



Republic of the Philippines
Province of Romblon
MUNICIPALITY OF SANTA FE
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OFFICE OF THE MAYOR

NOTICE TO PROCEED

October 6, 2023

JYG AND SON'S TRADING
Poblacion, Santa Fe, Romblon

Dear Sir/Madame:

The attached Purchase Order having been approved, notice is hereby given to **JYG AND SON'S TRADING** – Poblacion, Santa Fe, Romblon that the supply and delivery of materials may commence on the **Establishment of Handwashing and Toothbrushing Facility to the Designated Evacuation Facility of Barangay Agmanic** effective on November 3, 2023.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipal Government of Santa Fe, Romblon.

Very truly yours,

ELSIE D. VISCA
Municipal Mayor
(Head of the Procuring Entity)

I acknowledge receipt of this Notice on _____

Name of the Representative of the Bidder: **JYG AND SON'S TRADING**

Authorized Signature: _____