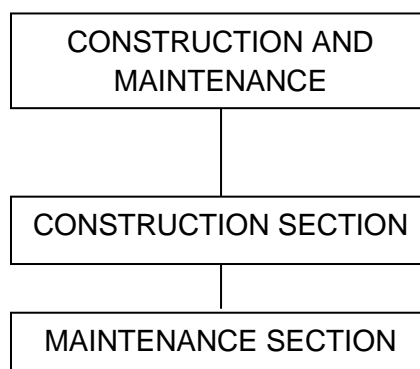
OFFICE OF THE BUILDING OFFICIAL



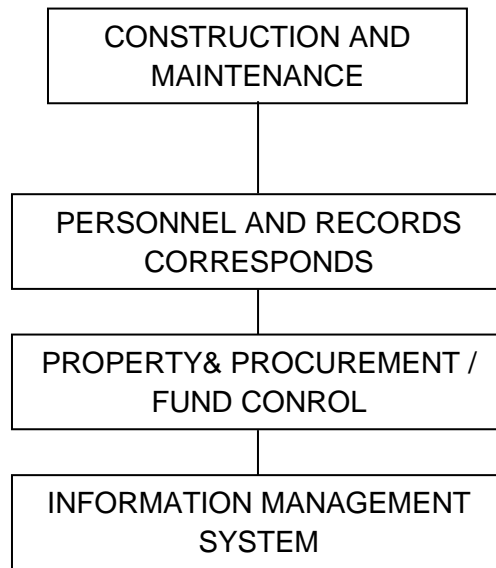
PLANNING AND PROGRAMMING



CONSTRUCTION AND MAINTENANCE



ADMINISTRATIVE SUPPORT



MANDATE

Provide adequate, relevant and efficient infrastructure support facilities, utilities and basic engineering services to boost the socio- economic state of the municipality within the framework of sustainable development and effectively implement building safety standards to ensure buildings and structures are not just livable but are properly built and maintained.

VISION

We are committed to delivering Quality Work and Products, Safety and on schedule. A department with an open mind and ready to embrace new opportunities, and driven to deliver challenges in infrastructure development.

MISSION

Municipal Engineering Department, provide Engineering and Technical solutions with trust, mutual respect, teamwork, sense of urgency, empowerment, risk taking, continuous improvement, commitment and client satisfaction.

FUNCTIONS

1. Initiate, review and recommend changes in policies and objectives, plans and programs, techniques, procedures and practices in infrastructure development and public works in general of the municipality;

2. Advise the Mayor on infrastructure, public works, and other engineering matters;
3. Administer, coordinate, supervise, and control the construction, maintenance, improvement, and repair of roads, bridges, and other engineering and public works projects of the municipality;
4. Provide engineering services to the municipality, including investigation and survey, engineering designs, feasibility studies, and project management;
5. Approve and issue building permits; and
6. Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.

JOB DESCRIPTION

1. Implementing agency of all Government Infrastructure Projects including the preparation of all detailed Engineering Designs, field surveys, cost estimates, plans and specifications;
2. Primarily responsible for the enforcement of the National Building Code (PD 1096) as well as of the implementing rules and regulations issued therefor.

SPECIFIC SERVICES

OFFICE OF THE BUILDING OFFICIAL	CONSTRUCTION AND MAINTENANCE
Approved and Issuance <ul style="list-style-type: none"> • Building Permits • Demolition Permit • Electrical Permit • Fencing Permit • Sanitary Permit • Plumbing Permit • Architectural Permit • Electronics Permit • Mechanical Permit • Structural Permit • Ground Preparation and Excavation Permit • Occupancy Permit/Occupancy of Use • Permit for Temporary Service Connection • Certificate of Final Electrical Inspection • Various Certified True Copies • Complaints Processing of Building Permits 	Implementation of Municipal & Brgys. Funded Projects <ul style="list-style-type: none"> • Roads • Drainage • Bridges • Public Buildings • Other Structures Proper Maintenance <ul style="list-style-type: none"> • Public Buildings • Facilities • Roads • Streets • Bridges Drainage Maintenance <ul style="list-style-type: none"> • Secure Cleaning of Canals (inlets & outlets) • De-clogging from debris / other refuse Engineering/Technical Assistance extensions to Barangays, POs, NGA's and NGO's Structure Stability and Safety

LIST OF CLIENTS ISSUED OCCUPANCY PERMITS



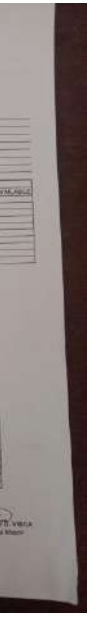
Republic of the Philippines
MUNICIPALITY OF SANTA FE
Santa Fe, Romblon

