

PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : <u>S.I.G.E. TRADING</u>		P.O. No. : <u>2023-09-0111 (Lot 4)</u>			
Address : <u>Guinbiruyan, Santa Fe, Romblon</u>		Date : <u>September 13, 2023</u>			
TIN : _____		Mode of Procurement : <u>Public Bidding</u>			
Gentlemen:		PR No./s : <u>2023-07-0157</u>			
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>Municipal Hall - Poblacion, Santa Fe, Romblon</u>		Delivery Term : <u>Municipal Hall</u>			
Date of Delivery : <u>Within 30 Working Days Upon the Receipt of NTP</u>		Payment Term : <u>Check</u>			
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2023-07-010-0035-8711	piece	HIGH BACK CHAIR WITH FOOTREST ➤ Materials: leather and Chromebase ➤ Color: black ➤ Dimension: L26.25"xW26"xH45" ➤ Depth: 20" ➤ Head to footrest when recline: 64"	1	6,000.00	6,000.00
2023-07-010-0036-8711	pieces	HIGH BACK OFFICE CHAIR WITH ARMREST ➤ Adjustable gaslift ➤ PVC-mesh combi back and seat rest ➤ Chrome starbase with castor wheels ➤ Arm to arm: 625mm ➤ Total depth from wall: 650mm ➤ Lowest height: 985mm ➤ Highest height: 1085mm ➤ Seat width: 490mm ➤ Seat depth: 518mm ➤ Backrest width: 460mm ➤ Backrest height from seat: 540mm ➤ Floor to seat (minimum height): 980mm ➤ Base width (diameter): 640mm ➤ Base (center to end): 385mm ➤ Base (center to castor): 310mm ➤ Base (center to end of base): 320mm	2	4,800.00	9,600.00
2023-07-010-0037-8711	pieces	HIGH BACK OFFICE CHAIR WITH ARMREST ➤ Adjustable gaslift with tilting mechanism ➤ Mesh black back and seat rest ➤ Chrome finish starbase with castor wheels ➤ Arm to arm: 547mm ➤ Total depth from wall: 586mm ➤ Lowest height: 1058mm ➤ Highest height: 1138mm ➤ Seat width: 480mm ➤ Seat depth: 470mm ➤ Backrest width: 446mm ➤ Backrest height from seat: 655mm ➤ Floor to seat (minimum height): 445mm ➤ Base width (diameter): 640mm ➤ Base (center to end): 388mm ➤ Base (center to castor): 295mm ➤ Base (center to end of base): 325mm	2	4,800.00	9,600.00
(Total Amount in Words):		TWENTY FIVE THOUSAND TWO HUNDRED PESOS			25,200.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,


S.I.G.E. TRADING
Signature over Printed Name of Supplier

Date


ELSIE D. VISCA
Signature over Printed Name of Authorized Official
Municipal Mayor
Designation

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

N/A
Secretary to the Sanggunian

Date