



Republic of the Philippines
Province of Romblon
MUNICIPALITY OF SANTA FE
-oOo-

OFFICE OF THE MAYOR

NOTICE TO PROCEED

March 26, 2021

S.I.G.E TRADING

Guinbirayan, Santa Fe, Romblon


Dear Sir/Madame:

The attached *Purchase Order* having been approved, notice is hereby given to **S.I.G.E TRADING** – *Guinbirayan, Santa Fe, Romblon* that the delivery of goods may proceed on the **Procurement of Office Supplies and Other Supplies & Materials (Lot 1-14)** effective on two (2) days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipal Government of Santa Fe, Romblon.

Very truly yours,


ELSIE D. VISCA



Municipal Mayor
(Head of the Procuring Entity)

I acknowledge receipt of this Notice on 3/26/2021


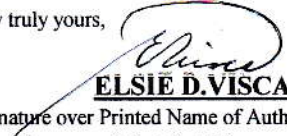
Name of the Representative of the Bidder: **S.I.G.E TRADING**

Authorized Signature: _____


PURCHASE ORDER
MUNICIPALITY OF SANTA FE
LGU

Supplier : S.I.G.E. TRADING		P.O. No. : 2021-03-0069			
Address : Guinbiravan, Santa Fe, Romblon		Date : 24 MAR 2021			
TIN :		Mode of Procurement : Public Bidding			
		PR No./s: 2021-01-0004			
<p>Gentlemen:</p> <p style="text-align: center;">Please furnish this Office the following articles subject to the terms and conditions contained herein:</p>					
Place of Delivery : Municipal Hall - Pob., Santa Fe, Romblon		Delivery Term : Municipal Hall			
Date of Delivery : 29 MAR 2021 - 12 MAY 2021		Payment Term : Check			
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2021-0001-7611	bottle	AIR FRESHENER, aerosol type, 320ml	1	235.00	235.00
2021-0002-7611	box	BALLPEN, good quality (0.5mm) black, 25's	2	130.00	260.00
2021-0003-7611	pack	BATTERY Dry Cell, AA, 2pcs./pack	12	65.00	780.00
2021-0004-7611	unit	CALCULATOR, standard, 12 digits, heavy duty	2	500.00	1,000.00
2021-0005-7611	piece	CORRECTION TAPE, 5mmx8m, good quality	8	50.00	400.00
2021-0006-7611	dozen	FOLDER, with tab, A4	5	57.00	285.00
2021-0007-7611	dozen	FOLDER, with tab, legal	5	65.00	325.00
2021-0008-7611	piece	GLUE, 130 grams, all purpose	6	75.00	450.00
2021-0009-7611	bottle	INK REFILL EPSON printer, black #664	8	375.00	3,000.00
2021-0010-7611	piece	LIGHT BULB, Light Emitting Diode (LED), 10 watts	1	150.00	150.00
2021-0011-7611	unit	SPIN MOP STAINLESS STEEL, with bucket, mop pole & microfiber mop head	1	750.00	750.00
2021-0012-7611	ream	PAPER, MULTICOPY, 70gsm, size: 210mmx297mm (A4)	10	230.00	2,300.00
2021-0013-7611	ream	PAPER MULTICOPY, 70gsm, size: 216mmx330mm (legal)	10	240.00	2,400.00
2021-0014-7611	box	PENCIL, LEAD WITH ERASER, 12 pieces per box #2	6	108.00	648.00
2021-0015-7611	piece	RECORD BOOK, 300 pages	13	78.00	1,014.00
2021-0016-7611	piece	RULER, 12", plastic	2	15.00	30.00
2021-0017-7611	unit	TAPE DISPENSER, table top, big	1	250.00	250.00
2021-0018-7611	roll	TAPE, TRANSPARENT, width: 24mm (A#1mm)	6	35.00	210.00
2021-0019-7611	pack	PHOTO PAPER, A4, 230gsm, high glossy	2	105.00	210.00
2021-0020-7611	piece	SIGN PEN GEL, black, 0.5mm	12	35.00	420.00
2021-0021-7611	packs	SPECIALTY BOARD PAPER, short	12	50.00	600.00
2021-0022-7611	piece	STAMP PAD, violet, felt	12	45.00	540.00
2021-0023-7611	pack	TISSUE PAPER, 2ply	17	180.00	3,060.00
2021-0024-7611	unit	WALL CLOCK, good quality	1	500.00	500.00
(Total Amount in Words)			NINETEEN THOUSAND EIGHT HUNDRED SEVENTEEN PESOS		19,817.00
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p>					
<p>Conforme:</p> <p style="text-align: center;"> S.I.G.E. TRADING Signature over Printed Name of Supplier <u>13/25/2021</u> Date</p>		<p>Very truly yours,</p> <p style="text-align: center;"> ELSIE D. VISCA Signature over Printed Name of Authorized Official Municipal Mayor Designation</p>			
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
<p>Approved per Sanggunian Resolution No.: _____</p>					
<p>Certified Correct:</p> <p style="text-align: center;">N/A JOYCE T. CANDELARIO Secretary to the Sanggunian _____ Date</p>					