OFFICE OF THE MUNICIPAL ENGINEER/BUILDING OFFICIAL
LIST OF OCCUPANCY PERMIT ISSUANCE

NO.	NAME OF ENGR. SIGNED	NAME OF APPLICANT	ADDRESS	APPLICATION NO.	BUILDING PERMIT NO.	DATE ISSUED
JANUARY 2023						
001	Engr. Isidro R. Salmingo	Jibune M. Marquina	Barangay Mat-1	042011923	0041	Jan. 15, 2023
FEBRUARY 2023						
003	Engr. Isidro R. Salmingo	Albert Relente	Barangay Mat-1	043021623	0042	Feb. 16, 2023



PROGRAM OF WORKS



Republic of the Philippines
Municipality of Santa Fe
Santa Fe, Romblon

PROGRAM OF WORK FOR CONSTRUCTION OF COMMERCIAL BUILDING

Date: January 4, 2023

APPLICANT: JIBUNE M. MARQUINA
ADDRESS: BARANGAY MAT-1

NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
1	Excavation	m ³	100	100.00	10,000.00
2	Foundation	m ²	200	50.00	10,000.00
3	Structure	m ²	1000	100.00	100,000.00
4	Roofing	m ²	1000	50.00	50,000.00
5	Finishing	m ²	1000	100.00	100,000.00
6	Painting	m ²	1000	50.00	50,000.00
7	Utilities	m	100	100.00	10,000.00
8	Site Work	m ²	1000	10.00	10,000.00
9	Contingency	%	10	100.00	10,000.00
10	Subtotal				300,000.00

APPROVED BY: [Signature] MUNICIPAL ENGINEER/BUILDING OFFICIAL

Republic of the Philippines
Municipality of Santa Fe
Santa Fe, Romblon

PROGRAM OF WORK FOR CONSTRUCTION OF COMMERCIAL BUILDING

Date: March 15, 2023

APPLICANT: ALBERT RELENTE
ADDRESS: BARANGAY MAT-1

NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
1	Excavation	m ³	100	100.00	10,000.00
2	Foundation	m ²	200	50.00	10,000.00
3	Structure	m ²	1000	100.00	100,000.00
4	Roofing	m ²	1000	50.00	50,000.00
5	Finishing	m ²	1000	100.00	100,000.00
6	Painting	m ²	1000	50.00	50,000.00
7	Utilities	m	100	100.00	10,000.00
8	Site Work	m ²	1000	10.00	10,000.00
9	Contingency	%	10	100.00	10,000.00
10	Subtotal				300,000.00

APPROVED BY: [Signature] MUNICIPAL ENGINEER/BUILDING OFFICIAL

Republic of the Philippines
Municipality of Santa Fe
Santa Fe, Romblon

PROGRAM OF WORK FOR ROAD CONCRETING

Date: January 4, 2023

APPLICANT: JIBUNE M. MARQUINA
ADDRESS: BARANGAY MAT-1

NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
1	Excavation	m ³	100	100.00	10,000.00
2	Foundation	m ²	200	50.00	10,000.00
3	Structure	m ²	1000	100.00	100,000.00
4	Roofing	m ²	1000	50.00	50,000.00
5	Finishing	m ²	1000	100.00	100,000.00
6	Painting	m ²	1000	50.00	50,000.00
7	Utilities	m	100	100.00	10,000.00
8	Site Work	m ²	1000	10.00	10,000.00
9	Contingency	%	10	100.00	10,000.00
10	Subtotal				300,000.00

APPROVED BY: [Signature] MUNICIPAL ENGINEER/BUILDING OFFICIAL

Republic of the Philippines
Municipality of Santa Fe
Santa Fe, Romblon

PROGRAM OF WORK FOR OLD PUBLIC MARKET

Date: March 15, 2023

APPLICANT: ALBERT RELENTE
ADDRESS: BARANGAY MAT-1

NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
1	Excavation	m ³	100	100.00	10,000.00
2	Foundation	m ²	200	50.00	10,000.00
3	Structure	m ²	1000	100.00	100,000.00
4	Roofing	m ²	1000	50.00	50,000.00
5	Finishing	m ²	1000	100.00	100,000.00
6	Painting	m ²	1000	50.00	50,000.00
7	Utilities	m	100	100.00	10,000.00
8	Site Work	m ²	1000	10.00	10,000.00
9	Contingency	%	10	100.00	10,000.00
10	Subtotal				300,000.00

