



Republic of the Philippines
Province of Romblon

MUNICIPALITY OF SANTA FE

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THE BIDS AND AWARDS COMMITTEE

**INVITATION FOR NEGOTIATED PROCUREMENT DUE TO TWO-FAILED
BIDDINGS**

PURCHASE OF FUEL, OIL & LUBRICANTS (MHO)

In view of the two (2) failed biddings, the Bids and Awards Committee of the Municipal Government of Santa Fe, Romblon invite PhilGEPS registered suppliers to participate in the Negotiation for the project **Purchase of Fuel, Oil & Lubricants for the (MHO)** in accordance with Section 53.1 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act". The Approved Budget for the Contract is **Ninety Seven Thousand Seven Hundred Forty Five Pesos (P 97, 745.00)**.

The schedules of activities are listed below:

| Activities | Schedule |
|---|------------------------------------|
| Posting and Availability of Request for Quotation | August 10, 2021 to August 20, 2021 |
| Deadline for Submission of Quotations | August 20, 2021/1:30 P.M. |
| Opening and Reading of Quotations | August 20, 2021/1:30 P.M. |

Opening and reading of quotations shall be on **August 20, 2021, 1:30 in the afternoon** at the **Municipal Hall, Poblacion, Santa Fe, Romblon**.

Interested suppliers may submit their quotations on or before August 20, 2021, 1:30 in the afternoon at the Office of the Bids and Awards Committee together with the following eligibility documents:

1. PhilGEPS Certificate of Registration (Platinum Membership)
2. DTI Certificate of Registration

4. BIR Certificate of Registration
5. Latest Income Tax Return and Business Tax Return
6. Notarized Omnibus Sworn Statement

The Municipal Government of Santa Fe, Romblon reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

ENGR. DERRICK E. MAYOR
MPDC/LGU-BAC Chairperson
Municipality of Santa Fe
Province of Romblon
Telephone No. **0956-208-9064**
Email Address: **stafempdc@gmail.com**
Website: **<http://www.staferomblon.gov.ph>**



DERRICK E. MAYOR
BAC Chairperson

Received by:

Signature over printed name

Date: _____

Name of the Procuring Entity:

MUNICIPAL GOVERNMENT OF SANTA FE, ROMBLON

Standard Form Number: SF-GOOD-60

Revised on: May 24, 2004

Project Reference Number:

Name of Project: **Purchase of Fuel, Oil & Lubricants
(MHO)**

Standard Form Title: **Request for Quotation**

Location of Project: **Santa Fe, Romblon**

REQUEST FOR QUOTATION

Date: _____

Quotation No. **2021-028**

Please quote your lowest price on the item/s listed below and submit your quotation duly signed by your representative not later than **August 20, 2021, 1:30 P.M.** at the **Office of the Bids and Awards Committee, Municipal Hall, Poblacion, Santa Fe, Romblon.**



ENGR. DERRICK E. MAYOR
MPDC/BAC Chairperson

| Item No. | Unit | Particulars | Qty | Unit Price | Total Amount |
|----------|--------|------------------------|-----|------------|--------------|
| 1 | gallon | OIL #40 (Diesel) | 30 | | |
| 2 | pcs | BRAKE FLUID, 900ML | 5 | | |
| 3 | pcs | FUEL FILTER (Assembly) | 4 | | |
| 4 | pcs | OIL FILTER # C-E12 | 5 | | |
| 5 | pcs | 3 SM BATTERY | 1 | | |
| 6 | liter | DIESEL | 860 | | |
| 7 | liter | GASOLINE (Unleaded) | 30 | | |

Total P _____

Amount in Words: _____

After carefully read and accepted your General Conditions, I/We quote you on the item at prices quoted above.

Signature Over Printed Name

Address

Date

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF ROMBLON) S.S.
MUNICIPALITY OF _____)

AFFIDAVIT

I, _____, of legal age, married/single, Filipino, and residing at _____, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of _____ with office address at _____;
2. As the owner and sole proprietor, or authorized representative of _____, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the **Purchase of Fuel, Oil & Lubricants (MHO)** of the Municipal Government of Santa Fe, Romblon, as shown in the attached duly notarized Special Power of Attorney;
3. _____ is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. _____ is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. _____ complies with existing labor laws and standards;
and
8. _____ is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and

d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the **Purchase of Fuel, Oil & Lubricants (MHO)**.

9. _____ did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2021 at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this _____, day of _____ 2021.
Affiant exhibited to me his/her _____, with his/her Community Tax Certificate No. _____ issued on _____, 2021 at _____, Philippines.

(Notary Public)

Doc. No. _____
Page No. _____
Book No. _____
Series of 2021.

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

| Item No. | Description | Quantity | Unit | Delivered, Week/Months |
|----------|------------------------|----------|--------|---------------------------|
| 1 | OIL #40 (Diesel) | 30 | gallon | |
| 2 | BRAKE FLUID, 900MI | 5 | pcs | |
| 3 | FUEL FILTER (Assembly) | 4 | pcs | |
| 4 | OIL FILTER # C-E12 | 5 | pcs | |
| 5 | 3 SM BATTERY | 1 | pcs | |
| 6 | DIESEL | 860 | liter | |
| 7 | GASOLINE (Unleaded) | 30 | liter | |

I hereby certify to comply and deliver all the above requirements.

Name of Company/Bidder

Signature over printed name

Date

Section VII. Technical Specification

Bidders must state here either "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each "Specifications."

| Item No. | Qty. | Unit | Specifications | Statement of Compliance |
|----------|------|--------|------------------------|-------------------------|
| 1 | 30 | gallon | OIL #40 (Diesel) | |
| 2 | 5 | pcs | BRAKE FLUID, 900MI | |
| 3 | 4 | pcs | FUEL FILTER (Assembly) | |
| 4 | 5 | pcs | OIL FILTER # C-E12 | |
| 5 | 1 | pcs | 3 SM BATTERY | |
| 6 | 860 | liter | DIESEL | |
| 7 | 30 | liter | GASOLINE (Unleaded) | |

I hereby certify to comply and deliver all the above requirements.

Name of Company/Bidder

Signature over printed name

Date