



Republic of the Philippines  
Province of Romblon  
**MUNICIPALITY OF SANTA FE**  
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## THE BIDS AND AWARDS COMMITTEE

### **INVITATION TO BID FOR THE SUPPLY & DELIVERY OF MATERIALS FOR THE IMPROVEMENT OF MUNICIPAL BUILDING PHASE III**

1. The *Municipal Government of Santa Fe, Romblon*, through the *General Fund 2022*<sup>1</sup> intends to apply the sum of *Two Hundred Fifteen Thousand Six Hundred Thirty Seven Pesos (Php215,637.00)* being the *Approved Budget for the Contract (ABC)* to payments under the contract for *"Supply & Delivery of Materials for the Improvement of Municipal Building Phase III (ITB No. 2024-0010)"*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Municipal Government of Santa Fe, Romblon* now invites bids for the above Procurement Project. Delivery of Goods is required *thirty (30) working days after the receipt of the Notice to Proceed of the Winning Bidder*. Bidders should have completed, within the last five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Prospective Bidders may obtain further information from *Municipal Government of Santa Fe* and inspect the Bidding Documents at the address given below during *8:00 am to 5:00 pm*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on *January 26, 2024 to February 16, 2024* from the given address and website below and upon payment of applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of *Five Hundred Pesos (P500.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees to be presented in person.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that

<sup>1</sup> In the case of National Government Agencies, the General Appropriations Act and/or continuing appropriations; in the case of GOCCs, GFIs, and SUCs, the Corporate Budget for the contract approved by the governing Boards; in the case of LGUs, the Budget for the contract approved by the respective Sanggunian. (Section 5(a), R.A. 9184)

Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **February 16, 2024 at 1:30 P.M.** Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
8. Bid opening shall be on **February 16, 2024 at 1:30 P.M.** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
9. The Municipal Government of Santa Fe, Romblon reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**ENGR. REYNALD T. SOLANOY**  
*Municipal Assessor/LGU-BAC Chairperson*  
*Municipality of Santa Fe*  
*Province of Romblon*  
*Telephone No. **0917-154-2647***  
*Email Address: **stafebac2023@gmail.com***

11. You may visit the website listed below:

For downloading of Bidding Documents: **<http://www.staferomblon.gov.ph>**

  
**REYNALD T. SOLANOY**  
LGU-BAC Chairperson

**Bid Form for the Procurement of Goods***[shall be submitted with the Bid]***BID FORM**

Date : \_\_\_\_\_  
 Project Identification No. : \_\_\_\_\_  
ITB No. 2024-0010

To: The BAC Chairperson  
 Municipal Government of Santa Fe  
 Poblacion, Santa Fe, Romblon

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers \_\_\_\_\_, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *Supply & Delivery of Materials for the Improvement of Municipal Building Phase III* in conformity with the said Bidding Documents.

Item	Item/Description	Unit Price	Total Amount
1	Portland cement Type I		
2	Sand(Screened)		
3	CHB 4"		
4	Bistayan Scream Mesh 1/8"		
5	10mm dia x 6m RSB		
6	Billboard 8x8 w/ frame		
7	30cm x 30cm vitrified Floor Tiles		
8	30cm x 60cm vitrified Wall Tiles		
9	Tile Grout, 2kgs		
10	Metal Stud 32mmx76mmx5mmx.5mmThk.x3M		
11	Metal track 32mmx76mmx.5mmThk. x3M		
12	Blind Rivets 5/32 x 3/8		
13	Drillbit 1/8		
14	Concrete Screw 2"		
15	Black screw Wood Screw Pointed 1-1/2"		
16	.8m x 2.1m Flush Wood Door w/ Jamb		
17	.9m x 2.1m Flush Wood Door w/ Jamb and Grills		
18	(0.66m x 1.16m) Sliding Window w/ Grills		
19	Door Knob w/ Lock		
20	Stainless Hinges 3"x3"		
21	8 pcs- 2"x2"x8' Good Lumber		
22	CW Nails 3"		
23	CW Nails 4"		
24	CW Nails 2"		
25	Safety Hasps		
26	Barrel Bolt #6		

