



**PURCHASE ORDER**  
Municipal Government of Santa Fe, Romblon  
LGU

Supplier : <b>S.I.G.E. TRADING</b>		P.O. No. : <b>2022-09-0112 (Lot 3)</b>			
Address : <b>Guinbirayan, Santa Fe, Romblon</b>		Date : <b>September 30, 2022</b>			
TIN : _____		Mode of Procurement : <b>Public Bidding</b>			
		PR No./s : <b>2022-06-0139</b>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <b>Municipal Hall-Poblacion, Santa Fe, Romblon</b>			Delivery Term : <b>Deliver at the Municipal Hall</b>		
Date of Delivery : <b>Within 30 Working Days upon the receipt of NTP</b>			Payment Term : <b>Check</b>		
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2022-05-030-0076-7611	unit	<b>Laptop</b>	1	29,450.00	29,450.00
		Description:			
		➤ 15.6in FHD LCD			
		➤ Intel Core i3-1115G4			
		➤ 4GB DDR4			
		➤ 256 GB NVMe SSD			
		➤ Intel UHD Graphics			
		➤ Window 11			
<b>( TOTAL Amount in Words): TWENTY NINE THOUSAND FOUR HUNDRED FIFTY PESOS</b>					<b>29,450.00</b>
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
 <b>S.I.G.E. TRADING</b> Signature over Printed Name of Supplier			 <b>ELSIE D. VISCA</b> Signature over Printed Name of Authorized Official Acting Municipal Mayor Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A					
<b>JOYCE T. CANDELARIO</b> Secretary to the Sanggunian			_____ Date		