PURCHASE ORDER
MUNICIPALITY OF SANTA FE
LGU

Supplier : S.I.G.E. TRADING		P.O. No. : 2021 - 03 - 0099			
Address : Guinbirayan, Santa Fe, Romblon		Date : 12 4 MAR 2021			
TIN :		Mode of Procurement : Public Bidding			
Gentlemen:		PR No./s: 2021-01-0012			
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Pob., Santa Fe, Romblon		Delivery Term : Municipal Hall			
Date of Delivery : 2 9 MAR 2021 - 11 2 MAY 2021		Payment Term : Check			
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2021-0025-1071	bottle	ALCOHOL, ethyl, 70% solution, 500ml	15	115.00	1,725.00
2021-0026-1071	pack	BATTERY, dry cell, size AA, 2pcs/pack	10	55.00	550.00
2021-0027-1071	pack	BATTERY, dry cell, size AAA, 2pcs/pack	10	87.00	870.00
2021-0028-1071	piece	BROOM, soft, tambo (thick)	1	160.00	160.00
2021-0029-1071	piece	BROOM, stick, ting-ting	2	30.00	60.00
2021-0030-1071	bottle	TOILET BOWL CLEANER, 1000ml	5	230.00	1,150.00
2021-0031-1071	box	CLIP, backfold, 25mm	3	22.00	66.00
2021-0032-1071	box	CLIP, backfold, 32mm	3	37.00	111.00
2021-0033-1071	box	CLIP, backfold, 50mm	3	72.00	216.00
2021-0034-1071	piece	CORRECTION TAPE, good quality, 5mmx8mm	10	40.00	400.00
2021-0035-1071	pad	DTR, Civil Service Form No.48	10	20.00	200.00
2021-0036-1071	kg	DETERGENT POWDER, 1kg	5	140.00	700.00
2021-0037-1071	piece	DUST PAN, plastic, medium size	1	175.00	175.00
2021-0038-1071	piece	ERASER, rubber, white, large, dust free	10	35.00	350.00
2021-0039-1071	piece	EXPANDED FOLDER, legal	20	16.00	320.00
2021-0040-1071	piece	FACE SHIELD, direct splash protection	8	100.00	800.00
2021-0041-1071	can	FURNITURE CLEANER, aerosol type	5	315.00	1,575.00
2021-0042-1071	bottle	GLUE, all purpose, 130 grams	5	50.00	250.00
2021-0043-1071	book	HANDBOOK (RA 9184) 8 th Edition	1	275.00	275.00
2021-0044-1071	piece	HIGHLIGHTER	5	48.00	240.00
2021-0045-1071	pad	NOTEPAD, Stick-on, 76mmx100mm (3"x4")	3	45.00	135.00
2021-0046-1071	can	INSECTICIDE, aerosol type	5	450.00	2,250.00
2021-0047-1071	ream	PAPER, MULTI PURPOSE, A4, 70gsm	15	220.00	3,300.00
2021-0048-1071	ream	PAPER, MULTI PURPOSE, legal, 70gsm	15	230.00	3,450.00
2021-0049-1071	ream	PAPER, MULTI PURPOSE, short, 70gsm	15	200.00	3,000.00
2021-0050-1071	box	PENCIL No.2, medium, yellow, 12/pack with eraser	1	92.00	92.00
2021-0051-1071	pack	PHOTOPAPER, A4, 230gsm, high glossy	1	105.00	105.00
2021-0052-1071	piece	SURGICAL FACE MASK, disposable, 3-ply	350	3.50	1,225.00
2021-0053-1071	pack	SPECIALTY BOARD PAPER, pink color, legal, 200gsm	20	38.00	760.00
2021-0054-1071	piece	RECORD BOOK, 500 pages	2	90.00	180.00
2021-0055-1071	piece	RULER, plastic, 12"	2	15.00	30.00
2021-0056-1071	roll	TAPE, transparent, 32mm	20	25.00	500.00
2021-0057-1071	pack	TOILET TISSUE PAPER, 2-ply, 9 roll/pack	15	150.00	2,250.00
2021-0058-1071	unit	WALL CLOCK, good quality	1	380.00	380.00
(Total Amount in Words)			TWENTY SEVEN THOUSAND EIGHT HUNDRED FIFTY PESOS		27,850.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		 S.I.G.E. TRADING Signature over Printed Name of Supplier <u>3/25/2021</u> Date		Very truly yours,  ELSIE D. VISCA Signature over Printed Name of Authorized Official Municipal Mayor Designation	
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A JOYCE T. CANDELARIO Secretary to the Sanggunian					
Date _____					