Item	Item/Description	Unit Price	Total Amount
27	2"x3"x12' S4S Good lumber		
28	Marine plywood 1/2"x4'x8'		
29	Concrete Nail 3"		
30	1/4"x4'x8' Hardiflex		
31	Hacksaw Blade		
32	Stainless Steel handle		
33	16mm x 6m RSB		
34	QDE paint, Black		
35	Wood preservative		
36	Paint Thinner		
37	Welding Rod		
38	Paint Brush 1"		
39	Flat Latex Paint		
40	Semi Gloss Latex Paint		
41	Acrylic Emulsion Paint		
42	Skim Coat		
43	Paint Thinner		
44	Epoxy (All Purpose)		
45	Sanding Paper # 100		
46	Roller Brush w/ Tray 6"		
47	Paint Brush 4"		
48	Flexible Hose 1/2", 100m		
49	Utility Box (Orange)		
50	PVC Electrical Plasting Molding, 3/4"		
51	Universal Convenience outlet w/ plate cover		
52	Switch, 1 gang w/ plate cover		
53	LED Bulb, 18W		
54	Porcelain Receptacle		
55	Female plug Adaptor		
56	Male plug Adaptor		
57	Electrical Tape, Big		
58	THHN Wire # 10		
59	THHN Wire # 12		
60	PDX Wire # 10		
61	Water Closet (including (1) one piece Water closet, (1) Pedestal Lavatory, (1) faucet, (1) soap holder and (1) tissue Holder) with complete fittings & accessories		
62	Stainless faucet		
63	Stainless Floor drain 4"x4"		
64	PVC Pipe, 1/2" dia. (blue)		
65	PVC Elbow 1/2"		
66	PVC Tee 1/2"		
67	PVC Coupling 1/2"		
68	PVC Male adapter 1/2"		
69	PVC Pipe, 2" dia (Sanitary)		
70	PVC Elbow 2" (Sanitary)		

Item	Item/Description	Unit Price	Total Amount
71	Solvent 150cc		
72	Tapelon tape 1/4		
73	Corner Grab Bar - Brushed Stainless Steel, Made of 304-grade stainless steel. Base plate measures 3" diameter. 1-1/2" diameter tubing. Concealed mounting screws. 300 lb. weight limit. 2mx2m		

Total Price in Figures: P \_\_\_\_\_

Total Price in Words: \_\_\_\_\_

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

*[Insert this paragraph if Foreign-Assisted Project with the Development Partner:*

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent  
Amount and Purpose of  
Currency Commission or gratuity

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_

## Price Schedule for Goods Offered from Within the Philippines

*(shall be submitted with the Bid if bidder is offering goods from within the Philippines)*

### For Goods Offered from Within the Philippines

Name of Bidder \_\_\_\_\_ Project ID No. **ITB No. 2024-0010** Page \_\_\_ of \_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of Origin	Quantity	Unit Price EXW per Item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	Portland cement Type I		100 bags						
2	Sand (Screened)		11 cu.m.						
3	CHB 4'		24 pcs						
4	Bistayan Screen Mesh 1/8"		1 yard						
5	10mm dia x 6m RSB		2 pcs						
6	Billboard 8x8 w/ frame		1 set						
7	30cm x 30cm vitrified Floor Tiles		60 pcs						
8	30cm x 60cm vitrified Wall Tiles		120 pcs						
9	Tile Grout, 2kgs		8 bags						
10	Metal Stud 32mmx76mmx5mmx.5mmThk.x3M		42 pcs						
11	Metal track 32mmx76mmx.5mmThk. x3M		18 pcs						
12	Blind Rivets 5/32 x 3/8		2 box						
13	Drillbit 1/8		8 pcs						
14	Concrete Screw 2"		150 pcs						
15	Black screw Wood Screw Pointed 1-1/2"		2 box						
16	.8m x 2.1m Flush Wood Door w/ Jamb		2 set						

