

Name of the Procuring Entity:

BARANGAY GOVERNMENT OF CANYAYO, SANTA FE, ROMBLON

Standard Form Number: SF-GOOD-60

Revised on: May 24, 2004

Standard Form Title: **Request for Quotation**

Project Reference Number:

Name of the Project:

**Repair & Maintenance of
Photocopying Machine (Mayor's
Office, BAC, MCR, MHO & MSWDO)**

Location of the Project:


Santa Fe, Romblon

REQUEST FOR QUOTATION

Date: _____

Quotation No. _____

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ at the Office of the Bids and Awards Committee - Municipal Hall, Poblacion, Santa Fe, Romblon. The Approved Budget for the Contract (ABC) is Eighty One Thousand One Hundred Thirty Two Pesos & 50/100 (P 81,132.50).


CHARLIE T. ANDRES, JR.
Municipal Agriculturist
BAC Chairperson

ITEM NO.	UNIT OF ISSUE	ITEM & DESCRIPTION	QTY.	UNIT PRICE	TOTAL PRICE
1	pcs.	DRUM DR114	4		
2	pcs.	DV 116	4		
3	pcs.	CLEANING BLADE FOR DEVELOP INEO COPIER	3		
4	pc.	TONER 116	1		
5	pc.	FUSING UNIT FOR DEVELOP INEO 164 COPIER	1		
6	pc.	IMAGING UNIT FOR DEVELOP INEO COPIER	1		

TOTAL _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature

Address

Date