PURCHASE ORDER
MUNICIPALITY OF SANTA FE
LGU

Supplier : S.I.G.E. TRADING			P.O. No. : 2021 - 03 - 0009		
Address : Guinbiravan, Santa Fe, Romblon			Date : 24 MAR 2021		
TIN :			Mode of Procurement : Public Bidding		
TIN :			PR No./s: 2021-01-0015		
Gentlemen:					
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Pob., Santa Fe, Romblon			Delivery Term : Municipal Hall		
Date of Delivery : 29 MAR 2021 - 17 2 MAY 2021			Payment Term : Check		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2021-0059-1011	bottle	AIR FRESHENER, aerosol type, spray, 320ml	6	235.00	1,410.00
2021-0060-1011	bottle	ALCOHOL, ethyl, 70% solution, 500ml	8	115.00	920.00
2021-0061-1011	roll	ADHESIVE TAPE, 12mmX10m	8	75.00	600.00
2021-0062-1011	box	BALLPEN, ordinary, black, 25/s	6	130.00	780.00
2021-0063-1011	pack	BATTERY AAA, 2 piece per pack	2	87.00	174.00
2021-0064-1011	pack	BATTERY AA, 2 piece per pack	2	55.00	110.00
2021-0065-1011	piece	BROOM, soft, tambo	4	75.00	300.00
2021-0066-1011	piece	BROOM, stick, ting-ting	10	30.00	300.00
2021-0067-1011	bottle	CLEANER, toilet and urinal, 1000ml	3	275.00	825.00
2021-0068-1011	piece	CLEARBOOK, legal	2	40.00	80.00
2021-0069-1011	box	CLIP, backfold, 25mm	10	22.00	220.00
2021-0070-1011	box	CLIP, backfold, 32mm	10	37.00	370.00
2021-0071-1011	box	CLIP, backfold, 50mm	10	72.00	720.00
2021-0072-1011	piece	CORRECTION TAPE, good quality, 5mmx8m	20	50.00	1,000.00
2021-0073-1011	piece	DATA FILE BOX, legal (Magazine File Box)	20	250.00	5,000.00
2021-0074-1011	dozen	DETERGENT POWDER, 47-60 grams/sachet	6	96.00	576.00
2021-0075-1011	piece	DOORMAT, cloth	5	50.00	250.00
2021-0076-1011	pad	DTR CSC Form No.48	40	25.00	1,000.00
2021-0077-1011	piece	DUST PAN, non-rigid plastic	5	180.00	900.00
2021-0078-1011	dozen	FOLDER with tab, legal	15	65.00	975.00
2021-0079-1011	dozen	FOLDER with tab, A4	36	57.00	2,052.00
2021-0080-1011	piece	FLASH DRIVE, 32GB	4	350.00	1,400.00
2021-0081-1011	bottle	GLUE, all purpose, 130 grams	5	75.00	375.00
2021-0082-1011	cart	INK CART, CANON CL-811, colored	6	1,500.00	9,000.00
2021-0083-1011	cart	INK CART, CANON PG-810, black	8	1,300.00	10,400.00
2021-0084-1011	bottle	CANON INK, yellow, 100ml	2	90.00	180.00
2021-0085-1011	bottle	CANON INK, black, 100ml	4	90.00	360.00
2021-0086-1011	bottle	CANON INK, magenta, 100ml	2	90.00	180.00
2021-0087-1011	bottle	CANON INK, cyan, 100ml	2	90.00	180.00
2021-0088-1011	bottle	EPSON INK 003, yellow, 100ml	3	360.00	1,080.00
2021-0089-1011	bottle	EPSON INK 003, black, 100ml	3	350.00	1,050.00
2021-0090-1011	bottle	EPSON INK 003, magenta, 100ml	3	360.00	1,080.00
2021-0091-1011	bottle	EPSON INK 003, cyan, 100ml	3	360.00	1,080.00
2021-0092-1011	bottle	EPSON INK 664, yellow, 100ml	4	360.00	1,440.00
2021-0093-1011	bottle	EPSON INK 664, black, 100ml	4	350.00	1,400.00
2021-0094-1011	bottle	EPSON INK 664, magenta, 100ml	4	360.00	1,440.00
2021-0095-1011	bottle	EPSON INK 664, cyan, 100ml	4	360.00	1,440.00
2021-0096-1011	piece	EXPANDED FOLDER, legal	48	16.00	768.00
2021-0097-1011	box	SURGICAL FACEMASK, disposable 3-ply, 50pcs/box	5	160.00	800.00
2021-0098-1011	can	INSECTICIDE, aerosol type, 500ml	2	450.00	900.00
2021-0099-1011	bottle	LIQUID HAND SANITIZER, 500ml	3	350.00	1,050.00
2021-0100-1011	piece	MANILA PAPER	24	4.50	108.00
2021-0101-1011	piece	MARKER, permanent, black, bullet type, refillable	2	47.00	94.00
2021-0102-1011	unit	MOUSE, optical USB connection type	2	320.00	640.00
2021-0103-1011	ream	NEON PAPER, assorted color	3	250.00	750.00
2021-0104-1011	pad	NOTE PAD, stick on, 76mmx100mm (3"x4")	3	45.00	135.00
2021-0105-1011	box	PAPER CLIP, vinyl/plastic coated, 50mm	10	39.00	390.00
2021-0106-1011	ream	PAPER, MULTI-PURPOSE, A4, 70gsm	60	230.00	13,800.00
2021-0107-1011	ream	PAPER, MULTI-PURPOSE, legal, 70gsm	50	240.00	12,000.00
2021-0108-1011	box	PAPER FASTENER, plastic coated	10	50.00	500.00
2021-0109-1011	bottle	PENTEL PEN Ink Refill, black (permanent marker)	2	100.00	200.00
2021-0110-1011	box	PENCIL, lead, with eraser	4	108.00	432.00
sub-total					83,214.00