APPROVED BY: [Signature] MUNICIPAL ENGINEER/BUILDING OFFICIAL

Republic of the Philippines
Municipality of Santa Fe
Santa Fe, Romblon

PROGRAM OF WORK FOR CONSTRUCTION OF COMMERCIAL BUILDING

Date: January 15, 2023

APPLICANT: JIBUNE M. MARQUINA
ADDRESS: BARANGAY MAT-1

NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT
1	Excavation	m ³	100	100.00	10,000.00
2	Foundation	m ²	200	50.00	10,000.00
3	Structure	m ²	1000	100.00	100,000.00
4	Roofing	m ²	1000	50.00	50,000.00
5	Finishing	m ²	1000	100.00	100,000.00
6	Painting	m ²	1000	50.00	50,000.00
7	Utilities	m	100	100.00	10,000.00
8	Site Work	m ²	1000	10.00	10,000.00
9	Contingency	%	10	100.00	10,000.00
10	Subtotal				300,000.00

APPROVED BY: [Signature] MUNICIPAL ENGINEER/BUILDING OFFICIAL

Republic of the Philippines
Province of Bulacan
Municipality of San Jose

PROGRAM OF WORK FOR COINTEGRATED

Date: June 01, 2023

NAME OF PROJECT: CONSTRUCTION OF SANITATION SYSTEMS
ADMINISTRATIVE: MUNICIPALITY OF SAN JOSE

PROJECT NUMBER: 100-2023-001
PROJECT TITLE: CONSTRUCTION OF SANITATION SYSTEMS
PROJECT LOCATION: SAN JOSE, BULACAN

DESCRIPTION OF WORK TO BE DONE

NO.	DESCRIPTION	UNIT	QTY	UNIT COST	AMOUNT	NEEDED	AVAILABLE
1	CONSTRUCTION OF SANITATION SYSTEMS	LUMP SUM	1	1,000,000.00	1,000,000.00		

BREAKDOWN OF ESTIMATED EXPENDITURES

AMOUNT	%	DESCRIPTION	AMOUNT
1,000,000.00	100%	CONSTRUCTION OF SANITATION SYSTEMS	1,000,000.00

APPROVED BY: *[Signature]*
REVIEWED BY: *[Signature]*
APPROVED BY: *[Signature]*

Republic of the Philippines
Province of Bulacan
Municipality of San Jose

PROGRAM OF WORK FOR MULTIPURPOSE BUILDING

Date: June 01, 2023

NAME OF PROJECT: CONSTRUCTION OF MULTIPURPOSE BUILDING
ADMINISTRATIVE: MUNICIPALITY OF SAN JOSE

PROJECT NUMBER: 100-2023-002
PROJECT TITLE: CONSTRUCTION OF MULTIPURPOSE BUILDING
PROJECT LOCATION: SAN JOSE, BULACAN

DESCRIPTION OF WORK TO BE DONE

NO.	DESCRIPTION	UNIT	QTY	UNIT COST	AMOUNT	NEEDED	AVAILABLE
1	CONSTRUCTION OF MULTIPURPOSE BUILDING	LUMP SUM	1	1,000,000.00	1,000,000.00		

