

**PURCHASE ORDER**  
**Municipal Government of Santa Fe, Romblon**  
**LGU**

Supplier: <b>S.L.G.E. TRADING</b>			P.O. No. : <b>2022-12-0170</b>		
Address : <b>Guinbirayan, Santa Fe, Romblon</b>			Date : <b>December 23, 2022</b>		
TIN :			Mode of Procurement : <b>NP - Two Failed Bidding</b>		
Gentlemen:			PR No./s : <b>2022-11-0195</b>		
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <b>Municipal Hall-Poblacion, Santa Fe, Romblon</b>			Delivery Term : <b>Municipal Hall</b>		
Date of Delivery : <b>Within 30 Calendar Days Upon the Receipt of NTP</b>			Payment Term : <b>Check</b>		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2022-2169-7611	bottles	ALCOHOL, 500ml, 70% solution	34	120.00	4,080.00
2022-2170-7611	pcs	DOUBLE ADHESIVE TAPE	34	35.00	1,190.00
2022-2171-7611	boxes	BALL PEN, black, 25's	17	170.00	2,890.00
2022-2172-7611	boxes	BAND AID, 100 pieces one box, antiseptic plastic	17	65.00	1,105.00
2022-2173-7611	pcs	BATTERY AA, 2 pieces per pack	51	58.00	2,958.00
2022-2174-7611	reams	BOND PAPER, A4	34	240.00	8,160.00
2022-2175-7611	reams	BOND PAPER, long	34	250.00	8,500.00
2022-2176-7611	pcs	BROOM, wala tambo, heavy duty	20	150.00	3,000.00
2022-2177-7611	pcs	CORRECTION TAPE, good quality	34	50.00	1,700.00
2022-2178-7611	pcs	ERASER, good quality, big	36	45.00	1,620.00
2022-2179-7611	dozens	CARTOLINA, assorted	10	80.00	800.00
2022-2180-7611	boxes	CLIP BINDER, 1"	17	45.00	765.00
2022-2181-7611	packs	COTTON BALLS, absorbent, 50 balls per pack	17	85.00	1,445.00
2022-2182-7611	sets	COLORING BOOK, fruits and vegetable coloring books set for kids	17	190.00	3,230.00
2022-2183-7611	pcs	DIPPER	17	75.00	1,275.00
2022-2184-7611	pcs	TOILET BOWL CLEANER, 500ml	17	185.00	3,145.00
2022-2185-7611	pcs	DOORMAT	34	55.00	1,870.00
2022-2186-7611	pcs	DUST PAN, medium size, stainless	17	350.00	5,950.00
2022-2187-7611	pcs	EFFICASENT OIL, 50ml, extra	17	75.00	1,275.00
2022-2188-7611	pcs	ELMERS GLUE, 240g	17	145.00	2,465.00
2022-2189-7611	pcs	PHILIPPINE FLAG, medium size	17	240.00	4,080.00
2022-2190-7611	boxes	FACE MASK, 50 pcs, kids size	17	140.00	2,380.00
2022-2191-7611	sets	HAND TOWELS, white 3 line, 12 pcs	3	175.00	525.00
2022-2192-7611	pcs	HIGHLIGHTER PEN, random color, 3 pcs/set	17	150.00	2,550.00
2022-2193-7611	pcs	ILLUSTRATION BOARD, 30"x40"	17	80.00	1,360.00
2022-2194-7611	bottles	INSECT KILLER SPRAY, 500ml	17	490.00	8,330.00
2022-2195-7611	pcs	MANZANILLA, 100ml	17	60.00	1,020.00
2022-2196-7611	dozens	MANILA PAPER	34	72.00	2,448.00
2022-2197-7611	pcs	MARKER REFILL, INK, black	17	105.00	1,785.00
2022-2198-7611	pcs	NEON PAPER, assorted color	17	230.00	3,910.00
2022-2199-7611	boxes	PENCIL NO.2	17	108.00	1,836.00
2022-2200-7611	pcs	PERMANENT MARKER PEN, black, broad	17	60.00	1,020.00
2022-2201-7611	pcs	USB 16GB, SANDISK FLASH DRIVE	17	300.00	5,100.00
2022-2202-7611	pcs	PLASTIC ENVELOP TRANS., long req.	34	15.00	510.00
2022-2203-7611	pc	HEAVY DUTY LAMINATING MACHINE, 4 rollers with reverse/forward function and cold	1	5,500.00	5,500.00
2022-2204-7611	pcs	SCISSOR, multipurpose heavy duty, stainless steel portable scissors with protecting cap	17	100.00	1,700.00
2022-2205-7611	pcs	SCOTCH TAPE, 1x25x24mm, yellow	17	20.00	340.00
2022-2206-7611	pcs	SIGN PEN, gel, black	17	45.00	765.00
2022-2207-7611	boxes	STAMP PAD	17	70.00	1,190.00
2022-2208-7611	dozen	SOAP, bath soap, anti-bacterial, white, 60g	5	360.00	1,800.00
2022-2209-7611	pieces	MEDICAL THERMOMETER	17	350.00	5,950.00
2022-2210-7611	bundles	TOILET TISSUE PAPER, 2 ply, 100% recycled, 12 pcs/bundle	3	250.00	750.00
<b>sub-total</b>					<b>112,272.00</b>

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2022-2211-7611	pieces	LOGBOOK, 500 pages	17	150.00	2,550.00
2022-2212-7611	pcs	WALL CLOCK, 12 inches round wall clock	5	560.00	2,800.00
2022-2213-7611	pcs	SMART LOAD CARD, 100 prepaid load	204	125.00	25,500.00
2022-2214-7611	sets	200 pieces colorful ball soft plastic (7.8cm/3")	25	1,700.00	42,500.00
2022-2215-7611	pieces	KIDS PORTABLE BALL POOL, big, heavy duty	12	1,150.00	13,800.00

(Total Amount in Words): ONE HUNDRED NINETY NINE THOUSAND FOUR HUNDRED TWENTY TWO PESOS 199,422.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
**S.I.G.E. TRADING**  
Signature over Printed Name of Supplier  
\_\_\_\_\_  
Date

  
**ELSIE D. VISCA**  
Signature over Printed Name of Authorized Official  
Municipal Mayor  
Designation

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct:

**JOYCE T. CANDELARIO**  
Secretary to the Sanggunian

\_\_\_\_\_  
Date