

ENGINEERING OFFICE

The Municipal Engineering Office (MEO) is primarily created to provide engineering services including investigation and survey, engineering designs, feasibility studies, and project management. It is one of the mandatory offices created through Republic Act 7160 or the Local Government Code of 1991 and its Functions are outlined in Article 7, Section 477 of this Act.

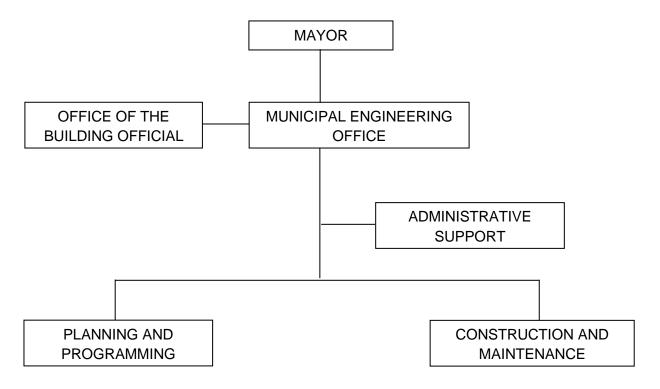
This Engineering office shall also act as the local Building office as stated on the same Local Government Code of 1991 and its enforcing guidelines as manifested in the Presidential Decree No. 1096 otherwise known as the National Building Code of the Philippines (NCBP) thereby revising Republic Act Numbered Sixty- Five Hundred Forty- One (RA No. 6541)

*Municipal Ordinance

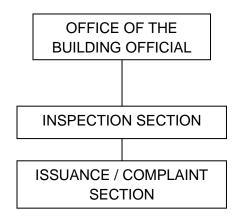
Municipal Ordinance No. 1993-004

(Municipal Revenue Code), Article C, Section 3C.04, States "No person, firm or corporation including any agency or instrumentality of the Government shall erect, construct, alter, repair, move, convert or demolish any building or structure or cause the same to permit therefore from the building officer of this Municipality."

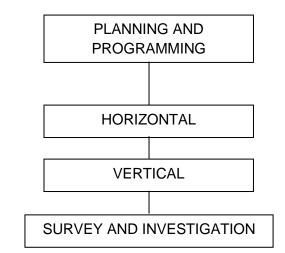
ORGANIZATIONAL CHART



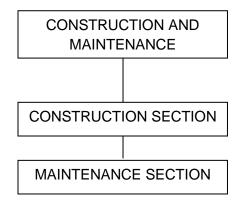
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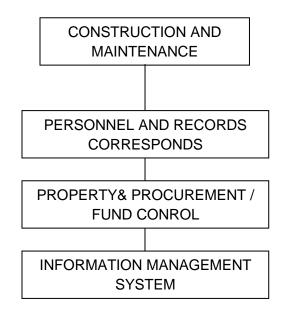
PLANNING AND PROGRAMMING



CONSTRUCTION AND MAINTENANCE



ADMINISTRATIVE SUPPORT



MANDATE

Provide adequate, relevant and efficient infrastructure support facilities, utilities and basic engineering services to boost the socio- economic state of the municipality within the framework of sustainable development and effectively implement building safety standards to ensure buildings and structures are not just livable but are properly built and maintained.

VISION

We are committed to delivering Quality Work and Products, Safety and on schedule. A department with an open mind and ready to embrace new opportunities, and driven to deliver challenges in infrastructure development.

MISSION

Municipal Engineering Department, provide Engineering and Technical solutions with trust, mutual respect, teamwork, sense of urgency, empowerment, risk taking, continuous improvement, commitment and client satisfaction.

FUNCTIONS

1. Initiate, review and recommend changes in policies and objectives, plans and programs, techniques, procedures and practices in infrastructure development and public works in general of the municipality;

- 2. Advise the Mayor on infrastructure, public works, and other engineering matters;
- 3. Administer, coordinate, supervise, and control the construction, maintenance, improvement, and repair of roads, bridges, and other engineering and public works projects of the municipality;
- 4. Provide engineering services to the municipality, including investigation and survey, engineering designs, feasibility studies, and project management;
- 5. Approve and issue building permits; and
- 6. Exercise such other powers and perform such other duties and functions as may be prescribed by law or ordinance.

