
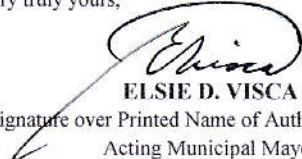


PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : S.I.G.E. TRADING			P.O. No. : 2022-03-0049 (Lot 1)		
Address : Guinbiravan, Santa Fe, Romblon			Date : March 24, 2022		
TIN : _____			Mode of Procurement : Public Bidding		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:			PR No./s : 2022-02-0080		
Place of Delivery : Municipal Hall-Poblacion, Santa Fe, Romblon			Delivery Term : Deliver at the Municipal Hall		
Date of Delivery : Within 30 Working Days upon the receipt of NTP			Payment Term : Check		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2022-1056-1041	ream	PAPER MULTICOPY, A4, 80gsm	30	210.00	6,300.00
2022-1057-1041	ream	PAPER MULTICOPY, legal, 80gsm	5	220.00	1,100.00
2022-1058-1041	piece	RECORD BOOK, 300 pages, size: 214mmx278mm min	2	76.00	152.00
2022-1059-1041	dozen	PENCIL (No.2)	2	96.00	192.00
2022-1060-1041	dozen	BALLPEN (Black, 0.5)	2	145.00	290.00
2022-1061-1041	piece	SPIN MOP, with mop hole, with adjustable height ➤ stainless steel wringer bucket (2 in 1 bucket) ➤ bucket size: W25.5 x L45cm x H22cm	1	900.00	900.00
2022-1062-1041	piece	FILE BOX WITH LID, medium size	5	325.00	1,625.00
2022-1063-1041	piece	TABLE CLOTH, rectangle 8 seaters, cloth Material, size: 2.5m x 4m	2	750.00	1,500.00
2022-1064-1041	pack	Face mask (KF94, 10pcs/pack, black)	20	45.00	900.00
2022-1065-1041	piece	Alcohol (500ml)	10	120.00	1,200.00
2022-1066-1041	pieces	DATA FOLDER WITH TAGILA LOCK, size: legal	4	285.00	1,140.00
2022-1067-1041	piece	LAPTOP BATTERY ➤ model name: Acer Aspire E14 (E5475) 2800 mAh, 14.8 volts	1	4,575.00	4,575.00
2022-1068-1041	bottle	Dish Washing Liquid with sponge, 1.5L	2	365.00	730.00
2022-1069-1041	pad	DTR, 100 pcs per pad	5	25.00	125.00
(Total Amount in Words): TWENTY THOUSAND SEVEN HUNDRED TWENTY NINE PESOS					20,729.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
 S.I.G.E. TRADING Signature over Printed Name of Supplier <u>03/24/2022</u>			 ELSIE D. VISCA Signature over Printed Name of Authorized Official Acting Municipal Mayor Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A Secretary to the Sanggunian			_____ Date		