



PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
 LGU

Supplier: <u>TRISH OFFICE & SCHOOL SUPPLIES</u>			P.O. No. : <u>2022-12-0152 (Lot 5)</u>		
Address : <u>Santa Maria, Romblon</u>			Date : <u>December 13, 2022</u>		
TIN : _____			Mode of Procurement : <u>Public Bidding</u>		
Gentlemen:			PR No./s : <u>2022-10-0193</u>		
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>Municipal Hall-Poblacion, Santa Fe, Romblon</u>			Delivery Term : <u>Municipal Hall</u>		
Date of Delivery : <u>Within 30 Calendar Days Upon the Receipt of NTP</u>			Payment Term : <u>Check</u>		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2022-2116-1011	unit	COLORED PRINTER WITH ECO-TANK	3	11,700.00	35,100.00
		➢ Print, scan, copy performance			
		➢ Print Method: on-demand Inkjet (Piezolectric)			
		➢ Max Resolution: 5760x1440 dpi			
(Total Amount in Words): THIRTY FIVE THOUSAND ONE HUNDRED PESOS					35,100.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
 TRISH OFFICE & SCHOOL SUPPLIES Signature over Printed Name of Supplier <u>12/13/2022</u> Date			 ELSIE D. VISCA Signature over Printed Name of Authorized Official Municipal Mayor Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished)					
Approved per Sanggunian Resolution No. : _____					
Certified Correct:					
N/A Secretary to the Sanggunian			_____ Date		