



Republic of the Philippines
Province of Rombon
MUNICIPALITY OF SANTA FE
-oOo-
THE BIDS AND AWARDS COMMITTEE

**INVITATION TO BID FOR THE
PROCUREMENT OF DRUGS & MEDICINES AND MEDICAL, DENTAL &
LABORATORY SUPPLIES (LOT 1-2)**

The *Municipal Government of Santa Fe, Rombon*, through the *General Fund 2021*¹ intends to apply the sum of *One Hundred Forty Nine Thousand Nine Hundred Sixty Pesos (Php149,960.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for the project, "*Procurement of Drugs & Medicines and Medical, Dental & Laboratory Supplies (Lot 1-2)*". Bids received in excess of the ABC shall be automatically rejected at bid opening.

The *Municipal Government of Santa Fe, Rombon* now invites bids for the Project, "*Procurement of Drugs & Medicines and Medical, Dental & Laboratory Supplies (Lot 1-2)*".² Delivery of the Goods/services is required *thirty (30) working days after the receipt of the Notice to Proceed of the Winning Bidder*. Bidders should have completed, within the last three (3) years from the date of submission and receipt of bids, a contract similar to the relevant Lot of the Project worth at least fifty percent (50%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders. *Bidders may participate for any one or all Lots.*

LOT NO.	NAME OF PROJECT	ABC
1	Drugs & Medicines	P 100,000.00
2	Medical, Dental & Laboratory Supplies	P 49,960.00

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

Interested bidders may obtain further information from *Municipal Government of Santa Fe* and inspect the Bidding Documents at the address given below during *8:00 am to 5:00 pm*.

A complete set of Bidding Documents may be acquired by interested Bidders on *May 3, 2021 to May 25, 2021* from the address below and upon payment of applicable fee for the Bidding Documents in the amount of *Five Hundred Pesos (P500.00)*.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

Bids must be duly received by the BAC Secretariat at the address below on or before *May 25, 2021 at 1:30 P.M.* All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

¹ *In the case of National Government Agencies, the General Appropriations Act and/or continuing appropriations; in the case of GOCCs, GFIs, and SUCs, the Corporate Budget for the contract approved by the governing Boards; in the case of LGUs, the Budget for the contract approved by the respective Sanggunian. (Section 5(a), R.A. 9184)*

² *A brief description of the type(s) of Goods should be provided, including quantities, location of project, and other information necessary to enable potential bidders to decide whether or not to respond to the invitation.*

Bid opening shall be on May 25, 2021 at 1:30 P.M. at Municipal Hall, Santa Fe, Romblon. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

The Municipal Government of Santa Fe, Romblon reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

ENGR. DERRICK E. MAYOR
MPDC
LGU-BAC Chairman
Municipality of Santa Fe
Province of Romblon
Telephone No. 0917-709-9690



DERRICK E. MAYOR
LGU-BAC Chairman

Bid Form

Date: _____

Invitation to Bid³ N^o: _____

To: **The BAC Chairman**
LGU-Municipality of Santa Fe, Romblon

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers _____, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to Lot 1 - Drugs & Medicines in conformity with the said Bidding Documents for the sum of _____ (Php _____) or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:⁴

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

³If ADD, JBIC and WB funded projects, use IFB.

⁴Applicable only if the Funding Source is the ADD, JBIC or WB.

We certify/confirm that we comply with the eligibility requirements as per ITB Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, _____, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the _____ of the *Municipal Government of Santa Fe, Romblon*.

We acknowledge that failure to sign each and every page of this Bid form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 2021.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

Bid Form

Date: _____

Invitation to Bid⁵ N^o: _____

To: **The BAC Chairman**
LGU-Municipality of Santa Fe, Romblon

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers _____, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to **Lot 2 – Medical, Dental & Laboratory Supplies** in conformity with the said Bidding Documents for the sum of _____ (Php _____) or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:⁶

Name and address of agent	Amount and Currency	Purpose of Commission or gratuity
_____	_____	_____
_____	_____	_____
_____	_____	_____

(if none, state "None")

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Bid you may receive.

⁵ If ADB, JBIC and WB funded projects, use IFB.

⁶ Applicable only if the Funding Source is the ADB, JBIC or WB

We certify/confirm that we comply with the eligibility requirements as per ITB Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, _____, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the _____ of the *Municipal Government of Santa Fe, Romblon*.

We acknowledge that failure to sign each and every page of this Bid form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 2021.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

Name of Project: **Procurement of Drugs & Medicines and Medical, Dental & Laboratory Supplies (Lot 1-2)**