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2021-0111-1011	piece	PHILIPPINE NATIONAL FLAG	4	350.00	1,400.00
2021-0112-1011	piece	PHILIPPINE NATIONAL FLAGLETS (40x27cm)	20	35.00	700.00
2021-0113-1011	piece	SIGN PEN, 0.5mm needle tip, black	3	25.00	75.00
2021-0114-1011	piece	SD CARD for camera, 128GB	1	1,500.00	1,500.00
2021-0115-1011	piece	PUNCHER 2 holes, big	2	150.00	300.00
2021-0116-1011	piece	RECORD BOOK, 300 pages, sizes: 214mmx278mm	10	95.00	950.00
2021-0117-1011	piece	RULER, plastic, 450mm	3	15.00	45.00
2021-0118-1011	pair	SCISSORS, symmetrical, medium size	3	95.00	285.00
2021-0119-1011	piece	STAMP PAD, felt	4	45.00	180.00
2021-0120-1011	piece	STAPLER, standard	2	250.00	500.00
2021-0121-1011	box	STAPLE WIRE, standard	10	57.00	570.00
2021-0122-1011	roll	TAPE, transparent, 24mm	18	35.00	630.00
2021-0123-1011	pack	TOILET TISSUE PAPER, 2-ply, 100% recycled, 9 roll/pack	5	180.00	900.00
2021-0124-1011	piece	TRASH BIN, big	2	350.00	700.00
sub-total					8,735.00

(Total Amount in Words) NINETY ONE THOUSAND NINE HUNDRED FORTY NINE PESOS 91,949.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

S.I.G.E. TRADING

Signature over Printed Name of Supplier

3/25/2021

Date

Very truly yours,

ELSIE D. VISCA

Signature over Printed Name of Authorized Official

Municipal Mayor

Designation

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

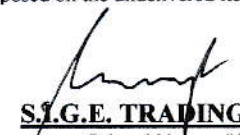
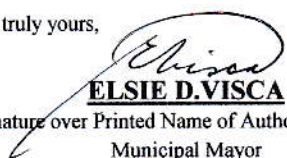
Approved per Sanggunian Resolution No.: _____

Certified Correct:


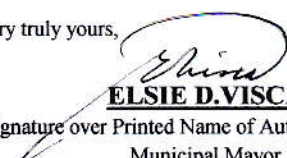
N/A
JOYCE T. CANDELARIO
Secretary to the Sanggunian

Date

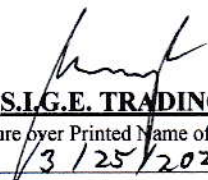
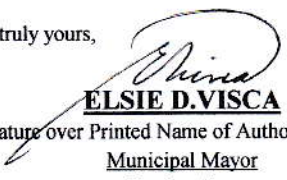
PURCHASE ORDER
MUNICIPALITY OF SANTA FE
 LGU