JOB DESCRIPTION

- 1. Implementing agency of all Government Infrastructure Projects including the preparation of all detailed Engineering Designs, field surveys, cost estimates, plans and specifications;
- 2. Primarily responsible for the enforcement of the National Building Code (PD 1096) as well as of the implementing rules and regulations issued therefor.

OFFICE OF THE BUILDING OFFICIAL	CONSTRUCTION AND MAINTENANCE
 Approved and Issuance Building Permits Demolition Permit Electrical Permit Fencing Permit Sanitary Permit Plumbing Permit Architectural Permit Electronics Permit Mechanical Permit Structural Permit Ground Preparation and Excavation Permit Occupancy Permit/Occupancy of Use Permit for Temporary Service Connection Certificate of Final Electrical Inspection Various Certified True Copies Complaints Processing of Building Permits 	Implementation of Municipal & Brgys. Funded Projects Roads Drainage Bridges Public Buildings Other Structures Proper Maintenance Public Buildings Facilities Roads Streets Bridges Drainage Maintenance Secure Cleaning of Canals (inlets & outlets) De-clogging from debris / other refuse Engineering/Technical Assistance extensions to Barangays, POs,NGA's and NGO's

SPECIFIC SERVICES

PLANNING AND PROGRAMMING	ADMINISTRATIVE SUPPORT
Infrastructure Project Preparation of; Program of Work Engineering Plan Specifications Design Investigate complaints Road Right of way Easement issues Preparation of documents for site donation: Roads Schools Barangay Facilities	 General Support Services: Supply Procurement Record Management Correspondence and Style General Clerical Property Utilization Maintenance and Repair of Office equipment Facilitates Financial Transaction of the Office

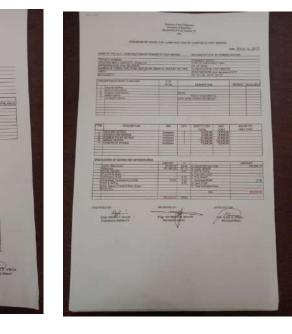
LIST OF CLIENTS ISSUED BUILDING PERMITS

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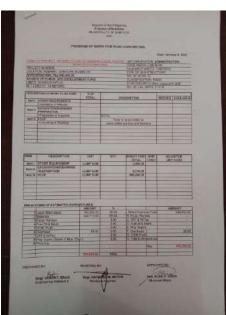
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PROGRAM OF WORKS





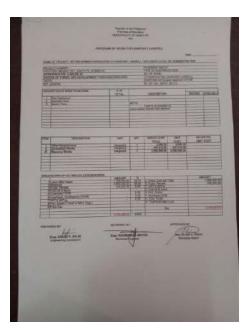


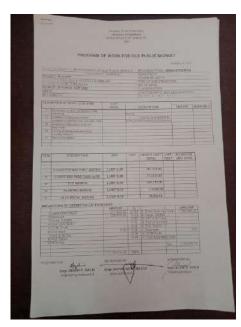
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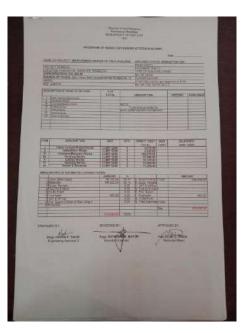
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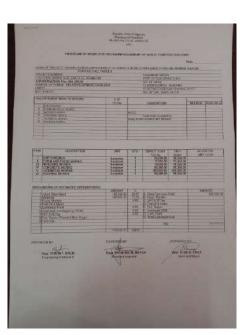


