



Republic of the Philippines
Province of Romblon
MUNICIPALITY OF SANTA FE

-oOo-

THE BIDS AND AWARDS COMMITTEE

**INVITATION FOR NEGOTIATED PROCUREMENT DUE TO TWO-FAILED
BIDDINGS**

PRINTING AND PUBLICATION OF MUNICIPAL ORDINANCES

In view of the two (2) failed biddings, the Bids and Awards Committee of the Municipal Government of Santa Fe, Romblon invite PhilGEPS registered suppliers to participate in the Negotiation for the project **"Printing and Publication of Municipal Ordinances"** in accordance with Section 53.1 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act". The Approved Budget for the Contract is **Fifty Five Thousand Pesos (P 55,000.00)**.

The schedules of activities are listed below:

Activities	Schedule
Posting and Availability of Request for Quotation	December 4, 2023 to December 12, 2023
Deadline for Submission of Quotations	December 12, 2023/9:00 A.M.
Opening and Reading of Quotations	December 12, 2023/9:00 A.M.

Opening and reading of quotations shall be on **December 12, 2023, 9:00 in the morning** at the **Municipal Hall, Poblacion, Santa Fe, Romblon**.

Interested suppliers may submit their quotations on or before December 12, 2023, 9:00 in the afternoon at the Office of the Bids and Awards Committee together with the following eligibility documents:

1. PhilGEPS Certificate of Registration (Platinum Membership)

2. DTI Certificate of Registration
3. Mayor's Permit 2023
4. BIR Certificate of Registration
5. Latest Income Tax Return and Business Tax Return
6. Notarized Omnibus Sworn Statement

The Municipal Government of Santa Fe, Romblon reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

ENGR. CHARLIE T. ANDRES, JR.
Municipal Agriculturist/LGU-BAC Chairperson
Municipality of Santa Fe
Province of Romblon
Telephone No. **0927-863-5875**


CHARLIE T. ANDRES, JR.
BAC Chairperson

Received by:

Signature over printed name

Date: _____

Name of the Procuring Entity:

MUNICIPAL GOVERNMENT OF SANTA FE, ROMBLON

Standard Form Number: SF-GOOD-60

Revised on: May 24, 2004

Project Reference Number:

Name of Project: **Printing and Publication of
Municipal Ordinances**

Location of Project: **Santa Fe, Romblon**

Standard Form Title: **Request for Quotation**

REQUEST FOR QUOTATION

Date: _____

Quotation No.: 2023-0105

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **December 12, 2023, 9:00 in the morning** at the **Office of the Bids and Awards Committee, Municipal Hall, Poblacion, Santa Fe, Romblon**. The Approved budget for the Contract (ABC) is **Fifty Five Thousand Pesos Only (Php 55,000.00)**.


CHARLIE T. ANDRES, JR.

Municipal Agriculturist/BAC Chairperson

Item No.	Unit	Particulars	Quantity	Unit Price	Total Amount
PRINTING & PUBLICATION OF MUNICIPAL ORDINANCES					
1	pages	ORDINANCE NO. 1. Municipal Ordinance No. 172 Series of 2021. An Ordinance Mandating the Installation of a Close Circuit Television (CCTV) Cameras in all Municipal Establishments and Identified Busy and Accident Prone Streets in the Municipality of Santa Fe, Romblon, for Traffic Monitoring, Crime Prevention and Investigation, Disaster Management and Prevention Purposes, Providing Supplementary Guidelines, Penalties and Funds Therefore, and for other purposes.	5		
2	pages	ORDINANCE NO. 2. Ordinance No. 173 Series of 2021. A Resolution Ordinance Prescribing some Local Procedural Requirements for the Efficient and Effective Implementation of the Provisions of Republic Act 6685, Requiring Certain Commercial Establishments in the Municipality of Santa Fe, Romblon to Likewise Employ and Maintain at least 50% of their Unskilled and 30% of their Skilled Labor Resources from Qualified Citizens who are at the same time Bonafide Residents of the Municipality, and for other purposes.	6		
3	pages	ORDINANCE NO. 3. Municipal Ordinance No. 181 S-2022. Creating African Swine Fever (ASF) Task Force, Implementing the Bantay ASF sa Barangay "BABay ASF" Program, Providing Funds thereof, and for other purposes.	7		

