
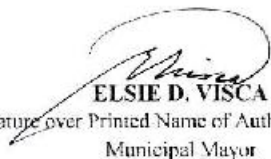


PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : S.I.G.E. TRADING Address : Guinbirayan, Santa Fe, Romblon			P.O. No. : 2023-09-0111 (Lot 1) Date : September 13, 2023 Mode of Procurement : Public Bidding PR No./s : 2023-06-0113 / June 5, 2023		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Poblacion, Santa Fe, Romblon Date of Delivery : Within 30 Working Days Upon the Receipt of NTP			Delivery Term : Municipal Hall Payment Term : Check		
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2023-07-010-0031-7811	set	WOODEN BUILT-IN FILING CABINET/SHELVES INCLUDING INSTALLATION ➤ 2.9m height x 3.87m length ➤ 6 shelves (3.87m length x .30m height) ➤ White duco finish (docu-painted)	1	43,200.00	43,200.00
(Total Amount in Words): FORTY THREE THOUSAND TWO HUNDRED PESOS					43,200.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
 S.I.G.E. TRADING Signature over Printed Name of Supplier _____ Date			 ELSIE D. VISCA Signature over Printed Name of Authorized Official Municipal Mayor Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A Secretary to the Sanggunian _____ Date					