

**PURCHASE ORDER**  
Municipal Government of Santa Fe, Romblon  
LGU

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| <b>Supplier:</b> <u>ZY TRADING</u><br><b>Address:</b> <u>Alcantara, Romblon</u><br><br><b>TIN:</b> _____ | <b>P.O. No.:</b> <u>2022-08-0096 (Lot 4 -- PDAO)</u><br><b>Date:</b> <u>August 12, 2022</u><br><b>Mode of Procurement:</b> <u>Public Bidding</u><br><b>PR No./s:</b> <u>2022-06-0133/June 17, 2022</u> |
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

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|--|---|
| <b>Place of Delivery:</b> <u>Municipal Hall - Poblacion, Santa Fe, Romblon</u><br><b>Date of Delivery:</b> <u>Within 30 Working Days upon the receipt of NTP</u> | <b>Delivery Term:</b> <u>Deliver at the Municipal Hall</u><br><b>Payment Term:</b> <u>Check</u> |
|--|---|

| Stock No.             | Unit | Description  | Quantity | Unit Cost | Amount    |
|-----------------------|------|--|----------|-----------|-----------|
| 2022-07-010-0042-7611 | set  | <b>Monoblock Chair</b><br>> 6 pcs. Per set classic chair<br>> Seamless and simple in structure<br>> With sturdy back support<br>> Color: biege   | 5        | 2,300.00  | 11,500.00 |
| 2022-07-010-0043-7611 | pcs. | <b>Plastic Square Tables</b><br>> 36x36 Inch<br>> Color: biege   | 5        | 930.00    | 4,650.00  |
| 2022-07-010-0044-7611 | pc.  | <b>Steel Filing Cabinet</b><br>> Lateral, 4 Layer<br>> Gauge 20 thickness<br>> Central Lock<br>> Powder Coated<br>> Dimensions: W90 x 45 x 138cm | 1        | 13,800.00 | 13,800.00 |

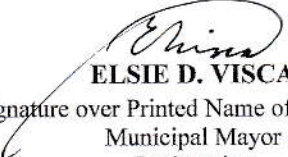
**(Total Amount in Words) TWENTY NINE THOUSAND NINE HUNDRED FIFTY PESOS 29,950.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

  
**ZY TRADING**  
 Signature over Printed Name of Supplier  
8/15/2022  
 Date

  
**ELSIE D. VISCA**  
 Signature over Printed Name of Authorized  
 Municipal Mayor  
 Designation

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: \_\_\_\_\_

Certified Correct:

N/A  
 Secretary to the Sanggunian

\_\_\_\_\_  
 Date