BREAKDOWN OF ESTIMATED EXPENDITURES

AMOUNT	%	DESCRIPTION	AMOUNT
1,000,000.00	100%	CONSTRUCTION OF MULTIPURPOSE BUILDING	1,000,000.00

APPROVED BY: *[Signature]*
REVIEWED BY: *[Signature]*
APPROVED BY: *[Signature]*

Republic of the Philippines
Province of Bulacan
Municipality of San Jose

PROGRAM OF WORK FOR ROAD CONCRETING

Date: July 1, 2023

NAME OF PROJECT: ROAD CONCRETING
ADMINISTRATIVE: MUNICIPALITY OF SAN JOSE

PROJECT NUMBER: 100-2023-003
PROJECT TITLE: ROAD CONCRETING
PROJECT LOCATION: SAN JOSE, BULACAN

DESCRIPTION OF WORK TO BE DONE

NO.	DESCRIPTION	UNIT	QTY	UNIT COST	AMOUNT	NEEDED	AVAILABLE
1	ROAD CONCRETING	LUMP SUM	1	1,000,000.00	1,000,000.00		

BREAKDOWN OF ESTIMATED EXPENDITURES

AMOUNT	%	DESCRIPTION	AMOUNT
1,000,000.00	100%	ROAD CONCRETING	1,000,000.00

APPROVED BY: *[Signature]*
REVIEWED BY: *[Signature]*
APPROVED BY: *[Signature]*

Republic of the Philippines
Province of Bulacan
Municipality of San Jose

PROGRAM OF WORK FOR POWER SUPPLY SYSTEM

Date: June 01, 2023

NAME OF PROJECT: POWER SUPPLY SYSTEM
ADMINISTRATIVE: MUNICIPALITY OF SAN JOSE

PROJECT NUMBER: 100-2023-004
PROJECT TITLE: POWER SUPPLY SYSTEM
PROJECT LOCATION: SAN JOSE, BULACAN

DESCRIPTION OF WORK TO BE DONE

NO.	DESCRIPTION	UNIT	QTY	UNIT COST	AMOUNT	NEEDED	AVAILABLE
1	POWER SUPPLY SYSTEM	LUMP SUM	1	1,000,000.00	1,000,000.00		

BREAKDOWN OF ESTIMATED EXPENDITURES

AMOUNT	%	DESCRIPTION	AMOUNT
1,000,000.00	100%	POWER SUPPLY SYSTEM	1,000,000.00

APPROVED BY: *[Signature]*
REVIEWED BY: *[Signature]*
APPROVED BY: *[Signature]*

Republic of the Philippines
Province of Bulacan
Municipality of San Jose

PROGRAM OF WORK FOR ROAD CONCRETING

Date: June 01, 2023

NAME OF PROJECT: ROAD CONCRETING
ADMINISTRATIVE: MUNICIPALITY OF SAN JOSE

PROJECT NUMBER: 100-2023-005
PROJECT TITLE: ROAD CONCRETING
PROJECT LOCATION: SAN JOSE, BULACAN

DESCRIPTION OF WORK TO BE DONE

NO.	DESCRIPTION	UNIT	QTY	UNIT COST	AMOUNT	NEEDED	AVAILABLE
1	ROAD CONCRETING	LUMP SUM	1	1,000,000.00	1,000,000.00		

BREAKDOWN OF ESTIMATED EXPENDITURES

AMOUNT	%	DESCRIPTION	AMOUNT
1,000,000.00	100%	ROAD CONCRETING	1,000,000.00

APPROVED BY: *[Signature]*
REVIEWED BY: *[Signature]*
APPROVED BY: *[Signature]*

Republic of the Philippines
Province of Bulacan
Municipality of San Jose

PROGRAM OF WORK FOR ROAD CONCRETING

Date: June 01, 2023

NAME OF PROJECT: ROAD CONCRETING
