

PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : <u>S.I.G.E. TRADING</u>		P.O. No. : <u>2023-06-0074 (Lot 9)</u>			
Address : <u>Guinbiravan, Santa Fe, Romblon</u>		Date : <u>June 6, 2023</u>			
TIN : _____		Mode of Procurement : <u>Public Bidding</u>			
		PR No./s : <u>2023-02-0045/February 8, 2023</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>Municipal Hall - Poblacion, Santa Fe, Romblon</u>			Delivery Term : <u>Municipal Hall</u>		
Date of Delivery : <u>Within 30 Working Days Upon the Receipt of NTP</u>			Payment Term : <u>Check</u>		
Propety No.	Unit	Description	Quantity	Unit Cost	Amount
2023-07-010-0025-1011	piece	COMPUTER DESK WITH BOOKSHELF	1	4,500.00	4,500.00
		➤ Dimension: 120x55x110cm			
		➤ Multi-layer storage rack			
		➤ Maternal: HDF+Metal			
2023-07-010-0026-1011	piece	WOODEN FOLDING TABLE WITH METAL FRAME, 1.6M, (L160xW40x75m)	1	4,500.00	4,500.00
(Total Amount in Words): NINE THOUSAND PESOS					9,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
S.I.G.E. TRADING		ELSIE D. VISCA			
Signature over Printed Name of Supplier		Signature over Printed Name of Authorized Official			
_____		Municipal Mayor			
Date		Designation			
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A		_____			
Secretary to the Sanggunian		Date			