

PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : S.I.G.E. TRADING			P.O. No. : 2022-03-0043 (Lot 11)		
Address : Guinbiravan, Santa Fe, Romblon			Date : March 23, 2022		
TIN : _____			Mode of Procurement : Public Bidding		
Gentlemen:			PR No./s : 2022-01-0036		
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall-Poblacion, Santa Fe, Romblon			Delivery Term : Deliver at the Municipal Hall		
Date of Delivery : Within 30 Working Days upon the receipt of NTP			Payment Term : Check		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2022-0772-1071	bottles	Brother Ink BT5000C	3	585.00	1,755.00
2022-0773-1071	bottles	Brother Ink BT5000M	3	585.00	1,755.00
2022-0774-1071	bottles	Brother Ink BT5000Y	3	585.00	1,755.00
2022-0775-1071	bottles	Brother Ink BT5000BK	3	550.00	1,650.00
2022-0776-1071	pcs.	Bathroom Deodorizer (Lemon) (Albatross)	10	50.00	500.00
2022-0777-1071	bottles	Alcohol, 500ml, 70% solution	25	115.00	2,875.00
2022-0778-1071	pcs.	Pressboard Folder White, Expandable Folder Legal	50	23.00	1,150.00
2022-0779-1071	doz.	Envelope, Expanding Legal	1	228.00	228.00
2022-0780-1071	pcs.	Expanding Filing Document Bag with Handle, 13 Pockets, Legal	3	345.00	1,035.00
2022-0781-1071	bundles	Ring Binder, Plastic, 32mm, 84 rings	5	95.00	475.00
2022-0782-1071	pcs.	Cleaning Squeegee for Mirrors	1	150.00	150.00
2022-0783-1071	bottles	Toilet Bowl Cleaner, 1000ml	3	350.00	1,050.00
2022-0784-1071	cans	Insecticide, aerosol type net content: 600ml min	5	500.00	2,500.00
2022-0785-1071	box	Pencil No. 2, medium, yellow, 12pc./box, with eraser	1	96.00	96.00
2022-0786-1071	packs	Toilet Tissue Paper, 3-ply (100% recycled), 12pc./pack, 450 sheets	20	250.00	5,000.00
2022-0787-1071	pcs.	Trash Bag, small 45x50cm, 250 pcs./roll	2	250.00	500.00
2022-0788-1071	pc.	USB External CD/DVD Drive	1	750.00	750.00
2022-0789-1071	packs	KNF94 Face Protective Mask (Adult), 10's per pack	20	35.00	700.00
2022-0790-1071	packs	KN95 Face Protective Mask (Adult), 10's per pack	20	35.00	700.00
2022-0791-1071	pc.	Universal Outlet Extension Cord 4-Gang with Switch, 8m	1	900.00	900.00
2022-0792-1071	pc.	Non-Contact Infrared Digital Thermal Scanner	1	250.00	250.00
2022-0793-1071	packs	Specialty Board Paper A4 Size (White)	10	45.00	450.00
2022-0794-1071	ream	Neon Colored Paper	1	210.00	210.00
2022-0795-1071	pc.	Air Purifier and Revitalizer with LED Light	1	500.00	500.00
2022-0796-1071	pcs.	White Transparent Nano Spray Bottle, 200ml	2	100.00	200.00
2022-0797-1071	boxes	Paper Clips, vinyl, plastic coated, 33mm	3	25.00	75.00
2022-0798-1071	boxes	Paper Clips, vinyl, plastic coated, 50mm (big)	3	35.00	105.00
2022-0799-1071	boxes	Plastic Paper Fastener, 7cm, 50pcs./box, Assorted Colors	3	45.00	135.00
2022-0800-1071	pc.	Broom, soft, tambo (thick)	1	150.00	150.00
2022-0801-1071	pc.	Broom, stick, ting-ting	1	35.00	35.00
2022-0802-1071	pc.	Whiteboard Eraser, 110x50x40mm	1	55.00	55.00
sub-total					27,689.00


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Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2022-0803-1071	pc.	Universal TV Remote Control for LCD TV	1	350.00	350.00
2022-0804-1071	packs	Glossy Photo Sticker Paper, A4, 20 Sheets/pack, 135gsm	5	125.00	625.00
2022-0805-1071	pc.	Stamp Pad with Ink (Violet), 62x80mm	1	150.00	150.00
2022-0806-1071	pads	DTR, Civil Service Form No. 48	10	20.00	200.00
2022-0807-1071	pc.	Steno Notebook, good quality, 6x9inches, 60 leaves	1	75.00	75.00
sub-total					1,400.00
(Total Amount in Words):		TWENTY NINE THOUSAND EIGHTY NINE PESOS			29,089.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,


S.I.G.E. TRADING
 Signature over Printed Name of Supplier
03/24/2022


ELSIE D. VISCA
 Signature over Printed Name of Authorized Official
 Acting Municipal Mayor
 Designation

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

N/A
 Secretary to the Sanggunian

Date