## PURCHASE ORDER

## Municipal Government of Santa Fe, Romblon LGU

| Supplier : S.I.G.E. TRADING Address : Guinbirayan, Santa Fe, Romblon TIN : |   |  | P.O. No.: <u>2023-06-0074 (Lot 7)</u> Date: <u>June 6, 2023</u> Mode of Procurement: <u>Public Bidding</u> PR No./s: <u>2023-02-0043/February 8, 2023</u> |                      |                 |  |              |  |  |    |  |
|--|---|--|---|----------------------|-----------------|--|--------------|--|--|----|--|
|  |   |  |   |                      |                 | Gentlemen:   |              |  |  |    |  |
|  |   |  |   |                      |                 | Please farm  | ish this Off | fice the following articles subject to the terms and condition | s contained herei  | n: |  |
|  |   |  |   |                      |                 | Place of Delivery : <u>Municipal Hall - Poblacion, Santa Fe, Romblon</u><br>Date of Delivery : <u>Within 30 Working Days Upon the Receipt of NTP</u> |              |  | Delivery Term : <u>Municipal Hall</u><br>Рауменt Тегт : <u>Check</u> |    |  |
| Propety/Stock No.  | Unit  | Description  | Quantity  | Unit Cost            | Amount          |  |              |  |  |    |  |
| 2023-05-030-0023-  | unit  | LAPTOP COMPUTER  | 1   | 39,500.00            | 39,500.00       |  |              |  |  |    |  |
| 1011   |   | ▶ Intel Core i3-1115G4, 8GB RAM, 512GB                                       |   |                      |                 |  |              |  |  |    |  |
|  |   | SSD, 14 inches display, shared graphics,                                     |   |                      |                 |  |              |  |  |    |  |
|  |   | Windows 11 Home, color pink, with MS   |   | <b>:</b>             |                 |  |              |  |  |    |  |
|  |   | Office   |   |                      |                 |  |              |  |  |    |  |
| 2023-1180-1011   | piece   | ANTIVIRUS, for 5 unit computer   | 1   | 3,000.00             | 3,000.00        |  |              |  |  |    |  |
| (Total Amount in '   | Words):   | FORTY TWO THOUSAND FIVE HUNDRED I  | PESOS   |                      | 42,500.00       |  |              |  |  |    |  |
| shall be imposed on the  |   | full delivery within the time specified above, a penalty of or<br>ed item/s. | ic-catii (1710) (1  | one percent for eve  | ry day or delay |  |              |  |  |    |  |
| Conforme:  |   |  | Very truly yours,   |                      |                 |  |              |  |  |    |  |
|  | S.I.G.E.TRADING Signature over Printed Name of Supplier |  | ELSIE D. VISCA Signature over Printed Name of Authorized Official Municipal Mayor   |                      |                 |  |              |  |  |    |  |
|  |   | Date   | V   | Designation          |                 |  |              |  |  |    |  |
| , .,   |   |  |   |                      |                 |  |              |  |  |    |  |
| ,  |   | egotiated Purchase pursuant to Section 369 (a) of RA 7160,                   | , this portion mus  | st be accomplished.) |                 |  |              |  |  |    |  |
| Approved per San   | ggunian Re  | solution No.:  |   |                      |                 |  |              |  |  |    |  |
| Certified Cor  | rect:   |  |   |                      |                 |  |              |  |  |    |  |
|  |   | N/A  |   |                      |                 |  |              |  |  |    |  |
| Secretary to the Sanggurilan   |   |  | E   | Date                 |                 |  |              |  |  |    |  |