



Republic of the Philippines
Province of Romblon
MUNICIPALITY OF SANTA FE
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OFFICE OF THE MAYOR

NOTICE TO PROCEED

January 3, 2021

ARSENIA COMMERCIAL CENTER
Looc, Romblon

Dear Sir/Madame:

The attached *Purchase Order* having been approved, notice is hereby given to **Arsenia Commercial Center** – Looc, Romblon that work may commence on the **Supply & Delivery of Materials for Upgrading/Improvement of Child Development Center** effective on two (2) days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipal Government of Santa Fe, Romblon.

Very truly yours,


ELSIE D. VISCA
Municipal Mayor
(Head of the Procuring Entity)

I acknowledge receipt of this Notice on 01/03/2021
Name of the Representative of the Bidder: **ARSENIA COMMERCIAL CENTER**
Looc, Romblon

Authorized Signature:  _____