



**PURCHASE ORDER**  
**Municipal Government of Santa Fe, Romblon**  
 LGU

Supplier : <u>S.L.G.E. TRADING</u>		P.O. No. : <u>2022-12-0176 (Lot 10)</u>			
Address : <u>Guinbiravan, Santa Fe, Romblon</u>		Date : <u>December 29, 2022</u>			
TIN : _____		Mode of Procurement : <u>Public Bidding</u>			
Gentlemen:		PR No/s : <u>2022-11-0189</u>			
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>Municipal Hall - Poblacion, Santa Fe, Romblon</u>			Delivery Term : <u>Deliver at the Mun. Hall</u>		
Date of Delivery : <u>Within 30 Calendar Days Upon the Receipt of NTP</u>			Payment Term : <u>Check</u>		
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2022-07-010-0107-1081	piece	<b>OFFICE TABLE</b>	1	6,300.00	6,300.00
		➤ Material: MDF			
		➤ Color: walnut			
		➤ Dimension: L1000xW600xH750mm			
(Total Amount in Words): <b>SIX THOUSAND THREE HUNDRED PESOS</b>					<b>6,300.00</b>
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
					
S.L.G.E. TRADING		ELSIE D. VISCA			
Signature over Printed Name of Supplier		Signature over Printed Name of Authorized Official			
Date <u>12/29/2022</u>		Municipal Mayor Designation			
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No. _____					
Certified Correct:					
N/A					
Secretary to the Sanggunian		Date			