



Republic of the Philippines
Province of Romblon
MUNICIPALITY OF SANTA FE
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OFFICE OF THE MAYOR

NOTICE TO PROCEED

October 8, 2021

**PRINTCO. ONE STOP PRINT SHOP/
OFFICE SUPPLIES AND EQUIPMENT TRADING**
Odiongan, Romblon

Dear Sir/Madame:

The attached *Purchase Order* having been approved, notice is hereby given to **S.I.G.E TRADING** – *Guinbirayan, Santa Fe, Romblon* that the delivery of goods may proceed on the **Procurement of Office, ICT & Communication Equipment (Lot 1-4)** effective on two (2) days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.


Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipal Government of Santa Fe, Romblon.

Very truly yours,


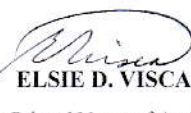

ELSIE D. VISCA
Municipal Mayor
(Head of the Procuring Entity)

I acknowledge receipt of this Notice on 10/8/2021


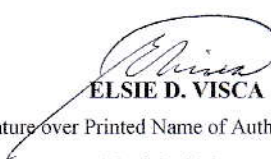
Name of the Representative of the Bidder: **PRINTCO. ONE STOP PRINT SHOP**

Authorized Signature:  _____

PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : PRINTCO. ONE STOP PRINT SHOP		P.O. No. : 2021-10-0079 (Lot 1)			
Address : Odiongan, Romblon		Date : October 4, 2021			
TIN : _____		Mode of Procurement : Public Bidding			
		PR No./s : 2021-07-0137/July 14, 2021			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Poblacion, Santa Fe, Romblon			Delivery Term : Deliver at the Mun. Hall		
Date of Delivery : October 11, 2021 to November 19, 2021			Payment Term : Check		
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2021-05-020-0105-1032	piece	WATER DISPENSER >free standing water dispenser > bottom loading > hot, normal and cold > compressor type cooling > hot water safety lock > 585W/(L-12.25", W-12.5", H-4.1")	1	11,500.00	11,500.00
(Total Amount in Words): Eleven Thousand Five Hundred Pesos					11,500.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
 PRINTCO. ONE STOP PRINT SHOP Signature over Printed Name of Supplier			 ELSIE D. VISCA Signature over Printed Name of Authorized Official		
_____ 10 4 2021 Date			_____ Municipal Mayor Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A			_____		
Secretary to the Sanggunian			Date		

PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : PRINTCO. ONE STOP PRINT SHOP			P.O. No. : 2021-10-0079 (Lot 2)		
Address : Odiongan, Romblon			Date : October 4, 2021		
TIN : _____			Mode of Procurement : Public Bidding		
			PR No./s : 2021-07-0138/July 14, 2021		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Poblacion, Santa Fe, Romblon			Delivery Term : Deliver at the Mun. Hall		
Date of Delivery : October 11, 2021 to November 19, 2021			Payment Term : Check		
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2021-05-020-0106-1021	unit	TELEVISION >Smart TV, Full HD LED 40"	1	31,000.00	31,000.00
(Total Amount in Words): Thirty One Thousand Pesos					31,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
 PRINTCO. ONE STOP PRINT SHOP Signature over Printed Name of Supplier			 ELSIE D. VISCA Signature over Printed Name of Authorized Official		
_____ Date			_____ Municipal Mayor Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A					
Secretary to the Sanggunian			_____		
			Date		

PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : PRINTCO. ONE STOP PRINT SHOP		P.O. No. : 2021-10-0079 (Lot 3)			
Address : Odiongan, Romblon		Date : October 4, 2021			
TIN : _____		Mode of Procurement : Public Bidding			
		PR No./s : 2021-07-0139/July 14, 2021			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Poblacion, Santa Fe, Romblon			Delivery Term : Deliver at the Mun. Hall		
Date of Delivery : October 11, 2021 to November 19, 2021			Payment Term : Check		
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2021-05-030-0107-4411	unit	EXTERNAL HARD DRIVE > 2TB > compatible OS - windows	1	6,000.00	6,000.00
2021-05-030-0108-4411	unit	LAPTOP > Processor Intel Core i5 - 1135G7 (up to 4.2 GHz with intel Turbo Boost Technology (2g), 8MB L3 cache 4 cores > Chipset Intel Integrated SoC > Memory 8GB DDR4-3200 SDRAM (1x8GB) > Hard Drive 512GB Pcle NVM M.2 SSD > ODD None > OS Windows 10 > Batt 3-cell, 43Wh Li-ion polymer > LCD 35.6 cm (14") diagonal, FHD (1920x1080) IPS, micro edge, bright view, 250nits, 45% N TSC > Graphics NVIDIA, GeForce, MX450 (2GB GDDR5) Dimensions 12.80x8.53x0.67 in > Weight: 3.11 lb > MU-MIMO supported > Bluetooth (yes) > Ports 1 superspeed USB type-C 10Gbps signaling rate (USB Power Delivery, Display Port 1.4, sleep and charge	1	50,000.00	50,000.00
2021-05-030-0109-4411	unit	DESKTOP > TL-WN823N 300mbps Mini Wireless N USB Adapter > TL-WN823N WiFi DONGLE for faster WiFi data connection	1	60,000.00	60,000.00
2021-05-030-0110-4411	unit	BACK-UPS > 1100 VA, 230V, AVR, Universal & IEC socket	1	5,000.00	5,000.00
sub-total					121,000.00

Property No.	Unit	Description	Quantity	Unit Cost	Amount
2021-05-030-0111-4411	unit	PRINTER > All-in-one document print speed of up to 17/16.5 ipm, handle task efficiency, plug and play wireless printer > Functions: print, scan, copy > Printer Type: Inkjet Printer > Product Dimensions: (width x depth x height): 435mmx380mmx195mm > Print Speed: 17 (mono) / 16.5 (col) ipm FPOT: 6 (mono) 6.5 (col) > Slot-maximum paper capacity: 1 sheet ADF Input Paper Tray maximum paper capacity: 20 pages > Operating System: macoS v10.13.6/10.14. x/10.15.x	2	13,000.00	26,000.00

(Total Amount in Words): One Hundred Forty Seven Thousand Pesos 147,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

PRINTCO. ONE STOP PRINT SHOP

Signature over Printed Name of Supplier

10/1/2021

Date

ELSIE D. VISCA

Signature over Printed Name of Authorized Official

Municipal Mayor
Designation

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____


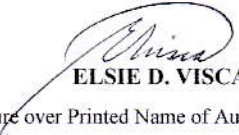
Certified Correct:

N/A

Secretary to the Sanggunian

Date

PURCHASE ORDER
Municipal Government of Santa Fe, Romblon
LGU

Supplier : PRINTCO. ONE STOP PRINT SHOP		P.O. No. : 2021-10-0079 (Lot 4)			
Address : Odiongan, Romblon		Date : October 4, 2021			
TIN : _____		Mode of Procurement : Public Bidding			
		PR No./s : 2021-07-0140/July 14, 2021			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Poblacion, Santa Fe, Romblon			Delivery Term : Deliver at the Mun. Hall		
Date of Delivery : October 11, 2021 to November 19, 2021			Payment Term : Check		
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2021-05-070-0112-4411	unit	SMART PHONE >6.67" (1080X2400 pixels) > RAM: 8GB >Memory: 128GB >Chipset: Qualcomm Snapdragon 865 5G 5000maH, fast charging 33W >Network: GSM/HSPA/LTE/5G >Display: AMOLED, Corning, Gorilla 5 >Camera: 64MP, f/1.9 13MP, f/2.4 5MP, f/2.4 > CPU: Octacore >GPU: Adreno 650 > Network: 5G	1	21,000.00	21,000.00
(Total Amount in Words): Twenty One Thousand Pesos					21,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
 PRINTCO. ONE STOP PRINT SHOP Signature over Printed Name of Supplier		 ELSIE D. VISCA Signature over Printed Name of Authorized Official			
<u>10/4/2021</u> Date		Municipal Mayor Designation			
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A Secretary to the Sanggunian			_____ Date		