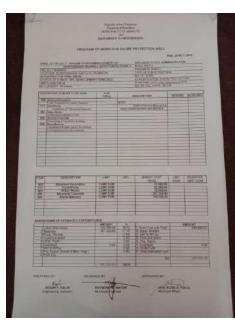


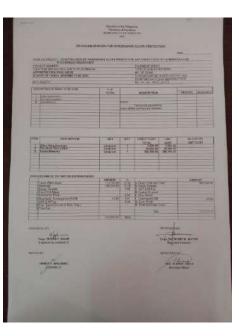


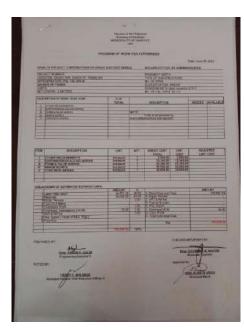








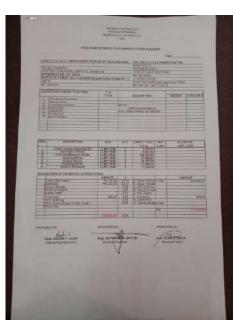




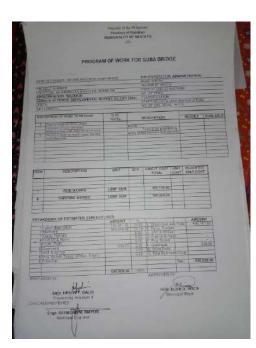


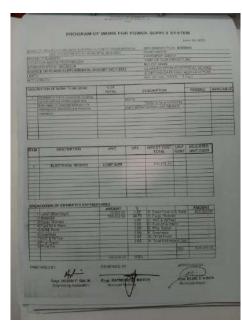








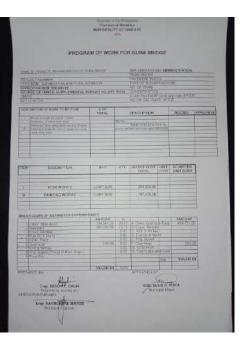




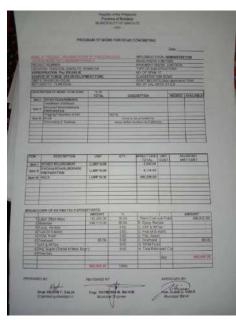


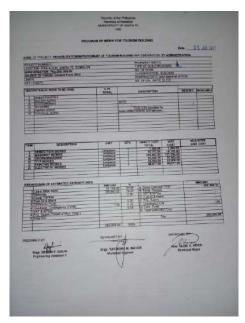


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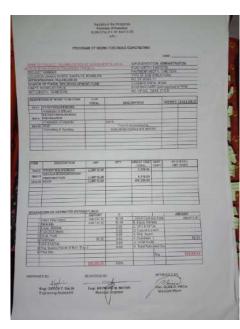