ADMINISTRATIVE: MUNICIPALITY OF SAN JOSE

PROJECT NUMBER: 100-2023-006
PROJECT TITLE: ROAD CONCRETING
PROJECT LOCATION: SAN JOSE, BULACAN

DESCRIPTION OF WORK TO BE DONE

NO.	DESCRIPTION	UNIT	QTY	UNIT COST	AMOUNT	NEEDED	AVAILABLE
1	ROAD CONCRETING	LUMP SUM	1	1,000,000.00	1,000,000.00		

BREAKDOWN OF ESTIMATED EXPENDITURES

AMOUNT	%	DESCRIPTION	AMOUNT
1,000,000.00	100%	ROAD CONCRETING	1,000,000.00

APPROVED BY: *[Signature]*
REVIEWED BY: *[Signature]*
APPROVED BY: *[Signature]*

Republic of the Philippines
Province of Bulacan
Municipality of San Jose

PROGRAM OF WORK FOR GUBA BRIDGE

Date: June 01, 2023

NAME OF PROJECT: GUBA BRIDGE
ADMINISTRATIVE: MUNICIPALITY OF SAN JOSE

PROJECT NUMBER: 100-2023-007
PROJECT TITLE: GUBA BRIDGE
PROJECT LOCATION: SAN JOSE, BULACAN

DESCRIPTION OF WORK TO BE DONE

NO.	DESCRIPTION	UNIT	QTY	UNIT COST	AMOUNT	NEEDED	AVAILABLE
1	GUBA BRIDGE	LUMP SUM	1	1,000,000.00	1,000,000.00		

BREAKDOWN OF ESTIMATED EXPENDITURES

AMOUNT	%	DESCRIPTION	AMOUNT
1,000,000.00	100%	GUBA BRIDGE	1,000,000.00

APPROVED BY: *[Signature]*
REVIEWED BY: *[Signature]*
APPROVED BY: *[Signature]*

Republic of the Philippines
Province of Bulacan
Municipality of San Jose

PROGRAM OF WORK FOR POWER SUPPLY SYSTEM

Date: June 01, 2023

NAME OF PROJECT: POWER SUPPLY SYSTEM
ADMINISTRATIVE: MUNICIPALITY OF SAN JOSE

PROJECT NUMBER: 100-2023-008
PROJECT TITLE: POWER SUPPLY SYSTEM
PROJECT LOCATION: SAN JOSE, BULACAN

DESCRIPTION OF WORK TO BE DONE

NO.	DESCRIPTION	UNIT	QTY	UNIT COST	AMOUNT	NEEDED	AVAILABLE
1	POWER SUPPLY SYSTEM	LUMP SUM	1	1,000,000.00	1,000,000.00		

BREAKDOWN OF ESTIMATED EXPENDITURES

AMOUNT	%	DESCRIPTION	AMOUNT
1,000,000.00	100%	POWER SUPPLY SYSTEM	1,000,000.00

APPROVED BY: *[Signature]*
REVIEWED BY: *[Signature]*
APPROVED BY: *[Signature]*

Republic of the Philippines
Province of Bulacan
Municipality of San Jose

PROGRAM OF WORK FOR ROAD CONCRETING

Date: June 01, 2023

NAME OF PROJECT: ROAD CONCRETING
ADMINISTRATIVE: MUNICIPALITY OF SAN JOSE

PROJECT NUMBER: 100-2023-009
PROJECT TITLE: ROAD CONCRETING
PROJECT LOCATION: SAN JOSE, BULACAN

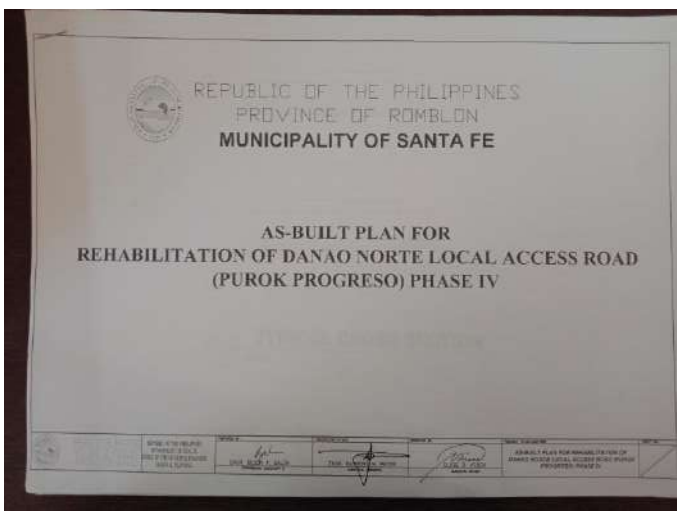
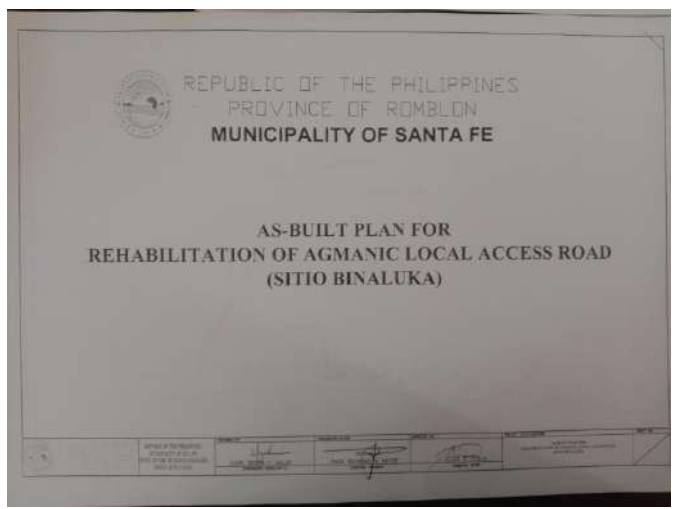
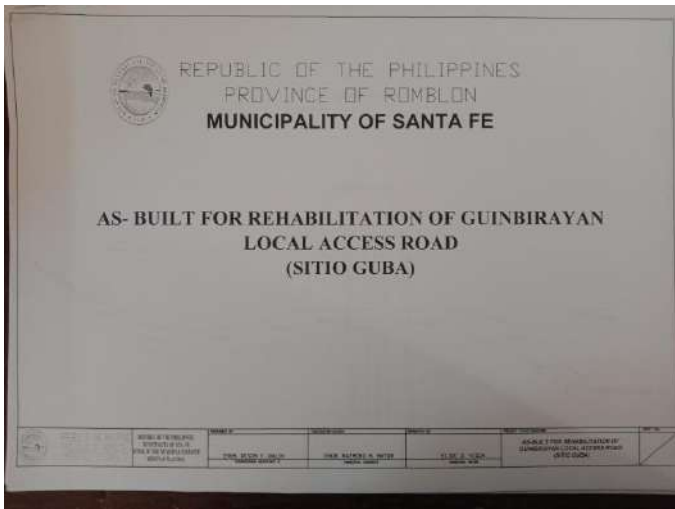
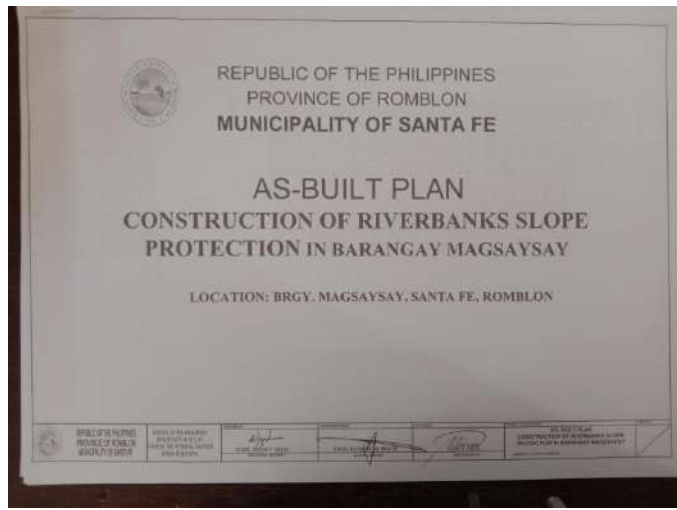
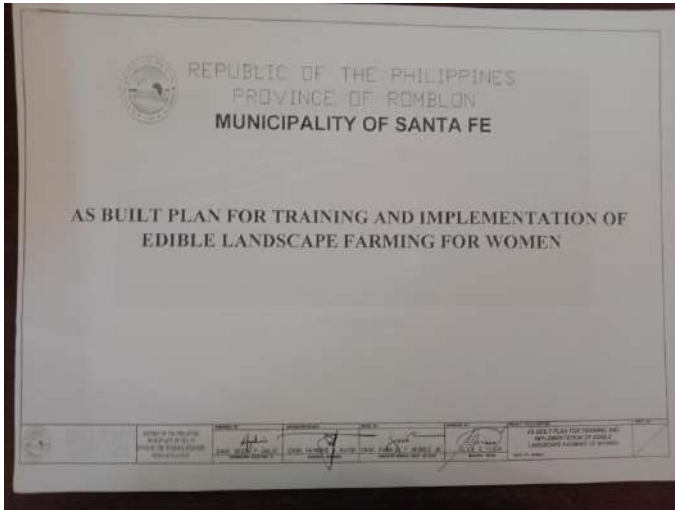
DESCRIPTION OF WORK TO BE DONE

