



PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : S.I.G.E. TRADING Address : Guinbiravan, Santa Fe, Romblon TIN :			P.O. No. : 2022-03-0045 (Lot 3) Date : March 23, 2022 Mode of Procurement : Public Bidding PR No./s : 2022-01-0057		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall-Poblacion, Santa Fe, Romblon			Delivery Term : Deliver at the Municipal Hall		
Date of Delivery : Within 30 Working Days upon the receipt of NTP			Payment Term : Check		
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2022-07-010-0011-1051	piece	ROUND MEETING TABLE - Melamine Laminated - 25mm top and legs - 20 cm Round Table - Wenge Color	1	10,000.00	10,000.00
2022-07-010-0012-1051	piece	COMPUTER TABLE - Material: MDF - Dimension: W122.5 x D46.5 x H138 cm - Color: white	1	5,500.00	5,500.00
2022-07-010-0013-1051	piece	EXECUTIVE CHAIR - Executive Midback Chair armrest, adjustable gaslift with tilting mechanism, soft-thread black leather upholstery and chrome finish star base with castor wheels	1	6,500.00	6,500.00
(Total Amount in Words): TWENTY TWO THOUSAND PESOS					22,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
 S.I.G.E. TRADING Signature over Printed Name of Supplier <u>03/24/2022</u>			 ELSIE D. VISCA Signature over Printed Name of Authorized Official Acting Municipal Mayor Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A Secretary to the Sanggunian			_____ Date		