Supplier : S.I.G.E. TRADING		P.O. No. : 2021-03-0009			
Address : Guinbiravan, Santa Fe, Romblon		Date : 24 MAR 2021			
TIN :		Mode of Procurement : Public Bidding			
		PR No./s: 2021-01-0016			
<p>Gentlemen:</p> <p>Please furnish this Office the following articles subject to the terms and conditions contained herein:</p>					
Place of Delivery : Municipal Hall - Pob., Santa Fe, Romblon		Delivery Term : Municipal Hall			
Date of Delivery : 9 MAR 2021 - 12 MAY 2021		Payment Term : Check			
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2021-0125-1081	piece	CORRECTION TAPE, good quality, 5mmx8m	12	40.00	480.00
2021-0126-1081	ream	BOND PAPER, S-20, A4	10	230.00	2,300.00
2021-0127-1081	ream	BOND PAPER, S-20, long (8.5x13)	10	240.00	2,400.00
2021-0128-1081	ream	BOND PAPER, S-20, short (8.5x11)	10	210.00	2,100.00
2021-0129-1081	dozen	FOLDER with tab, legal	12	65.00	780.00
2021-0130-1081	dozen	ENVELOP DOCUMENTARY, for legal size	12	42.00	504.00
2021-0131-1081	bottle	ALCOHOL, ETHYL, 70% solution, 500ml	10	115.00	1,150.00
2021-0132-1081	pack	TOILET TISSUE PAPER, 2 ply, 9roll/pack	5	160.00	800.00
2021-0133-1081	pack	DETERGENT POWDER, 1kg	4	150.00	600.00
2021-0134-1081	roll	TAPE TRANSPARENT, 48mmx80m	8	35.00	280.00
2021-0135-1081	pack	BATTERY DRY CELL, AA	5	55.00	275.00
2021-0136-1081	pack	BATTERY DRY CELL, AAA	5	87.00	435.00
2021-0137-1081	bottle	INK CART.EPSON (T664), black	4	338.00	1,352.00
2021-0138-1081	cart	TONER CART, HP CE285A (HP85A), black	8	4,385.00	35,080.00
2021-0139-1081	pack	SURGICAL MASK, disposable, 3ply, 50pcs/box	4	160.00	640.00
2021-0140-1081	box	PENCIL No.2, medium, yellow, 12/pack, with eraser	4	92.00	368.00
2021-0141-1081	roll	TAPE, transparent, 32mm	12	25.00	300.00
2021-0142-1081	bottle	LIQUID HAND SANITIZER, 500ml	6	275.00	1,650.00
2021-0143-1081	can	AIR FRESHENER, spray, 320ml	3	235.00	705.00
2021-0144-1081	piece	ERASER, rubber, white, large, dust free	12	35.00	420.00
2021-0145-1081	piece	TAPE DISPENSER, table top, big	3	160.00	480.00
2021-0146-1081	piece	CALCULATOR, standard, 12 digits, heavy duty	2	405.00	810.00
2021-0147-1081	dozen	FABRIC CONDITIONER, sachet	3	108.00	324.00
2021-0148-1081	pad	DTR CSC Form No.48	3	25.00	75.00
2021-0149-1081	piece	WALL CLOCK, good quality	1	380.00	380.00
2021-0150-1081	ream	NEON PAPER, assorted paper	1	205.00	205.00
2021-0151-1081	box	FASTENER, plastic, 7cm, 50/box	5	38.00	190.00
2021-0152-1081	piece	RECORD BOOK, 300 pages	6	78.00	468.00
2021-0153-1081	piece	EXTENSION WIRE, 5 meter	2	350.00	700.00
(Total Amount in Words)			FIFTY SIX THOUSAND TWO HUNDRED FIFTY ONE PESOS	56,251.00	
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p>					
<p>Conforme:</p> <p style="text-align: center;"> S.I.G.E. TRADING Signature over Printed Name of Supplier <u>3/25/2021</u> Date</p>		<p>Very truly yours,</p> <p style="text-align: center;"> ELSIE D. VISCA Signature over Printed Name of Authorized Official Municipal Mayor Designation</p>			
<p>(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)</p>					
<p>Approved per Sanggunian Resolution No.: _____</p>					
<p>Certified Correct:</p> <p style="text-align: center;">N/A JOYCE T. CANDELARIO Secretary to the Sanggunian</p> <p style="text-align: right;">_____ Date</p>					