Item No.	Unit	Particulars	Quantity	Unit Price	Total Amount
4	pages	ORDINANCE NO. 4. Resolution No. 59 S-2022/Municipal Ordinance No. 185 S-2022. A Resolution Enacting an Ordinance Organizing and Regulating Trade Fairs, Night Markets, Food Bazaars, Baratillos or Tiangge in the Municipality of Santa Fe, Romblon during Special Occasions.	3		
5	pages	ORDINANCE NO. 5. Resolution No. 02 S-2023/Ordinance No. 186 S-2023. A Resolution Enacting an Ordinance Establishing Educational Cash Assistance Program for Indigent but Deserving College Students of Santa Fe, Romblon and Providing Funds Relative thereto.	3		
6	pages	ORDINANCE NO. 6. /Ordinance No. 187 S-2023. A Resolution Enacting an Ordinance Limiting and Regulating the Conduct of Beauty Pageant as sort of fund raising and Entertainment Activity in the Municipality of Santa Fe and Providing Penalty thereof.	5		
7	pages	ORDINANCE NO. 7. Ordinance No. 192 S-2023. An Ordinance Abating Noise Pollution Created by Unauthorized Use of Modified or Open Pipe Muffler of Motorized Vehicle, Use of Loud Music and Public Address System and Nuisance Created by Person or Group of Persons During Drinking Session of Alcoholic or Intoxicating Beverages within the Municipality of Santa Fe and Imposing Penalties thereof	6		

Total P _____

Amount in Words: _____

After carefully read and accepted your General Conditions, I/We quote you on the item at prices quoted above.

Signature Over Printed Name

Address

Date

Omnibus Sworn Statement

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF ROMBLON) S.S.
MUNICIPALITY OF _____)

AFFIDAVIT

I, _____ of legal age, single/married, Filipino, and residing at _____, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of _____ with office address at _____;
2. As the owner and sole proprietor, or authorized representative of _____, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the _____ of the Municipal Government of Santa Fe, Romblon.
3. _____ is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. _____ is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to third civil degree;
7. _____ complies with existing labor laws and standards; and
8. _____ is aware of and has undertaken the following responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examine all of the Bidding Documents;
 - b. Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;

c. Made an estimate of the facilities available and needed for the contract to be bid, if any; and

d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the _____.

9. _____ did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or give, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s.1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2023 at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this _____, day of _____ 2023. Affiant exhibited to me his/her _____, with his/her Community Tax Certificate No. _____ issued on _____, 2023 at _____, Philippines.

(Notary Public)

Doc. No. _____
Page No. _____
Book No. _____
Series of 2023.

Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
PRINTING & PUBLICATION OF MUNICIPAL ORDINANCES				
1	ORDINANCE NO. 1. Municipal Ordinance No. 172 Series of 2021. An Ordinance Mandating the Installation of a Close Circuit Television (CCTV) Cameras in all Municipal Establishments and Identified Busy and Accident Prone Streets in the Municipality of Santa Fe, Romblon, for Traffic Monitoring, Crime Prevention and Investigation, Disaster Management and Prevention Purposes, Providing Supplementary Guidelines, Penalties and Funds Therefore, and for other purposes.	5 pages	5 pages	Within 30 working days upon supplier's receipt of Notice to Proceed
2	ORDINANCE NO. 2. Ordinance No. 173 Series of 2021. A Resolution Ordinance Prescribing some Local Procedural Requirements for the Efficient and Effective Implementation of the Provisions of Republic Act 6685, Requiring Certain Commercial Establishments in the Municipality of Santa Fe, Romblon to Likewise Employ and Maintain at least 50% of their Unskilled and 30% of their Skilled Labor Resources from Qualified Citizens who are at the same time Bonafide Residents of the Municipality, and for other purposes.	6 pages	6 pages	Within 30 working days upon supplier's receipt of Notice to Proceed
3	ORDINANCE NO. 3. Municipal Ordinance No. 181 S-2022. Creating African Swine Fever (ASF) Task Force, Implementing the Bantay ASF sa Barangay "BABay ASF" Program, Providing Funds thereof, and for other purposes.	7 pages	7 pages	Within 30 working days upon supplier's receipt of Notice to Proceed

