



PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : <u>NMC-CONSUMER GOODS TRADING</u>			P.O. No. : <u>2023-09-0107 (Lot 6)</u>		
Address : <u>Odiangan, Romblon</u>			Date : <u>September 11, 2023</u>		
TTN :			Mode of Procurement : <u>Public Bidding</u>		
Gentlemen:			PR No./s : <u>2023-07-0152 / July 20, 2023</u>		
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>Municipal Hall - Poblacion, Santa Fe, Romblon</u>			Delivery Term : <u>Municipal Hall</u>		
Date of Delivery : <u>Within 30 Working Days Upon the Receipt of NTP</u>			Payment Term : <u>Check</u>		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2023-1547-1011	reams	PAPER, MULTI-PURPOSE, A4, 70gsm	25	220.00	5,500.00
2023-1548-1011	reams	PAPER, MULTI-PURPOSE, legal, 70gsm	16	230.00	3,680.00
2023-1549-1011	pcs	EPSON INK 003 black, 100ml	7	330.00	2,310.00
2023-1550-1011	pcs	EPSON INK 003 yellow, 100ml	2	330.00	660.00
2023-1551-1011	pcs	EPSON INK 003 cyan, 100ml	2	330.00	660.00
2023-1552-1011	pcs	EPSON INK 003 magenta, 100ml	2	330.00	660.00
2023-1553-1011	pcs	EPSON INK 664 black, 100ml	6	330.00	1,980.00
2023-1554-1011	pcs	EPSON INK 664 magenta, 100ml	2	330.00	660.00
2023-1555-1011	pcs	EPSON INK 664 cyan, 100ml	2	330.00	660.00
2023-1556-1011	pcs	EPSON INK 664 yellow, 100ml	2	330.00	660.00
(Total Amount in Words): SEVENTEEN THOUSAND FOUR HUNDRED THIRTY PESOS					17,430.00
(GRAND TOTAL Amount in Words): SEVENTY THREE THOUSAND THREE HUNDRED TWENTY FIVE PESOS					73,325.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
 NMC-CONSUMER GOODS TRADING Signature over Printed Name of Supplier			 ELSIE D. VISCA Signature over Printed Name of Authorized Official		
_____			Municipal Mayor		
Date			Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No. _____					
Certified Correct:					
N/A					
Secretary to the Sanggunian					

Date					