PURCHASE ORDER
MUNICIPALITY OF SANTA FE
LGU

Supplier : S.I.G.E. TRADING		P.O. No. : 2021 - 03 - 0009			
Address : Guinbiravan, Santa Fe, Romblon		Date : 24 MAR 2021			
TIN :		Mode of Procurement : Public Bidding			
		PR No./s: 2021-01-0022			
<p>Gentlemen:</p> <p style="text-align: center;">Please furnish this Office the following articles subject to the terms and conditions contained herein:</p>					
Place of Delivery : Municipal Hall - Pob., Santa Fe, Romblon		Delivery Term : Municipal Hall			
Date of Delivery : 29 MAR 2021 - 12 MAY 2021		Payment Term : Check			
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2021-0154-1051	piece	ALLOY-STEEL SHELF BRACKET with screw holes, 300x350mm	10	100.00	1,000.00
2021-0155-1051	piece	ANTIVIRUS for 5 users, 2 years	1	3,500.00	3,500.00
2021-0156-1051	ream	BONDPAPER, A4 size, 80gsm, subs.20	10	230.00	2,300.00
2021-0157-1051	ream	BONDPAPER, legal size, 80gsm, subs.20	5	240.00	1,200.00
2021-0158-1051	bottle	EPSON INK REFILL #003, black	2	450.00	900.00
2021-0159-1051	bottle	EPSON INK REFILL #003, cyan	1	440.00	440.00
2021-0160-1051	bottle	EPSON INK REFILL #003, magenta	1	440.00	440.00
2021-0161-1051	bottle	EPSON INK REFILL #003, yellow	1	440.00	440.00
2021-0162-1051	piece	EXTERNAL HD, 1TB, 256 bit AES file & folder encryption	1	3,500.00	3,500.00
2021-0163-1051	piece	EXTENSION CORD, with wheel 15 meter cord length	1	1,600.00	1,600.00
2021-0164-1051	box	FACE MASK, disposable, 3ply with ear loop, 50's/box	5	180.00	900.00
2021-0165-1051	piece	FILE WOODEN ORGANIZER with pen holder	1	650.00	650.00
2021-0166-1051	set	KEYBOARD & MOUSE, USB wireless, 2.4G Hz, 10-15m, optical	1	1,500.00	1,500.00
2021-0167-1051	piece	POCKET WIFI + LTE with prepaid sim, speed up to 42Mbps	1	1,500.00	1,500.00
2021-0168-1051	piece	RIBBON CARTRIDGE, EPSON (37753) for LQ 300+II, fabric	10	230.00	2,300.00
2021-0169-1051	piece	RIBBON CARTRIDGE for EPSON LQ 310	10	230.00	2,300.00
(Total Amount in Words)		TWENTY FOUR THOUSAND FOUR HUNDRED SEVENTY PESOS		24,470.00	
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p>					
Conforme:		 S.I.G.E. TRADING Signature over Printed Name of Supplier <u>3/25/2021</u> Date		Very truly yours,  ELSIE D. VISCA Signature over Printed Name of Authorized Official Municipal Mayor Designation	
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A JOYCE T. CANDELARIO Secretary to the Sanggunian					
Date _____					

PURCHASE ORDER
MUNICIPALITY OF SANTA FE
LGU

Supplier : S.I.G.E. TRADING			P.O. No. : 2021 - 03 - 0009		
Address : Guinbirayan, Santa Fe, Romblon			Date : 12 4 MAR 2021		
TIN :			Mode of Procurement : Public Bidding		
			PR No./s: 2021-01-0028		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Pob., Santa Fe, Romblon			Delivery Term : Municipal Hall		
Date of Delivery : 2 9 MAR 2021 - 17 2 MAY 2021			Payment Term : Check		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2021-0170-8751	ream	PAPER, MULTI-PURPOSE, 70gsm, legal	12	230.00	2,760.00
2021-0171-8751	ream	PAPER, MULTI-PURPOSE, 70gsm, A4	3	220.00	660.00
2021-0172-8751	bottle	AIR FRESHENER, spray, 320ml	4	235.00	940.00
2021-0173-8751	box	CLIP, backfold, 50mm	5	72.00	360.00
2021-0174-8751	piece	TONER HP LASER JET P1102	2	4,550.00	9,100.00
2021-0175-8751	box	PENCIL, lead with eraser, #2	3	92.00	276.00
2021-0176-8751	bottle	ALCOHOL, ethyl, 70% solution, 500ml	5	115.00	575.00
2021-0177-8751	piece	CORRECTION TAPE, 5mmx8mm	4	40.00	160.00
2021-0178-8751	piece	STAPLER, standard type with wire remover	1	130.00	130.00
2021-0179-8751	piece	SIGN PEN, black, liquid/gel ink, 0.6mm needle tip	10	25.00	250.00
2021-0180-8751	piece	TONER MP2014H	1	4,625.00	4,625.00
2021-0181-8751	piece	EPSON L120 Ink, yellow, 100ml	2	360.00	720.00
2021-0182-8751	piece	EPSON L120 Ink, cyan, 100ml	2	360.00	720.00
2021-0183-8751	piece	EPSON L120 Ink, magenta, 100ml	2	360.00	720.00
2021-0184-8751	piece	EPSON L120 Ink, black, 100ml	2	350.00	700.00
2021-0185-8751	pad	DAILY TIME RECORD, prescribed CSC form no.48	50	25.00	1,250.00
2021-0186-8751	box	SURGICAL MASK, 3-ply, 50pcs/box	4	160.00	640.00
2021-0187-8751	box	BALLPEN, black, 25's	3	130.00	390.00
(Total Amount in Words)			TWENTY FOUR THOUSAND NINE HUNDRED SEVENTY SIX PESOS		24,976.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
					
