

OFFICE OF THE BIDS AND AWARDS COMMITTEE



Accomplishment Report
2023





Republic of the Philippines
Province of Romblon
MUNICIPALITY OF SANTA FE
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OFFICE OF THE BIDS AND AWARDS COMMITTEE

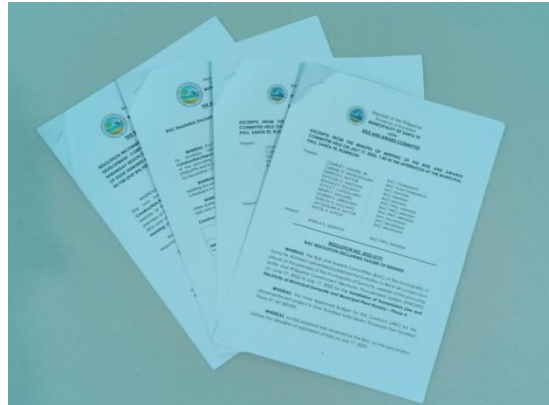
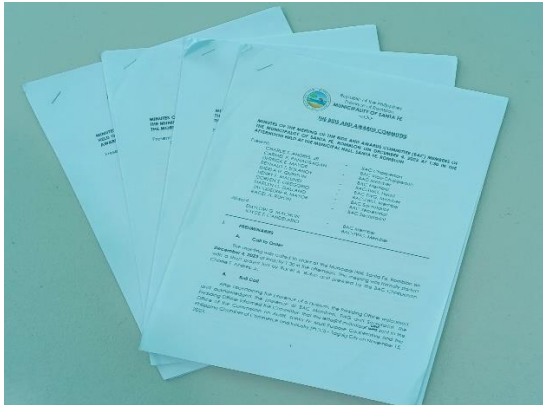
ANNUAL ACCOMPLISHMENT REPORT CY 2023

1). Organized and arranged BAC meetings



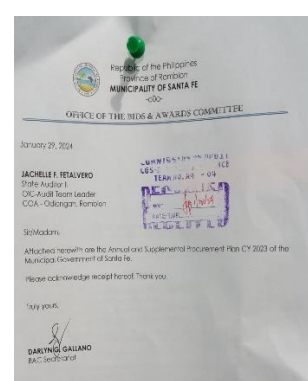
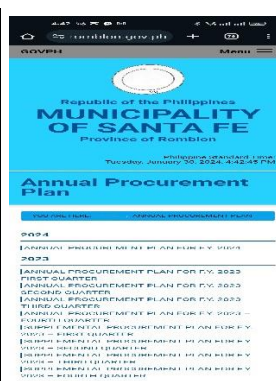
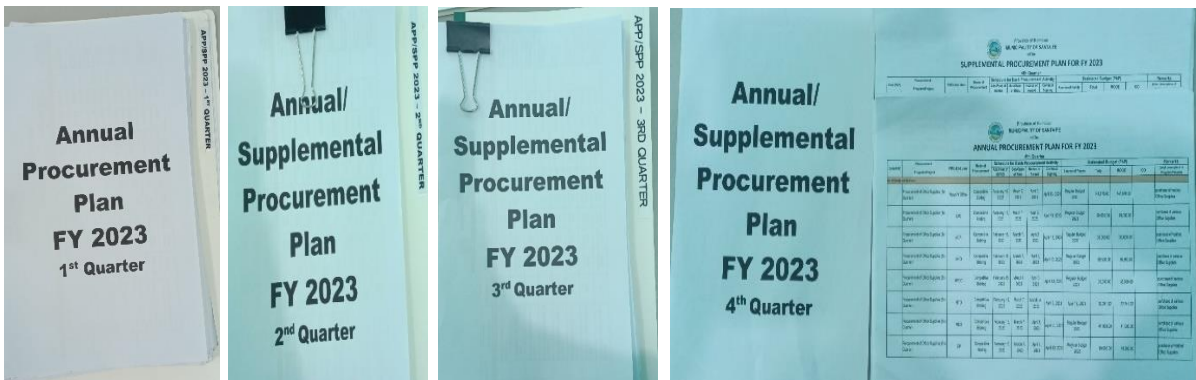
2). Prepared Minutes of Meetings and Resolutions of the BAC

