



Republic of the Philippines  
Province of Romblon  
**MUNICIPALITY OF SANTA FE**  
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**OFFICE OF THE MAYOR**

**NOTICE OF AWARD**

23 NOV 2021

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**EMQ DESIGN & CONSTRUCTION**

Poblacion, San Agustin, Romblon

Dear Sir/Madam:

We hereby accept your bid for the **Rehabilitation/Improvement of Local Access Road** and, therefore, award the Contract to you, as the Bidder with the **Single Calculated and Responsive Bid (SCRB)** at a total Contract Price equivalent to **Three Million Nine Hundred Eighty Nine Thousand Nine Hundred Twenty Two Pesos & 64/100 (Php 3, 989, 922.64)**.

You are therefore required, within ten (10) calendar days from the receipt of this Notice of Award, to submit to us following documents as conditions for the signing of the Contract:

- a. Notice of Award (NOA) with the bidder's signed "conforme"
- b. Authority of the Signing Official
- c. Performance Security in any of the forms specified in the Instruction to Bidders
- d. Affidavit of Site Inspection
- e. Construction Schedule & S-curve
- f. Manpower Schedule
- g. Construction Methods
- h. Equipment Utilization Schedule
- i. Construction Safety and Health Program approved by the Department of Labor and Employment
- j. Contractor's All Risk Insurance (CARI)
- k. PERT/CPM
- l. Latest Income Tax and Business Tax Returns

You are also required, within the said Ten (10) calendar days, to formally sign the Contract Agreement.

Your Failure to comply with these requirements shall constitute a sufficient ground for the cancellation of this award and the forfeiture of your Bid Security.

Very truly yours,

  
**ELSIE D. VISCA**  
Municipal Mayor  
(Head of the Procuring Entity)

CONFORME:

**EMQ DESIGN & CONSTRUCTION**  
Poblacion, San Agustin, Romblon  
Date: \_\_\_\_\_