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
4	ORDINANCE NO. 4. Resolution No. 59 S-2022/Municipal Ordinance No. 185 S-2022. A Resolution Enacting an Ordinance Organizing and Regulating Trade Fairs, Night Markets, Food Bazaars, Baratillos or Tiangge in the Municipality of Santa Fe, Romblon during Special Occasions.	3 pages	3 pages	Within 30 working days upon supplier's receipt of Notice to Proceed
5	ORDINANCE NO. 5. Resolution No. 02 S-2023/Ordinance No. 186 S-2023. A Resolution Enacting an Ordinance Establishing Educational Cash Assistance Program for Indigent but Deserving College Students of Santa Fe, Romblon and Providing Funds Relative thereto.	3 pages	3 pages	Within 30 working days upon supplier's receipt of Notice to Proceed
6	ORDINANCE NO. 6. /Ordinance No. 187 S-2023. A Resolution Enacting an Ordinance Limiting and Regulating the Conduct of Beauty Pageant as sort of fund raising and Entertainment Activity in the Municipality of Santa Fe and Providing Penalty thereof.	5 pages	5 pages	Within 30 working days upon supplier's receipt of Notice to Proceed
7	ORDINANCE NO. 7. Ordinance No. 192 S-2023. An Ordinance Abating Noise Pollution Created by Unauthorized Use of Modified or Open Pipe Muffler of Motorized Vehicle, Use of Loud Music and Public Address System and Nuisance Created by Person or Group of Persons During Drinking Session of Alcoholic or Intoxicating Beverages within the Municipality of Santa Fe and Imposing Penalties thereof	6 pages	6 pages	Within 30 working days upon supplier's receipt of Notice to Proceed

I hereby certify to comply and deliver all the above requirements.

Name of Company/Bidder

Signature over printed name

Date

Technical Specifications

Bidders must state here either "Comply or "Not Comply" against each of the individual parameters of each Specifications stating the corresponding performance parameter of the equipment offered.

Item	Specification	Statement of Compliance
1	ORDINANCE NO. 1. Municipal Ordinance No. 172 Series of 2021. An Ordinance Mandating the Installation of a Close Circuit Television (CCTV) Cameras in all Municipal Establishments and Identified Busy and Accident Prone Streets in the Municipality of Santa Fe, Romblon, for Traffic Monitoring, Crime Prevention and Investigation, Disaster Management and Prevention Purposes, Providing Supplementary Guidelines, Penalties and Funds Therefore, and for other purposes.	
2	ORDINANCE NO. 2. Ordinance No. 173 Series of 2021. A Resolution Ordinance Prescribing some Local Procedural Requirements for the Efficient and Effective Implementation of the Provisions of Republic Act 6685, Requiring Certain Commercial Establishments in the Municipality of Santa Fe, Romblon to Likewise Employ and Maintain at least 50% of their Unskilled and 30% of their Skilled Labor Resources from Qualified Citizens who are at the same time Bonafide Residents of the Municipality, and for other purposes.	
3	ORDINANCE NO. 3. Municipal Ordinance No. 181 S-2022. Creating African Swine Fever (ASF) Task Force, Implementing the Bantay ASF sa Barangay "BABay ASF" Program, Providing Funds thereof, and for other purposes.	
4	ORDINANCE NO. 4. Resolution No. 59 S-2022/Municipal Ordinance No. 185 S-2022. A Resolution Enacting an Ordinance Organizing and Regulating Trade Fairs, Night Markets, Food Bazaars, Baratillos or Tiangge in the Municipality of Santa Fe, Romblon during Special Occasions.	
5	ORDINANCE NO. 5. Resolution No. 02 S-2023/Ordinance No. 186 S-2023. A Resolution Enacting an Ordinance Establishing Educational Cash Assistance Program for Indigent but Deserving College Students of Santa Fe, Romblon and Providing Funds Relative thereto.	
6	ORDINANCE NO. 6. /Ordinance No. 187 S-2023. A Resolution Enacting an Ordinance Limiting and Regulating the Conduct of Beauty Pageant as sort of fund raising and Entertainment Activity in the Municipality of Santa Fe and Providing Penalty thereof.	
7	ORDINANCE NO. 7. Ordinance No. 192 S-2023. An Ordinance Abating Noise Pollution Created by Unauthorized	

	Use of Modified or Open Pipe Muffler of Motorized Vehicle, Use of Loud Music and Public Address System and Nuisance Created by Person or Group of Persons During Drinking Session of Alcoholic or Intoxicating Beverages within the Municipality of Santa Fe and Imposing Penalties thereof	
--	---	--

I hereby certify to comply and deliver all the above requirements.

Name of Company/Bidder

Signature over printed name

Date