

**PURCHASE ORDER**  
**Municipal Government of Santa Fe, Romblon**  
**LGU**

<b>Supplier: <u>S.I.G.E TRADING</u></b> <b>Address: <u>Guinbiravan, Santa Fe, Romblon</u></b> <b>TIN: _____</b>	<b>P.O. No. : <u>2022-08-0101 (Lot 5)</u></b> <b>Date : <u>August 15, 2022</u></b> <b>Mode of Procurement : <u>Public Bidding</u></b> <b>PR No./s : <u>2022-06-0134/June 17, 2022</u></b>
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery : <u>Municipal Hall - Poblacion, Santa Fe, Romblon</u></b> <b>Date of Delivery : <u>Within 30 Working Days upon the receipt of NTP</u></b>	<b>Delivery Term : <u>Deliver on Municipal Hall</u></b> <b>Payment Term : <u>Check</u></b>
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Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2022-05-030-0065-1201	set	<b>LAPTOP COMPUTER</b> Windows 11 Home Intel Core i5-1135G7 8 GB of onboard DDR4 512 GB NVMe SSD 15.6" & NVIDIA® GeForce®	1	43,750.00	43,750.00
2022-05-030-0066-1201	unit	<b>COLORED PRINTER w/ ECO-TANK</b> Print, Scan, Copy Performance Print Method: On-demand inkjet (Piezoelectric) Max Resolution: 5760 x 1440 dpi	1	12,000.00	12,000.00
2022-05-030-0067-1201	set	<b>ALL IN ONE DESKTOP COMPUTER</b> Standing Screen Display: 23 inches Screen Resolution: 1920 x 1080 Computer Memory: 5GB - 8GB Graphics Comprocessor: Intel HD Graphics 4600 Graphics RAM Size: 5GB - 8 GB Wireless WIFI & Bluetooth Windows 10 Professional	1	44,000.00	44,000.00


**(Total Amount in Words) NINETY NINE THOUSAND SEVEN HUNDRED FIFTY PESOS****99,750.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
**S.I.G.E TRADING**  
 Signature over Printed Name of Supplier  
8/15/2022  
 Date

  
**ELSIE D. VISCA**  
 Signature over Printed Name of Authorized  
 Municipal Mayor  
 Designation

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct:

N/A  
 Secretary to the Sanggunian

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 Date