S.I.G.E. TRADING			ELSIE D. VISCA		
Signature over Printed Name of Supplier			Signature over Printed Name of Authorized Official		
3 / 25 / 2021			Municipal Mayor		
Date			Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A					
JOYCE T. CANDELARIO					
Secretary to the Sanggunian					
Date _____					

PURCHASE ORDER
MUNICIPALITY OF SANTA FE
LGU

Supplier : S.I.G.E. TRADING			P.O. No. : 2021 - 03 - 0009		
Address : Guinbiravan, Santa Fe, Romblon			Date : _____		
TIN : _____			Mode of Procurement : Public Bidding		
TIN : _____			PR No./s: 2021-01-0035		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Pob., Santa Fe, Romblon			Delivery Term : Municipal Hall		
Date of Delivery :			Payment Term : Check		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2021-0188-1011	bottle	ALCOHOL, ethyl, 70% solution, 500ml	6	115.00	690.00
2021-0189-1011	box	BALLPEN, black, 25"s	2	130.00	260.00
2021-0190-1011	bottle	CANON PRINTER INK, 100ml, black	12	90.00	1,080.00
2021-0191-1011	bottle	CANON PRINTER INK, 100ml, yellow	2	90.00	180.00
2021-0192-1011	bottle	CANON PRINTER INK, 100ml, cyan	2	90.00	180.00
2021-0193-1011	bottle	CANON PRINTER INK, 100ml, magenta	2	90.00	180.00
2021-0194-1011	unit	CALCULATOR, standard, 12 digits, heavy duty	1	405.00	405.00
2021-0195-1011	box	CLIP, backfold, 50mm	6	85.00	510.00
2021-0196-1011	piece	CORRECTION TAPE, good quality, 5mmx8m	6	50.00	300.00
2021-0197-1011	piece	DOORMAT, cloth	2	60.00	120.00
2021-0198-1011	box	ENVELOPE, mailing, white, 70gsm, 500's	1	265.00	265.00
2021-0199-1011	piece	ERASER, rubber, white, large, dust-free	2	35.00	70.00
2021-0200-1011	piece	FOLDER, pressboard	24	18.00	432.00
2021-0201-1011	cart	INK CART, CANON CL-811, colored	2	1,500.00	3,000.00
2021-0202-1011	cart	INK CART, CANON PG-810, black	6	1,300.00	7,800.00
2021-0203-1011	cart	INK CART, CANON CL-57, colored	2	1,350.00	2,700.00
2021-0204-1011	cart	INK CART, CANON PG-47, black	6	850.00	5,100.00
2021-0205-1011	cart	INK CART, CANON CL-98, colored	2	1,500.00	3,000.00
2021-0206-1011	cart	INK CART, CANON PG-88, black	6	1,000.00	6,000.00
2021-0207-1011	ream	PAPER, MULTI-PURPOSE, 70gsm, size: 210mmx297mm	75	230.00	17,250.00
2021-0208-1011	ream	PAPER, MULTI-PURPOSE, 70gsm, size: 216mmx330mm	10	240.00	2,400.00
2021-0209-1011	piece	PENCIL SHARPENER, manual, single cutter head, metal (matrix)	1	325.00	325.00
2021-0210-1011	book	RECORD BOOK, 300 pages	6	95.00	570.00
2021-0211-1011	pair	SCISSORS, symmetrical, medium size	2	95.00	190.00
2021-0212-1011	pack	SPECIALTY BOARD PAPER, A4, 200gsm	12	50.00	600.00
2021-0213-1011	pack	SPECIALTY BOARD PAPER, legal, 200gsm	12	60.00	720.00
2021-0214-1011	piece	STAMP PAD, felt	2	45.00	90.00
2021-0215-1011	box	STAPLE WIRE, heavy duty, 23/13	3	260.00	780.00
2021-0216-1011	box	STAPLE WIRE, STANDARD, #35	3	75.00	225.00
2021-0217-1011	box	SURGICAL FACE MASK > Disposable non-woven, 3-ply with earloop, FDA approved, 50pcs/box	2	180.00	360.00
2021-0218-1011	roll	TAPE, transparent, 24mm	12	35.00	420.00
2021-0219-1011	pack	TOILET TISSUE PAPER, 2-ply	3	180.00	540.00
2021-0220-1011	piece	PLASTIC COMBI BINDING RING, 3/4" (20mm)	38	35.00	1,330.00
2021-0221-1011	piece	PLASTIC COMBI BINDING RING, 1" (25mm)	12	45.00	540.00
2021-0222-1011	unit	WALL CLOCK > 12" classic black framed - 3D silent type wall clock, round and uses AA battery	1	550.00	550.00
2021-0223-1011	piece	WALIS TAMBO, thick	1	150.00	150.00
2021-0224-1011	bottle	WATER CONTAINER, 20 liters capacity (with water)	2	320.00	640.00
(Total Amount in Words)			FIFTY NINE THOUSAND NINE HUNDRED FIFTY TWO PESOS		59,952.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,