Location: **Poblacion, Santa Fe, Romblon**

LIST OF ITEMS

Lot 1 – Drugs & Medicines

Item No.	Qty	Unit	Particulars	Unit Price	Total Amount
1	6	box	Acetylcysteine, 200mg-3g/sachet, 60's		
2	6	box	AlOH + MgOH, 200mg/100mg tablet, 100's		
3	30	bottle	Ambroxol, 30mg/5ml, syrup		
4	12	box	Amlodipine, 10mg/tab, 100's		
5	5	box	Amlodipine, 5mg/tab, 100's		
6	90	bottle	Amoxicillin, 100mg/ml drops, 10ml		
7	90	bottle	Amoxicillin, 250mg/5ml, 60ml		
8	5	box	Amoxicillin, 500mg/tab, 100's		
9	5	box	Ascorbic Acid, 500mg/tab, 100's		
10	4	vial	Calcium Gluconate, 100mg/ml, vial		
11	30	sachet	Calmosaptine, sachet		
12	10	tube	Erythromycin Ophthalmic Ointment, 5mg/tube		
13	50	bottle	Cefalexin, 250mg/ml, 60ml		
14	4	box	Cefalexin, 500mg/cap, 100's		
15	50	bottle	Cefalexin drops, 60ml		
16	5	box	Celecoxib, 200mg/cap, 100's		
17	5	box	Cetirizine, 10mg/tab, 100's		
18	12	bottle	Cetirizine, 5mg/5ml syrup, 30ml		
19	12	bottle	Chlorphenamine, 2mg/5ml syrup, 60ml		
20	2	box	Epinephrine, 1mg/ml, vial/10's		
21	3	box	Cinnarizine, 25mg/tab, 100's		
22	2	box	Clopidogrel, 7mg/tab, 100's		
23	5	box	Cloxacillin, 500mg/cap, 100's		
24	30	bottle	Cloxacillin, 250mg/5ml powder, 60ml		
25	30	bottle	Co-Amoxiclav, 250mg susp., 60ml		
26	11	box	Co-Amoxiclav, 625mg/tab, 14's/box		
27	51	bottle	Cotrimoxazole, 200/40/5ml, 60ml		
28	35	bottle	Cotrimoxazole, 400/80/5ml, 60ml		
29	10	box	Cotrimoxazole, 800/160mg tab, 100's		
30	10	bottle	Erythromycin, 200mg/5ml, 60ml		
31	2	ampule	Diazepam, 10mg, ampule		
32	3	box	Gliclazide, 30mg/tab, 100's		
33	4	box	Gimepiride, 2mg/tab, 100's		

Item No.	Qty	Unit	Particulars	Unit Price	Total Amount
34	3	box	Glimepiride, 4mg/tab, 100's		
35	4	box	Guaifenesin, 100mg/cap, 100's		
36	51	bottle	Guaifenesin, 100mg syrup, 60ml		
37	1	box	Hydrocortisone, 100mg/vial, 10's/box		
38	50	bottle	Lagundi, 300mg/5ml syrup, 60ml		
39	2	ampule	Phenytoin, 100mg/2ml		
40	5	box	Lagundi, 600mg/tab, 100's		
41	5	box	Lidocaine 2%, 50ml		
42	10	box	Losartan, 50mg + HCTZ 12.5mg/tab, 100's		
43	38	box	Losartan, 50mg/tab, 100's		
44	10	A mp	Magnesium SO4, 500mg/ml/amp, 2ml		
45	3	box	Mefenamic Acid, 250mg/cap, 100's		
46	5	box	Mefenamic Acid, 500mg/cap, 100's		
47	2	vial	Paracetamol, 300mg/2ml, vial		
48	6	bottle	Metoclopramide, 5mg/5ml, 60ml		
49	10	bottle	Metronidazole, 125mg/5ml susp., 60ml		
50	3	box	Montelukast, 4mg/tab, 100's		
51	5	tube	Mupirocin Ointment, 5g/lube		
52	2	box	Omeprazole, 20mg/cap, 100's		
53	1	box	Opigesic, 125mg suppository, 50's		
54	1	box	Opigesic, 250mg suppository, 50's		
55	3	box	Paracetamol+Chlorphenamine tablet, 100's		
56	81	bottle	Paracetamol, 100mg/ml drops, 15ml		
57	81	bottle	Paracetamol, 250mg/5ml syrup, 60ml		
58	6	box	Paracetamol, 500mg/tab, 100's		
59	2	box	Salbutamol+Ipratropium, 2.5ml/respule, 35's		
60	2	box	Salbutamol 1mg/ml, 2.5ml, 30's		
61	5	box	Sodium Ascorbate capsule, 100'2		
62	2	box	Tranexamic Acid, 500mg/cap, 100's		
63	8	box	Vitamin B-complex tablet, 100's		

Total P _____

Total Amount in Words: _____

Bid Bond: _____

Supplier

Name of Project: **Procurement of Drugs & Medicines and Medical, Dental & Laboratory Supplies (Lot 1-2)**

Location: **Poblacion, Santa Fe, Romblon**

LIST OF ITEMS

Lot 2 – Medical, Dental & Laboratory Supplies

Item No.	Qty	Unit	Particulars	Unit Price	Total Amount
1	8	pack	Absorbent Cotton, 400 grams		
2	3	roll	Autoclave tape, ¾ inches		
3	20	pack	Chlorine Powder (2,500 grams/pack, individually pack)		
4	10	bottle	Dental Anesthesia		
5	105	piece	Kiddie Toothbrush		
6	2	unit	Medical Oxygen Refill – 50lbs		
7	2	unit	Medical Oxygen Refill – 30lbs		
8	2	unit	Medical Oxygen Refill – 15lbs		
9	10	bottle	Mouthwash, 500ml		
10	125	piece	Sterizer Pouch, large		
11	10	tube	Toothpaste with microscrub, big		
12	6	pack	Ziplock bag ➤ Transparent plastic with lock ➤ Reseable ➤ 100's/pack ➤ Size 10		
13	20	pack	Colored Trash Bag ➤ Large size: 13"x13"x32 ➤ 100pcs/pack ➤ Yellow: 10packs ➤ Black: 5 packs ➤ Green: 5 packs		

Total P _____

Total Amount in Words: _____

Bid Bond: _____

Supplier