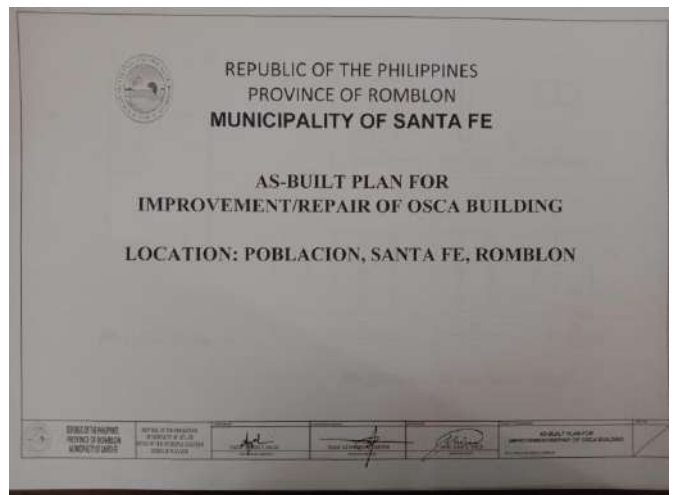
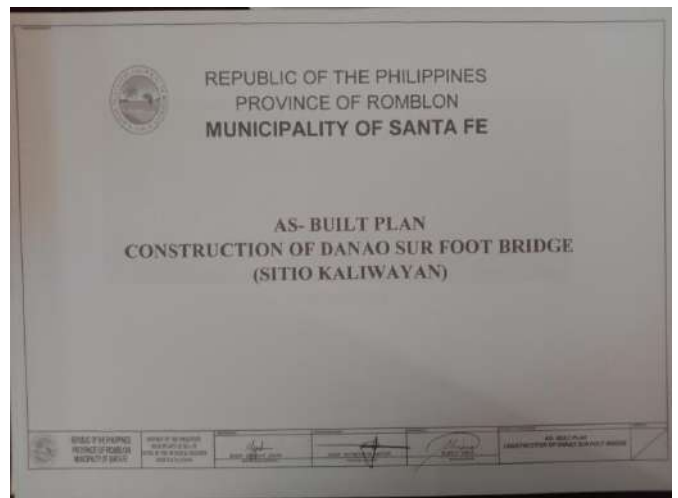
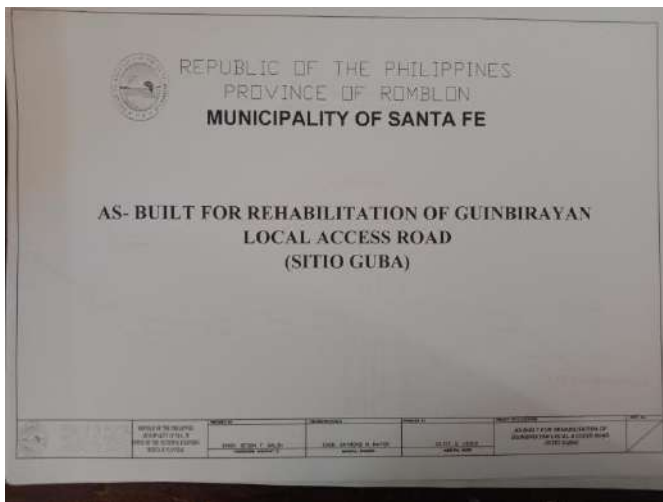
NO.	DESCRIPTION	UNIT	QTY	UNIT COST	AMOUNT	NEEDED	AVAILABLE
1	ROAD CONCRETING	LUMP SUM	1	1,000,000.00	1,000,000.00		