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of Origin	Quantity	Unit Price EXW per Item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
17	.9m x 2.1m Flush Wood Door w/ Jamb and Grills		1 set						
18	(0.66m x 1.16m) Sliding Window w/ Grills		4 set						
19	Door Knob w/ Lock		3 pcs.						
20	Stainless Hinges 3"x3"		6 pair						
21	8 pcs- 2"x2"x8' Good Lumber		21 bd.ft.						
22	CW Nails 3"		5 kl						
23	CW Nails 4"		3 kl						
24	CW Nails 2"		1 kl						
25	Safety Hasps		2 set						
26	Barrel Bolt #6		1 pc						
27	2"x3"x12' S4S Good lumber		3 pcs						
28	Marine plywood 1/2"x4"x8'		1 pc						
29	Concrete Nail 3'		2 kg						
30	1/4"x4"x8' Hardiflex		32 pcs						
31	Hacksaw Blade		2 pcs						
32	Stainless Steel handle		1 set						
33	16mm x 6m RSB		4 pcs						
34	QDE paint, Black		1 lit						
35	Wood preservative		1 lit						
36	Paint Thinner		1 lit						
37	Welding Rod		1 box						
38	Paint Brush 1"		2 pcs						



1	2	3	4	5	6	7	8	9	10
Item	Description	Country of Origin	Quantity	Unit Price EXW per Item	Transportation and all other costs incidental to delivery per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
39	Flat Latex Paint		4 gal						
40	Semi Gloss Latex Paint		4 gal						
41	Acrylic Emulsion Paint		1 gal						
42	Skim Coat		10 bags						
43	Paint Thinner		1 lit						
44	Epoxy (All Purpose)		2 lit						
45	Sanding Paper # 100		4 sheet						
46	Roller Brush w/ Tray 6"		2 pcs						
47	Paint Brush 4"		2 pcs						
48	Flexible Hose 1/2", 100m		1 roll						
49	Utility Box (Orange)		5 pcs						
50	PVC Electrical Plasting Molding, 3/4"		4 pcs						
51	Universal Convenience outlet w/ plate cover		2 pcs						
52	Switch, 1 gang w/ plate cover		2 pcs						
53	LED Bulb, 18W		2 pcs						
54	Porcelain Receptacle		2 pcs						
55	Female plug Adaptor		2 pcs						
56	Male plug Adaptor		2 pcs						
57	Electrical Tape, Big		6 pcs						
58	THHN Wire # 10		1 box						
59	THHN Wire # 12		1 box						
60	PDX Wire # 10		4 meter						

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of Origin	Quantity	Unit Price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
61	Water Closet (including (1) one piece Water closet, (1) Pedestal Lavatory, (1) faucet, (1) soap holder and (1) tissue Holder) with complete fittings & accessories		1 set						
62	Stainless faucet		1 pc						
63	Stainless Floor drain 4"x4"		1 pc						
64	PVC Pipe, 1/2" dia. (blue)		3 pcs						
65	PVC Elbow 1/2"		4 pcs						
66	PVC Tee 1/2"		2 pcs						
67	PVC Coupling 1/2"		4 pcs						
68	PVC Male adapter 1/2"		2 pcs						
69	PVC Pipe, 2" dia (Sanitary)		1 pcs						
70	PVC Elbow 2" (Sanitary)		2 pcs						
71	Solvent 150cc		1 can						
72	Tapelon tape 1/4		2 pcs						
73	Corner Grab Bar - Brushed Stainless Steel, Made of 304-grade stainless steel. Base plate measures 3" diameter. 1-1/2" diameter tubing. Concealed mounting screws. 300 lb. weight limit. 2mx2m		1 set						

Total Amount in Figures: P \_\_\_\_\_

Total Amount in Words: \_\_\_\_\_

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_