



PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : <u>S.I.G.E. TRADING</u> Address : <u>Guinbirayan, Santa Fe, Romblon</u> TIN : _____			P.O. No. : <u>2022-03-0044 (Lot 5)</u> Date : <u>March 23, 2022</u> Mode of Procurement : <u>Public Bidding</u> PR No./s : <u>2022-01-0048</u>		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>Municipal Hall-Poblacion, Santa Fe, Romblon</u>			Delivery Term : <u>Deliver at the Municipal Hall</u>		
Date of Delivery : <u>Within 30 Working Days upon the receipt of NTP</u>			Payment Term : <u>Check</u>		
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2022-05-020-0006-1011	unit	➤ Mono Color, 31 ppm and up, mono laser printer, Paper Handling: A4, Legal	1	38,990.00	38,990.00
(Total Amount in Words): THIRTY NINE THOUSAND PESOS					38,990.00
(GRAND TOTAL Amount in Words SEVENTY SEVEN THOUSAND NINE HUNDRED NINETY PESOS					77,990.00
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p>Conforme: _____ Very truly yours,</p> <div style="display: flex; justify-content: space-around; align-items: flex-end;"> <div style="text-align: center;">  S.I.G.E. TRADING Signature over Printed Name of Supplier <u>03/24/2022</u> </div> <div style="text-align: center;">  ELSIE D. VISCA Signature over Printed Name of Authorized Official Acting Municipal Mayor Designation </div> </div>					
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct: _____					
N/A Secretary to the Sanggunian			_____ Date		