
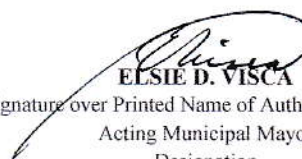


PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : S.I.G.E. TRADING		P.O. No. : 2022-03-0043 (Lot 5)			
Address : Guinbiravan, Santa Fe, Romblon		Date : March 23, 2022			
TIN : _____		Mode of Procurement : Public Bidding			
Gentlemen:		PR No./s : 2022-01-0029			
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall-Poblacion, Santa Fe, Romblon			Delivery Term : Deliver at the Municipal Hall		
Date of Delivery : Within 30 Working Days upon the receipt of NTP			Payment Term : Check		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2022-0627-1101	bottles	Epson Ink 003, Black	3	340.00	1,020.00
2022-0628-1101	bottle	Epson Ink 003, Yellow	1	380.00	380.00
2022-0629-1101	bottle	Epson Ink 003, Magenta	1	380.00	380.00
2022-0630-1101	bottle	Epson Ink 003, Cyan	1	380.00	380.00
2022-0631-1101	carts	Toner Cart, HP CE285A (HP85A), black	3	4,750.00	14,250.00
2022-0632-1101	unit	Rice cooker, non. - stick, 1L, 5 cups	1	950.00	950.00
2022-0633-1101	dozens	Fabric Conditioner, premium parfum (assorted), 20ml	6	96.00	576.00
2022-0634-1101	box	Pencil No.2, yellow, with black lead	1	96.00	96.00
2022-0635-1101	box	Self-inking Date Stamp S-402, (received)	1	500.00	500.00
2022-0636-1101	piece	Mesh Desk Organizer, Oval Black	1	500.00	500.00
2022-0637-1101	piece	Cleaner Squeegee for Mirror	1	100.00	100.00
2022-0638-1101	gallon	Power Clean Glass Cleaner	1	425.00	425.00
2022-0639-1101	dozens	Folder 14PTS, white, legal	5	66.00	330.00
2022-0640-1101	dozens	Brown Envelope, Short	5	48.00	240.00
2022-0641-1101	set	Finger Rubber Anti-slip Tool Protector Thimble (blue)	1	250.00	250.00
2022-0642-1101	piece	Mop With Spinner Bucket Map Cleaning Floor Equipment Smart Squeeze	1	350.00	350.00
2022-0643-1101	piece	Trash Can with SWING COVER PLASTIC 50L (Black)	1	930.00	930.00
2022-0644-1101	set	Plain Green, ring curtain, 3in1 Set	1	750.00	750.00
2022-0645-1101	set	Plain Pantone, ring curtain, 3in1 Set	1	750.00	750.00
2022-0646-1101	reams	Paper, multi -purpose, A4, 70 gsm	2	210.00	420.00
2022-0647-1101	reams	Bond Paper, ultra white, subs 20/70 gsm, letter	2	200.00	400.00
(Total Amount in Words): TWENTY THREE THOUSAND NINE HUNDRED SEVENTY SEVEN PESOS					23,977.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
 S.I.G.E. TRADING Signature over Printed Name of Supplier <u>03/24/2022</u>			 ELSIE D. VISCA Signature over Printed Name of Authorized Official Acting Municipal Mayor Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A Secretary to the Sanggunian			_____ Date		