



Republic of the Philippines
Province of Romblon
MUNICIPALITY OF SANTA FE
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OFFICE OF THE MAYOR

NOTICE TO PROCEED

January 3, 2022

ZY TRADING
Alcantara, Romblon

Dear Sir/Madame:

The attached *Purchase Order* having been approved, notice is hereby given to **ZY Trading** – Alcantara, Romblon that work may commence on the **Procurement of Tools, Supplies & Materials for Disaster Operations Center and Emergency Response Operations (Lot 1-3)** effective on two (2) days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipal Government of Santa Fe, Romblon.

Very truly yours,

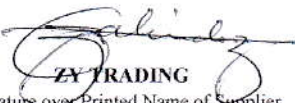


ELSIE D. VISCA
Municipal Mayor
(Head of the Procuring Entity)

I acknowledge receipt of this Notice on 01/03/2022


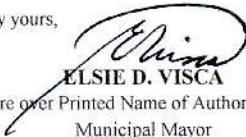
Name of the Representative of the Bidder: **ZY TRADING – Alcantara, Romblon**

Authorized Signature: 


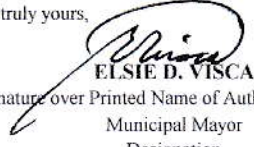
PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : <u>ZY TRADING</u>		P.O. No. : <u>2021-12-0125 (Lot 1)</u>			
Address : <u>Alcantara, Romblon</u>		Date : <u>December 31, 2021</u>			
TIN : _____		Mode of Procurement : <u>Public Bidding</u>			
		PR No./s : <u>2021-11-0201</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>Municipal Hall - Poblacion, Santa Fe, Romblon</u>			Delivery Term : <u>Deliver at the Mun. Hall</u>		
Date of Delivery : <u>January 3, 2021 to February 14, 2021</u>			Payment Term : <u>Check</u>		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2021-1997-1201	pcs.	AX (PALAKOL) ➢ w/ 12-15" wooden handle firmly fixed to the ax	15	950.00	14,250.00
2021-1998-1201	pcs.	BOLO (ITAK) ➢ 15" long with firmly wooden handle	15	800.00	12,000.00
2021-1999-1201	pcs.	CLAW BAR (BARITA) ➢ 5 feet straight bar (solid steel)	15	650.00	9,750.00
2021-2000-1201	pcs.	42-PIECE SCREWDRIVER SET ➢ Material: Chrome Vanadium Steel ➢ Head Styles: FLAT, PHILIPPS, POZIDRIV, HEX, TORX ➢ Item Dimension: LxWxH: 11.8 X 2.4 X 9.1 inches ➢ 42-piece magnetic set of screwdrivers ➢ With flexible socket extension bar magnetic bit holder for screwdriver bits	2	1,250.00	2,500.00
2021-2001-1201	pcs.	CAMPING KNIVES ➢ At least 6" long with fiberized/rubberized handle ➢ Inclusion of rubber holster/case	15	400.00	6,000.00
2021-2002-1201	pcs.	HEAVY DUTY MULTI FUNCTIONAL SCISSORS ➢ 22.8 cm long stainless scissors with plastic covered handle	6	400.00	2,400.00
2021-2003-1201	pcs.	HEAVY DUTY TIN SCISSORS/TIN SNIP	6	750.00	4,500.00
2021-2004-1201	pcs.	CHAINSAW SHARPENER ➢ Electric grinder, sharpening, polishing ➢ 5-piece chainsaw sharpening kit (with picture attached herewith)	6	800.00	4,800.00
2021-2005-1201	pcs.	CUTTING TOOLS SHARPENER ➢ 1 unit hand grinding tool (rotary) ➢ 5 inches fine grinding wheel piece	2	1,550.00	3,100.00
2021-2006-1201	pcs.	PLATFORM HAND TROLLEY PUSH CART ➢ Deck Material: Plastic ➢ Castor Material: Elastic Rubber Wheel + nylon bracket ➢ Load Capacity: 300kg Deck size: 900 x 600 cm ➢ Deck Height: 215mm Wheel Diameter: 5"(125mm)	2	7,700.00	15,400.00
(Total Amount in Words): Seventy Four Thousand Seven Hundred Pesos					74,700.00
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p>					
Conforme:		 ZY TRADING Signature over Printed Name of Supplier		Very truly yours,  ELSIE D. VISCA Signature over Printed Name of Authorized Official	
		<u>12/31/2021</u> Date		Municipal Mayor Designation	
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A					
Secretary to the Sanggunian			Date		

PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : ZY TRADING Address : Alcantara, Romblon TIN : _____			P.O. No. : 2021-12-0125 (Lot 2) Date : December 31, 2021 Mode of Procurement : Public Bidding PR No./s : 2021-11-0202		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Poblacion, Santa Fe, Romblon Date of Delivery : January 3, 2022 to February 14, 2022			Delivery Term : Deliver at the Mun. Hall Payment Term : Check		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2021-2007-1201	pcs	THROW BOUY FLOTATION DEVICE ➤ Color: Yellow with Reflectorized Lining ➤ Hotdog Shape made of Hard Solid Plastic	6	2,550.00	15,300.00
2021-2008-1201	pcs	THROW ROPE BAG ➤ 31M Reflectorized Floatation Rope ➤ Color: Yellow & Orange Combi	6	2,300.00	13,800.00
2021-2009-1201	pcs	CADAVER BAG	15	1,500.00	22,500.00
2021-2010-1201	pcs	EMERGENCY SEARCH LIGHT ➤ Handy, Rechargeable & Water Proof	10	1,970.00	19,700.00
2021-2011-1201	pcs	CAUTION TAPE	5	650.00	3,250.00
(Total Amount in Words): Seventy Four Thousand Five Hundred Fifty Pesos					74,550.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:  ZY TRADING Signature over Printed Name of Supplier 12/31/2021 Date			Very truly yours,  ELSIE D. VISCA Signature over Printed Name of Authorized Official Municipal Mayor Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.) Approved per Sanggunian Resolution No.: _____					
Certified Correct: N/A Secretary to the Sanggunian _____ Date _____					

PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : <u>ZY TRADING</u> Address : <u>Alcantara, Romblon</u> TIN :			P.O. No. : <u>2021-12-0125 (Lot 3)</u> Date : <u>December 31, 2021</u> Mode of Procurement : <u>Public Bidding</u> PR No./s : <u>2021-11-0203</u>		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <u>Municipal Hall - Poblacion, Santa Fe, Romblon</u> Date of Delivery : <u>January 3, 2022 to February 14, 2022</u>			Delivery Term : <u>Deliver at the Mun. Hall</u> Payment Term : <u>Check</u>		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2021-2012-1201	pieces	70% SOLUTION ETHYL ALCOHOL	2	110.00	220.00
2021-2013-1201	reams	A4 BOND PAPER (Substance 20)	20	340.00	6,800.00
2021-2014-1201	set	FLOOR TORNADO MOP	2	750.00	1,500.00
2021-2015-1201	box	WOODEN INDEX CARD BOX (5" X 8")	11	990.00	10,890.00
2021-2016-1201	pieces	WATER ABSORBENT DOOR MATS	12	100.00	1,200.00
2021-2017-1201	pieces	BROOMS	5	150.00	750.00
2021-2018-1201	pieces	DUST PAN	3	160.00	480.00
2021-2019-1201	pieces	STAPLER (HD-50R) with STAPLE WIRE REMOVER	3	200.00	600.00
2021-2020-1201	pieces	TRASH BIN (PLASTIC) – For indoor / office use	6	280.00	1,680.00
2021-2021-1201	pieces	TABLE & FURNITURE RAGS	12	60.00	720.00
(Total Amount in Words): Twenty Four Thousand Eight Hundred Forty Pesos					24,840.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		 ZY TRADING Signature over Printed Name of Supplier <u>12/31/21</u> Date		Very truly yours,  ELSIE D. VISCA Signature over Printed Name of Authorized Official Municipal Mayor Designation	
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct: _____					
N/A Secretary to the Sanggunian			_____ Date		