



PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : <u>S.I.G.E. TRADING</u> Address : <u>Guinbirayan, Santa Fe, Romblon</u>			P.O. No. : <u>2023-09-0112 (Lot 6)</u> Date : <u>September 13, 2023</u> Mode of Procurement : <u>Public Bidding</u> PR No./s : <u>2023-07-0155</u>		
TIN : _____					
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>Municipal Hall - Poblacion, Santa Fe, Romblon</u>			Delivery Term : <u>Municipal Hall</u>		
Date of Delivery : <u>Within 30 Working Days Upon the Receipt of NTP</u>			Payment Term : <u>Check</u>		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2023-1601-7611	piece	POWER BANK ➤ 4-in-1 fast charger power bank + plug wall charger + cable + phone holder ➤ 15000 mah	1	1,450.00	1,450.00
2023-1602-7611	set	EXECUTIVE OFFICE CHAIR ➤ Material: leatherette ➤ Tilt lock ➤ Lumbar support ➤ Knee tilt ➤ Adjustability swivel ➤ Adjustable headrest ➤ Dimension: L25" x W18" x H45" – 48"	1	5,700.00	5,700.00
2023-1603-7611	unit	WATER DISPENSER (BOTTOM LOAD) with 2 Extra Round Containers ➤ Dimension: (Height x Wide x Width): 7x6x2ft ➤ Gross weight of 19.3 kg and net weight of 15.4 kg ➤ Hot, Cold and Warm ➤ Fast Heating performance, durable, rust free and energy efficient	1	12,800.00	12,800.00
(Total Amount in Words): NINETEEN THOUSAND NINE HUNDRED FIFTY PESOS					19,950.00
(GRAND TOTAL Amount in Words): NINETY THREE THOUSAND SEVEN HUNDRED TWENTY PESOS					93,720.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
 S.I.G.E. TRADING Signature over Printed Name of Supplier _____ Date			 ELSIE D. VISCA Signature over Printed Name of Authorized Official Municipal Mayor Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A Secretary to the Sanggunian _____ Date					