- Minutes of Meeting - 31
- BAC Resolutions - 350



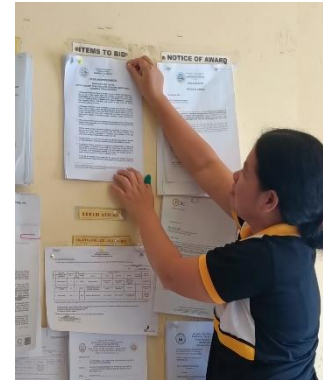
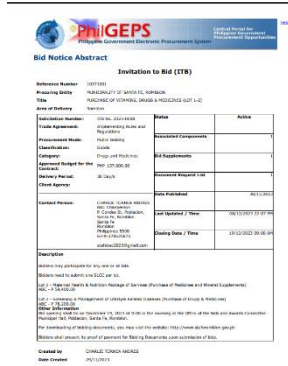
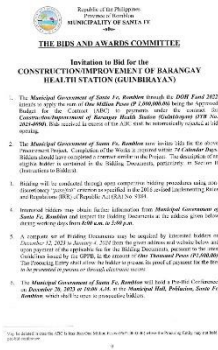
3). Annual/Supplemental Procurement Plan

- Prepared Annual/Supplemental Procurement Plan and submitted to GPPB and Commission on Audit
- Posted on the website of Procuring Entity, www.staferomblon.gov.ph
- Posted on the bulletin board of the municipality of Santa Fe



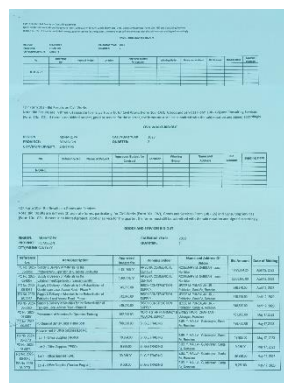
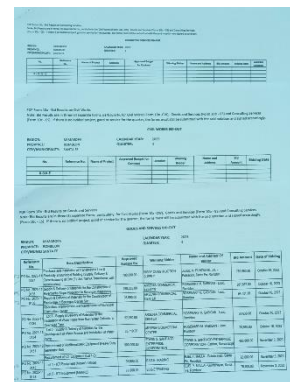
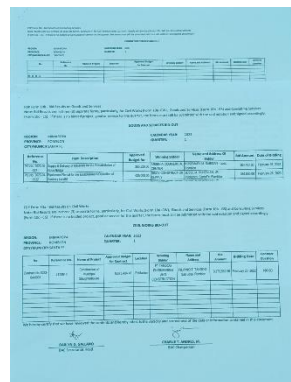
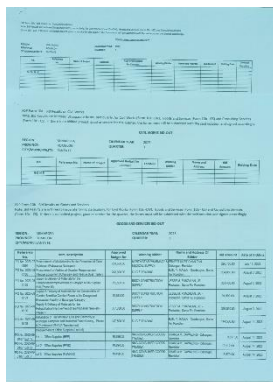
4). Advertised/posted Invitation to Bid, Request for Quotations and Supplemental/Bid Bulletins

- Invitation to Bid - 90
- Request for Quotations - 12
- Supplemental/Bid Bulletins - 8



5). Bids Results on Civil Works, Goods and Consulting Services

- Prepared, submitted and posted Bids Results on Civil Works, Goods and Consulting Services

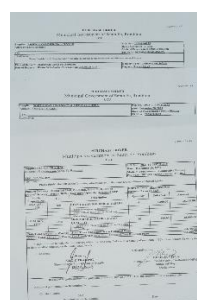
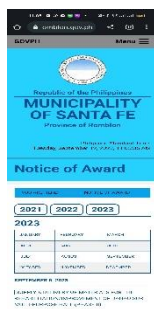


6). Prepared and submitted Procurement Monitoring Report (PMR) at pmr@gppb.gov.ph



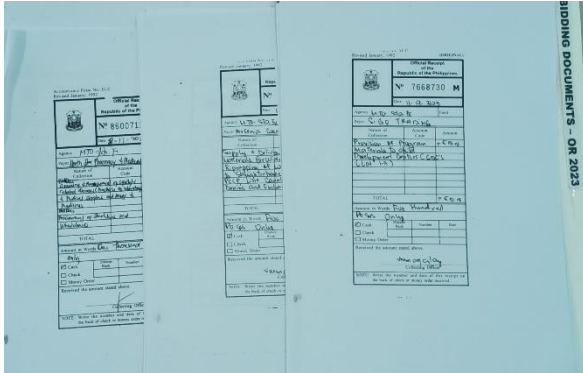
7). Notices of Award, Notices to Proceed & Purchase Orders/Contract Agreements

