


**PURCHASE ORDER**  
**Municipal Government of Santa Fe, Romblon**  
**LGU**

Supplier : <b>ZY TRADING</b>		P.O. No. : <b>2021-12-0115 (Lot 1)</b>			
Address : <b>Alcantara, Romblon</b>		Date : <b>December 21, 2021</b>			
TIN : _____		Mode of Procurement : <b>Public Bidding</b>			
		PR No./s : <b>2021-08-0153/ August 23, 2021</b>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : <b>Municipal Hall - Poblacion, Santa Fe, Romblon</b>			Delivery Term : <b>Deliver at the Mun. Hall</b>		
Date of Delivery : <b>December 24, 2021 to February 3, 2021</b>			Payment Term : <b>Check</b>		
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2021-07-010-0117-1201	unit	<b>WORKING TABLE</b> > Dimension: H737mm x W911mm x D538mm > Base Materials: Chipboard (15mm & MDF Board) > Lamination: Amino > Color: Wenge	2	3,000.00	6,000.00
2021-07-010-0118-1201	unit	<b>VISITOR'S CHAIR</b> > Black metal frame > Leg tube size: 16x34x0.8mm > Back tube size: 16x34x10mm > Back size: W-47 x H-31cm > Seat size: W-47 x D-44cm > 4cm Foam Cover with Fabric > Seat Height: 45cm	11	1,900.00	20,900.00
2021-07-010-0119-1201	unit	<b>FOLDABLE CHAIR</b> > Heavy Duty (attached picture) > Tube Size: 24x14x1.1mm > Black Color > Hard Plastic Back & Seat > Seat Height: 45cm when sited	11	1,700.00	18,700.00
2021-07-010-0120-1201	unit	<b>HEAVY DUTY FOLDABLE TABLE</b> > Portable (Fold-in-half-table) > 4 FT Hart Plastic Top Table > Size: L:120cm; W: 59cm; H: 74cm (full) & 49cm (detached)	6	3,700.00	22,200.00
2021-05-020-0121-1201	unit	<b>INDUSTRIAL FAN TORNADO</b> > 24" tripod type > Color: black > 3 speed control with oscillation > 215m <sup>3</sup> per minute air volume > Solid x stand base	2	9,500.00	19,000.00
2021-05-030-0122-1201	unit	<b>ECO TANK ALL-IN-ONE PRINTER</b> > Print, Scan, Copy performance > Print Method: On-demand inkjet (Piezoelectric) > 180x1 nozzles black, 59x1 nozzles per color (cyan, magenta, yellow) > Max Resolution: 5760x1440 dpi > Max Copy Size: A4 & Letter	1	12,500.00	12,500.00
<b>(Total Amount in Words):</b> <b>Ninety Nine Thousand Three Hundred Pesos</b>					<b>99,300.00</b>
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
<b>ZY TRADING</b>					
Signature over Printed Name of Supplier			Signature over Printed Name of Authorized Official		
_____			Municipal Mayor		
Date			Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct: _____					
N/A			_____		
Secretary to the Sanggunian			Date		