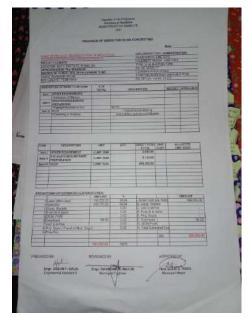


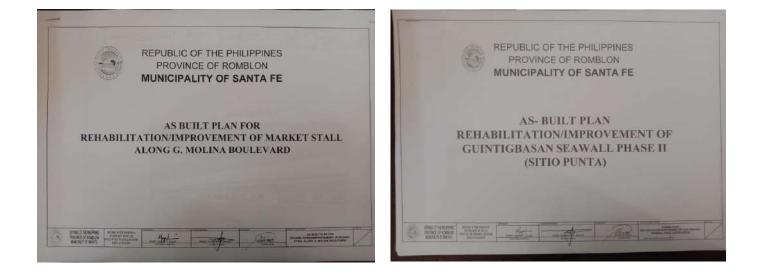










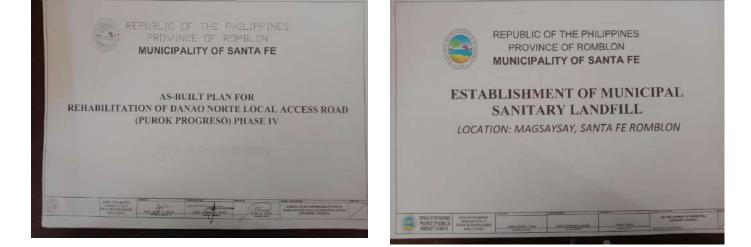


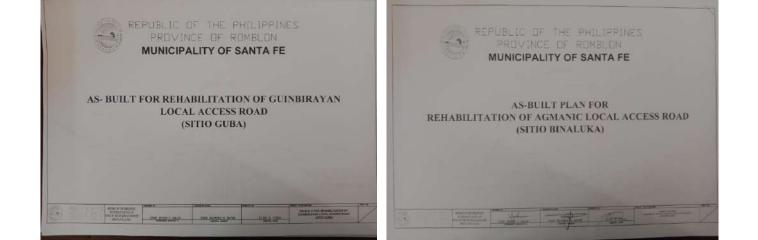
ENGINEERING PLANS

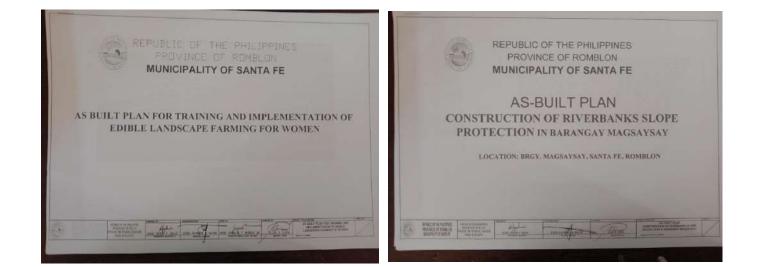
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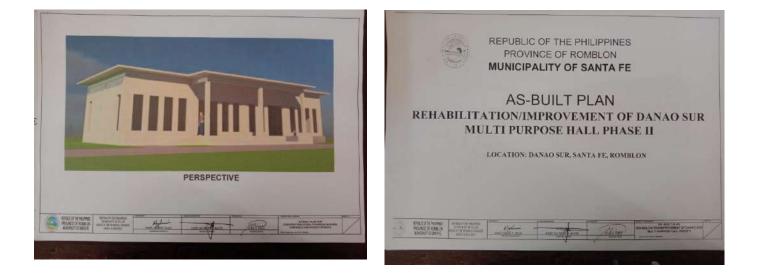
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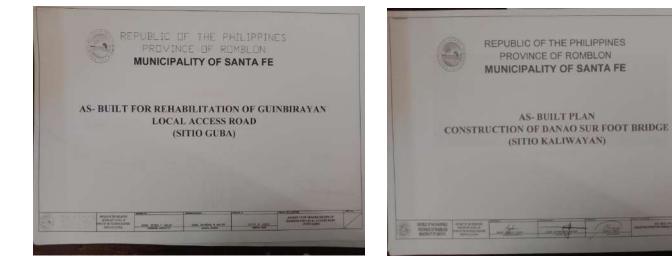
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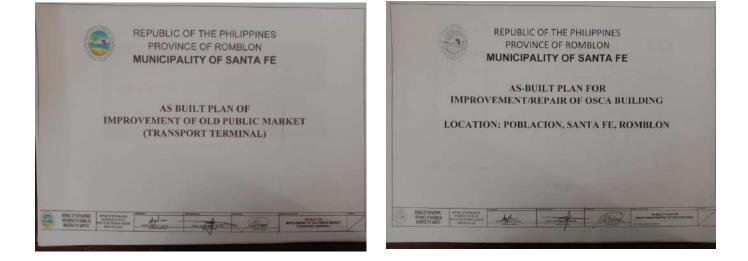








