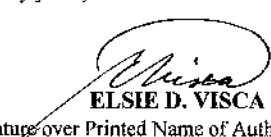


**PURCHASE ORDER**  
**Municipal Government of Santa Fe, Romblon**  
**LGU**

Supplier : <b>S.I.G.E. TRADING</b>			P.O. No. : <b>2023-06-0073 (Lot 3)</b>		
Address : <b>Guinbirayan, Santa Fe, Romblon</b>			Date : <b>June 6, 2023</b>		
TIN : _____			Mode of Procurement : <b>Public Bidding</b>		
			PR No./s : <b>2023-03-0081/March 29, 2023</b>		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <b>Municipal Hall - Poblacion, Santa Fe, Romblon</b>			Delivery Term : <b>Municipal Hall</b>		
Date of Delivery : <b>Within 30 Working Days Upon the Receipt of NTP</b>			Payment Term : <b>Check</b>		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2023-1088-1011	reams	BOND PAPER, multi-purpose, A4 subs 24/80gsm	25	245.00	6,125.00
2023-1089-1011	reams	BOND PAPER, multi-purpose, legal subs 24/80gsm	25	250.00	6,250.00
2023-1090-1011	boxes	PAPER CLIP, vinyl, plastic coated, 33mm	5	25.00	125.00
2023-1091-1011	boxes	PAPER CLIP, vinyl, plastic coated, 50mm	5	30.00	150.00
2023-1092-1011	tubes	BALLPEN 1419, 0.5MM ballpoint, doodle fine, black, 25s/tube	2	375.00	750.00
2023-1093-1011	piece	EXTENSION WIRE, heavy duty, 10M, 4 gangs	1	750.00	750.00
2023-1094-1011	piece	HDMI CABLE, 15 meters, heavy duty	1	1,000.00	1,000.00
2023-1095-1011	bottles	BLACK INK, genuine ink code: 003	10	345.00	3,450.00
2023-1096-1011	bottles	CYAN INK, genuine ink code: 003	10	365.00	3,650.00
2023-1097-1011	bottles	YELLOW INK, genuine ink code: 003	10	365.00	3,650.00
2023-1098-1011	bottles	MAGENTA INK, genuine ink code: 003	10	365.00	3,650.00
2023-1099-1011	pieces	BROWN ENVELOPE, long (ordinary)	100	3.00	300.00
2023-1100-1011	jars	WHITE GLUE, all purpose, 240g	2	125.00	250.00
2023-1101-1011	piece	STAPLER with staple wire remover no.35	1	195.00	195.00
2023-1102-1011	boxes	STAPLE WIRE no.35	5	85.00	425.00
2023-1103-1011	pieces	SCISSORS, heavy duty big	2	120.00	240.00
2023-1104-1011	piece	PUNCHER, big, 2 holes	1	250.00	250.00
2023-1105-1011	boxes	PUSHPINS, 100s	2	65.00	130.00
2023-1106-1011	pieces	CALCULATOR, heavy duty, 12 digits	2	400.00	800.00
2023-1107-1011	bottle	INK REFILL for permanent marker, black	1	110.00	110.00
2023-1108-1011	boxes	FASTENER, plastic, 7cm, 50's	5	60.00	300.00
2023-1109-1011	pieces	EXPANDED FOLDER with tab, legal, green	50	27.00	1,350.00
2023-1110-1011	boxes	BINDER CLIP, 2 inch	5	75.00	375.00
2023-1111-1011	boxes	BINDER CLIP, 1 inch	5	30.00	150.00
2023-1112-1011	packs	PRB, 51mm (361-400 pages), white 10/pack	2	400.00	800.00
2023-1113-1011	rolls	COTTON THREAD WAX CORD, 2.0mm, high quality, 10 yards/roll, white	5	125.00	625.00
2023-1114-1011	piece	CORKBOARD with aluminum frame, 24"x36"	1	1,100.00	1,100.00
2023-1115-1011	pieces	HIGH QUALITY PLASTIC STORAGE with cover, 17.5"x11.5"x9.5", black	5	300.00	1,500.00
2023-1116-1011	packs	SPECIAL BOARD, 220gsm, legal	10	65.00	650.00
2023-1117-1011	pieces	RECORD BOOK, 500 pages	2	95.00	190.00
<b>(Total Amount in Words):</b>		<b>THIRTY NINE THOUSAND TWO HUNDRED NINETY PESOS</b>			<b>39,290.00</b>
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
<b>S.I.G.E. TRADING</b>					
Signature over Printed Name of Supplier			Signature over Printed Name of Authorized Official		
Date			Municipal Mayor		
			Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A					
Secretary to the Sanggunian			Date		