- Prepared and transmitted to the suppliers
 - Notices of Awards - 172
 - Notices to Proceed - 71
 - Purchase Orders/Contract Agreement - 177
- Published/posted on the website of the municipality of Santa Fe and PhilGEPS



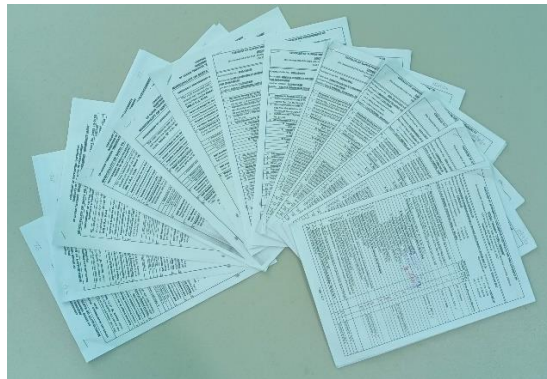
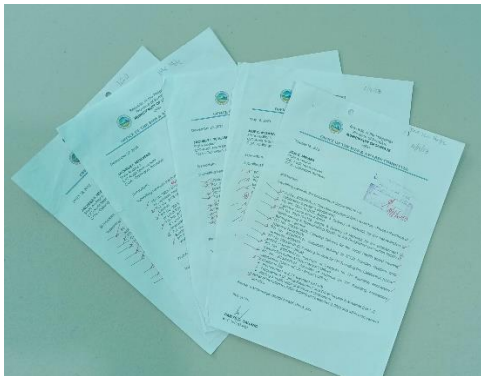
8). Prepared and managed the sale and distribution of bidding documents to the suppliers

No. of Projects bid-out – 87 projects
Bidding documents prepared – 160
Bidding documents issued - 154



9). Submitted Purchase Orders and its documentary requirements to COA for all the projects of the municipality of Santa Fe procured thru Public Biddings, Lease of Venue and Small Value Procurement

- Public Bidding - 71
- Lease of Venue - 1
- Small Value Procurement – 100



10). Prepared and sent communication letters to Commission on Audit, PCCI, SFMPC, bidders, BAC members and end-users


 Republic of the Philippines
 Province of Bataan
MUNICIPALITY OF SANTA FE
 020
OFFICE OF THE BIDS AND AWARDS COMMITTEE

September 4, 2023

THE GENERAL MANAGER
 Santa Fe Multi-Purpose Cooperative
 Poblacion, Santa Fe, Bataan


Sir/Madam,

On behalf of the Bids and Awards Committee of the Municipal Government of Santa Fe, Bataan, we are writing you or your representative to advise a decision for the conduct of **Post Qualification for the Purchase of Backhoe Loader and Operation/Installation of RNU Laboratory – Phase II (Purchase of Laboratory Supplies & Equipment)** on **September 11, 2023 at 1:30 P.M.** at the **Office of the Bids and Awards Committee - Municipal Hall, Poblacion, Santa Fe, Bataan.**

Please acknowledge receipt hereof, thank you and more power.

Truly yours,


CHARLES E. ANDRES, JR.
 BAC Chairperson


 Republic of the Philippines
 Province of Bataan
MUNICIPALITY OF SANTA FE
 020
OFFICE OF THE BIDS AND AWARDS COMMITTEE

September 15, 2023

JACQUELINE REALVITO
 State Auditor II
 CSC Audit Team Leader
 COA – Odongdong, Bataan

Sir/Madam,


On behalf of the Bids and Awards Committee of the Municipal Government of Santa Fe, Bataan, we are writing you or your representative to advise a decision for the conduct of **Public Bidding for the Purchase of Dump Truck** on **September 22, 2023 at 10:00 A.M.** at the **Municipal Hall, Poblacion, Santa Fe, Bataan.**

The bid Evaluation for the above stated project will be on **September 26, 2023, 9:00 A.M.** and the **Post Qualification** will be on **September 27, 2023 at 9:00 A.M.**

The venue for all procurement activities will be at the **Office of the Bids and Awards Committee - Municipal Hall, Poblacion, Santa Fe, Bataan.**

Please acknowledge receipt hereof, thank you and more power.