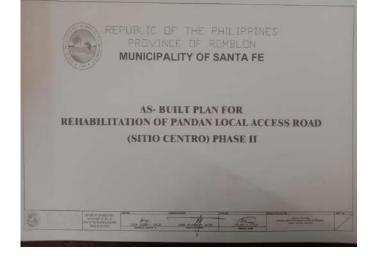






CONTSRUCTION OF GENDER RESPONSIVE PUBLIC COMFORT ROOM

PROJECT IMPLEMENTATIONS:









REHABILITATION /IMPROVEMENT OF MUNICIPAL ROAD (BRGY. POBLACION)







CONSTRUCTION OF FENCE SEAPORT













REHABILITATION OF AGMANIC LOCAL ACCESS ROAD













REHABILITATION OF GUINBIRAYAN LOCAL ACCESS ROAD (SITIO GUBA)



REHABILITATION/IMPROVEMENT OF CANYAYO MULTI PURPOSE BUILDING













REHABILITATION OF TABUGON LOCAL ACCESS ROAD (SITIO MASIKAP) PHASE II



• REHABILITATIO/IMPROVEMENT OF GUINTIGBASAN SEAWALL (SITIO PUNTA)













REHABILITATION OF SHORE PROTECTION WALL (GUINBIRAYAN PUBLIC MARKET)













CONSTRUCTION/REHABILITATION OF SEAWALL WITH RCBC





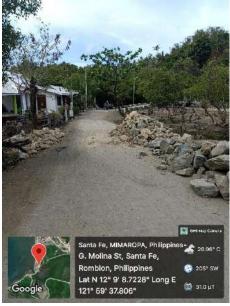








REHABILITATION OF POBLACION LOCAL ACCESS ROAD













• REHABILITATION OF PANDAN LOCAL ACCESS ROAD (SITIO BAYBAY)













CONSTRUCTION OF WOMEN CRISIS CENTER









12-9'14"



• IMPROVEMENT OF DRAINAGE SYSTEM (POBLACION)



REHABILITATION OF MAGSAYSAY LOCAL ACCESS ROAD (SITIO PALATI)





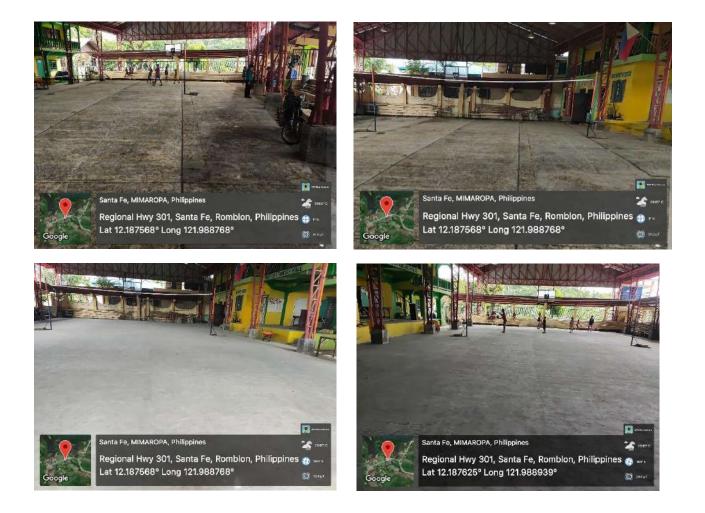








• REHABILITATION OF MAT- I MULTI PURPOSE BUILDING



• IMPROVEMENT OF BFP BUILDING







Santa Fe, MIMAROPA, Philippines

Santa Fe, MIMAROPA, Philippines 119 M. Antaran St, Santa Fe, Romblon, Philippines Lat 12.155057° Long 121.996664°





• ESTABLISHMENT OF HAND WASHING & TOOTHBRUSHING FACILITY TO THE DESIGNATED EC OF BRGY. MAGSAYSAY



• RIPRAPPING OF DANAO SUR LOCAL ACCESS ROAD (SITIO KALIWAYAN & ILAYA)













• TOURIST IMPROVEMENT (CHARLES ISLET)



• CONTRUCTION OF NEW MARKET