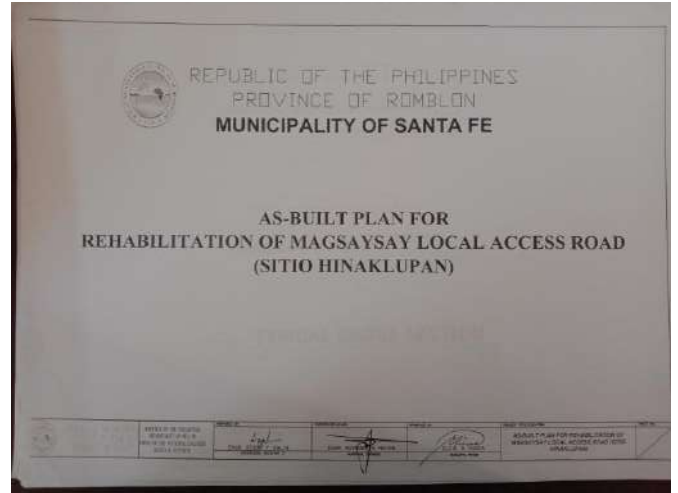
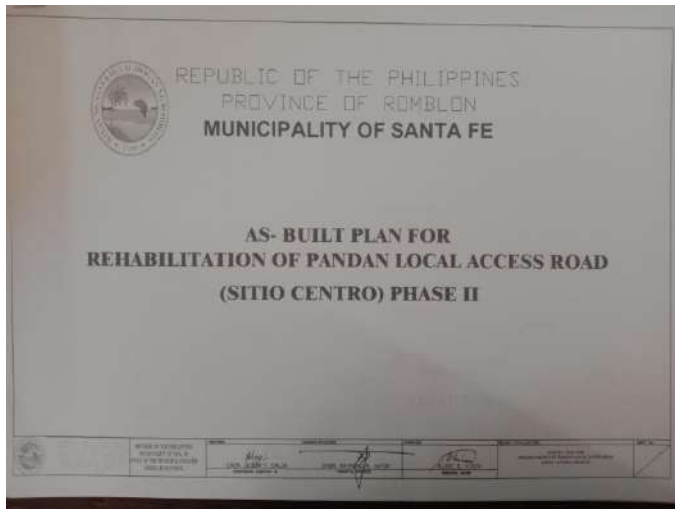
BREAKDOWN OF ESTIMATED EXPENDITURES

AMOUNT	%	DESCRIPTION	AMOUNT
1,000,000.00	100%	ROAD CONCRETING	1,000,000.00

APPROVED BY: *[Signature]*
REVIEWED BY: *[Signature]*
APPROVED BY: *[Signature]*







PROJECT IMPLEMENTATIONS:

- **CONSTRUCTION OF GENDER RESPONSIVE PUBLIC COMFORT ROOM**





• **REHABILITATION /IMPROVEMENT OF MUNICIPAL ROAD (BRGY. POBLACION)**





• CONSTRUCTION OF FENCE SEAPORT



- REHABILITATION OF AGMANIC LOCAL ACCESS ROAD



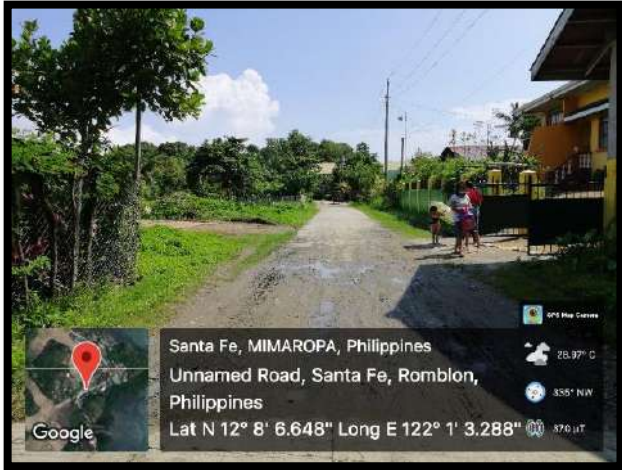
- **REHABILITATION OF GUINBIRAYAN LOCAL ACCESS ROAD (SITIO GUBA)**



- REHABILITATION/IMPROVEMENT OF CANYAYO MULTI PURPOSE BUILDING



- REHABILITATION OF TABUGON LOCAL ACCESS ROAD (SITIO MASIKAP) PHASE II



- REHABILITATION/IMPROVEMENT OF GUINTIGBASAN SEAWALL (SITIO PUNTA)



