

PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier: <u>ZY TRADING</u> Address: <u>Alcantara, Romblon</u> TIN: _____	P.O. No.: <u>2022-08-0096 (Lot 3 - MSWDO)</u> Date: <u>August 12, 2022</u> Mode of Procurement: <u>Public Bidding</u> PR No./s: <u>2022-06-0149/June 27, 2022</u>
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Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>Municipal Hall - Poblacion, Santa Fe, Romblon</u> Date of Delivery: <u>Within 30 Working Days upon the receipt of NTP</u>	Delivery Term: <u>Deliver at the Municipal Hall</u> Payment Term: <u>Check</u>
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Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2022-07-010-0039-7611	pcs.	Computer Desktop Table > With shelf and Drawer Wooden Minimalist Design > 100x40cm and brown color	1	2,100.00	2,100.00
2022-07-010-0040-7611	pcs.	Steel Filing Cabinet > Lateral 4 Layer Filing Cabinet > Gauge 20 thickness > Central Lock > Powder Coated > Dimensions: W90 x 45 x 138 cm	3	14,700.00	44,100.00
2022-07-010-0041-7611	pc.	Leaflets/Magazine Holders > Wooden Mallet 3-Magazine/12-Brochure divulge wall display with brochure inserts, mahogany	1	1,050.00	1,050.00

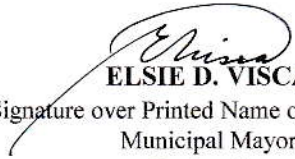
(Total Amount in Words) FORTY SEVEN THOUSAND TWO HUNDRED FIFTY PESOS 47,250.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,


ZY TRADING
 Signature over Printed Name of Supplier
8/15/2022
 Date


ELSIE D. VISCA
 Signature over Printed Name of Authorized
 Municipal Mayor
 Designation

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

N/A
 Secretary to the Sanggunian

Date