Truly yours,


CHARLES E. ANDRES, JR.
 BAC Chairperson


 Republic of the Philippines
 Province of Bataan
MUNICIPALITY OF SANTA FE
 020
OFFICE OF THE BIDS AND AWARDS COMMITTEE

December 27, 2023

THE PRESIDENT
PHILIPPINE CONSTRUCTORS' ASSOCIATION, INC.
 241 Pardo Bldg., 1024, Orlado, P. No.
 Ortigas Center, Pasig, Metro Manila

Sir/Madam,

On behalf of the Bids and Awards Committee of the Municipal Government of Santa Fe, Bataan, we are writing you or your representative to advise a decision for the conduct of **Public Bidding for the Construction/Improvement of Barangay Health Station (Subdivided) on January 11, 2024 at 10:00 A.M.** at the **Municipal Office of the Bids and Awards Committee - Municipal Hall, Poblacion, Santa Fe, Bataan.**

Bid Evaluation for the above stated project will be on **January 12, 2024, 1:00 P.M.** at the **Office of the Bids and Awards Committee - Municipal Hall, Poblacion, Santa Fe, Bataan.**

The venue for all procurement activities will be at the **Office of the Bids and Awards Committee - Municipal Hall, Poblacion, Santa Fe, Bataan.**

Please acknowledge receipt hereof, thank you and more power.

Truly yours,


CHARLES E. ANDRES, JR.
 BAC Chairperson


 Republic of the Philippines
 Province of Bataan
MUNICIPALITY OF SANTA FE
 020
OFFICE OF THE BIDS AND AWARDS COMMITTEE

December 20, 2023

SLIG & TRADING
 Caltanoyas, Santa Fe, Bataan

Sir/Madam,

This is to inform you that we have received a bid submitted by _____ on December 20, 2023, in _____, for the Procurement of **Regimental, Tools and Supplies for the Subdivision/Selling Unit of Education Centers (Set 1-2).**


This notification is issued to advise you as representative of the bid submitted pursuant to Section 32 of the 2018 Implementing Rules and Regulations of RA 9184.

If you have not authorized the submission of this bid, please inform us immediately.

Please acknowledge receipt hereof, thank you.

Truly yours,


CHARLES E. ANDRES, JR.
 BAC Chairperson


 Republic of the Philippines
 Province of Bataan
MUNICIPALITY OF SANTA FE
 020
OFFICE OF THE BIDS AND AWARDS COMMITTEE

August 4, 2023

BAC MEMBERS: PANGLOSS/CAUSTAR
 The Municipality

Sir/Madam,


It was determined that we will have a Pre-bid Meeting Conference on **August 7, 2023 at 9:00 A.M.** at the **Meeting** of the Office of the Bids and Awards Committee for the following projects:


1. Purchase of **Excavators**
 - AEC-P-23030003
2. Purchase of **Backhoe Loader**
 - AEC-P-23030003

Your attendance is very imperative.

Please acknowledge receipt hereof, thank you and more power.

Truly yours,


CHARLES E. ANDRES, JR.
 BAC Chairperson


 Republic of the Philippines
 Province of Bataan
MUNICIPALITY OF SANTA FE
 020
OFFICE OF THE BIDS AND AWARDS COMMITTEE

July 18, 2023

MARK ANTONIO DE MATOS
 Director, Administration
 COA - Santa Fe, Bataan

Dear Sir/Madam,


Goodday!

Kindly submit the Plans/Drawing of the following items of the Office of the Bids and Awards Committee on Santa Fe, Bataan:

1. Supply & Delivery of Materials for the Rehabilitation of Improving & Approaching Facility to the Designated Inspection Facility of Airwing 2
2. Supply & Delivery of Materials for the Rehabilitation of Internal Local Access Road
3. Supply & Delivery of Materials for the Rehabilitation of Internal Local Access Road
4. Supply & Delivery of Materials for the Construction of Gender Sensitive Center
5. Supply & Delivery of Materials for the Construction of Storage Container
6. Supply & Delivery of Materials for the Rehabilitation/Improvement of Conveyer
7. Supply & Delivery of Materials for the Rehabilitation/Improvement of Dumping Area

For strict compliance,

Truly yours,


CHARLES E. ANDRES, JR.
 BAC Chairperson

11). Disbursement Vouchers

- Prepared disbursement vouchers and forwarded to Accounting Office for payment – 71 vouchers

Prepared and submitted by:

DARLYN G. GALLANO

Sr. administrative assistant I/BAC Secretariat

Approved by:

ELSIE D. VISCA

Municipal Mayor