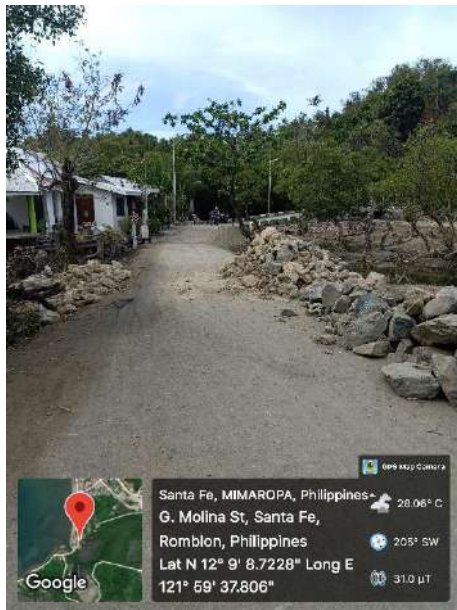
- REHABILITATION OF SHORE PROTECTION WALL
(GUINBIRAYAN PUBLIC MARKET)**



- CONSTRUCTION/REHABILITATION OF SEAWALL WITH RCBC



- REHABILITATION OF POBLACION LOCAL ACCESS ROAD



- REHABILITATION OF PANDAN LOCAL ACCESS ROAD (SITIO BAYBAY)



- CONSTRUCTION OF WOMEN CRISIS CENTER



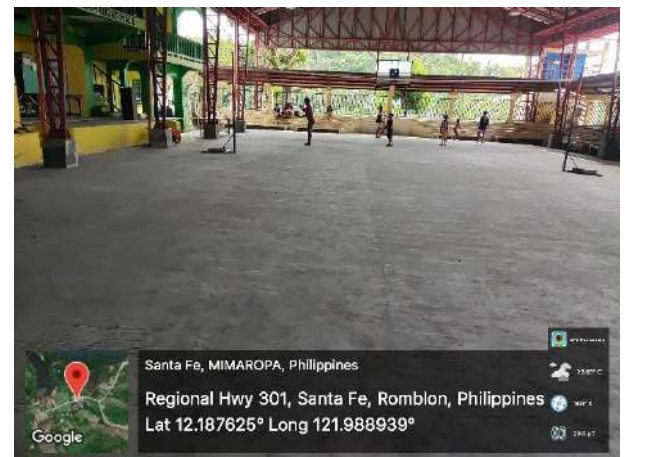
● IMPROVEMENT OF DRAINAGE SYSTEM (POBLACION)



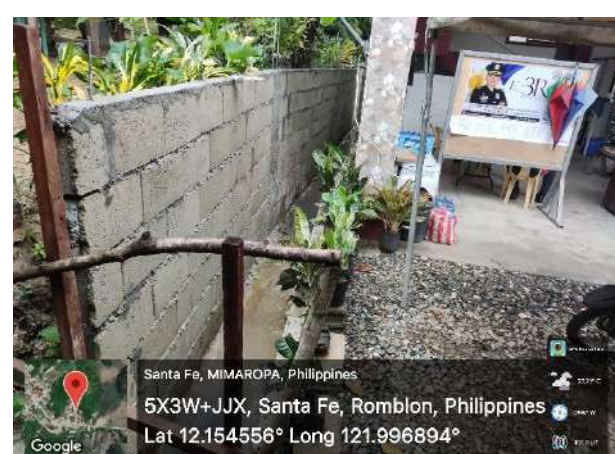
- REHABILITATION OF MAGSAYSAY LOCAL ACCESS ROAD (SITIO PALATI)



- REHABILITATION OF MAT- I MULTI PURPOSE BUILDING



- **IMPROVEMENT OF BFP BUILDING**



- ESTABLISHMENT OF HAND WASHING & TOOTHBRUSHING FACILITY TO THE DESIGNATED EC OF BRGY. MAGSAYSAY



- RIPRAPPING OF DANAOSUR LOCAL ACCESS ROAD (SITIO KALIWAYAN & ILAYA)**



- TOURIST IMPROVEMENT (CHARLES ISLET)



- CONSTRUCTION OF NEW MARKET