S.I.G.E. TRADING


ELSIE D. VISCA

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

3/28/21
Date

Municipal Mayor
Designation

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:

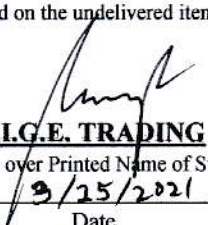
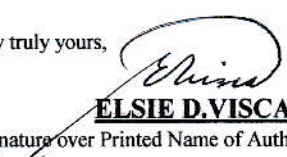
N/A

JOYCE T. CANDELARIO

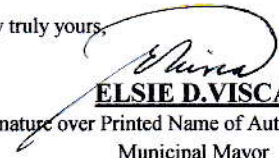
Secretary to the Sanggunian

Date


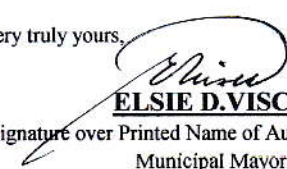
PURCHASE ORDER
MUNICIPALITY OF SANTA FE
 LGU

Supplier : S.I.G.E. TRADING		P.O. No. : 2021 - 03 - 0004			
Address : Guinbirayan, Santa Fe, Romblon		Date : 24 MAR 2021			
TIN :		Mode of Procurement : Public Bidding			
Gentlemen:		PR No./s: 2021-01-0034			
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Pob., Santa Fe, Romblon		Delivery Term : Municipal Hall			
Date of Delivery : 29 MAR 2021 - 12 MAY 2021		Payment Term : Check			
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2021-0225-1011	piece	EXPANDED ENVELOPE, long, colored	40	25.00	1,000.00
2021-0226-1011	piece	CORRECTION TAPE, good quality, 5mmx8m	20	60.00	1,200.00
2021-0227-1011	piece	PERMANENT MARKER, broad, black	10	60.00	600.00
2021-0228-1011	ream	BOND PAPER, 70gsm, S-20, short (8.5x11)	8	230.00	1,840.00
2021-0229-1011	ream	BOND PAPER, 70gsm, S-20, long (8.5x13)	5	240.00	1,200.00
2021-0230-1011	piece	SCOTCH TAPE, 1", big	10	35.00	350.00
2021-0231-1011	box	PAPER CLIP, 33mm	6	25.00	150.00
2021-0232-1011	box	PAPER CLIP, big	6	35.00	210.00
2021-0233-1011	piece	BINDER CLIPS, small	24	5.00	120.00
2021-0234-1011	piece	BINDER CLIPS, big	24	15.00	360.00
2021-0235-1011	piece	BINDING COMB, 3/4", blue	15	30.00	450.00
2021-0236-1011	piece	BINDING COMB, 7/8", blue	15	40.00	600.00
2021-0237-1011	box	STAPLE WIRE No.35, leg length 6mm	5	75.00	375.00
2021-0238-1011	box	RUBBER BANDS, No.18	1	350.00	350.00
2021-0239-1011	piece	BROWN ENVELOPE, short	20	4.00	80.00
2021-0240-1011	piece	BROWN ENVELOPE, long	20	5.00	100.00
2021-0241-1011	piece	EXPANDED FOLDER, long (pink)	15	20.00	300.00
2021-0242-1011	piece	EXPANDED FOLDER, long (green)	15	20.00	300.00
2021-0243-1011	piece	EXPANDED FOLDER, long (yellow)	15	20.00	300.00
2021-0244-1011	piece	EXPANDED FOLDER, long (orange)	15	20.00	300.00
2021-0245-1011	piece	FOLDER, long (white)	20	7.00	140.00
(Total Amount in Words)		TEN THOUSAND THREE HUNDRED TWENTY FIVE PESOS		10,325.00	
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:				Very truly yours,	
S.I.G.E. TRADING		Signature over Printed Name of Supplier			
Date <u>3/25/2021</u>		Date		ELSIE D. VISCA	
Signature over Printed Name of Supplier		Signature over Printed Name of Authorized Official		Municipal Mayor	
Date		Date		Designation	
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A					
JOYCE T. CANDELARIO					
Secretary to the Sanggunian					
Date _____					

PURCHASE ORDER
MUNICIPALITY OF SANTA FE
LGU

Supplier : S.I.G.E. TRADING		P.O. No. : 2021 - 03 - 0009			
Address : Guinbirayan, Santa Fe, Romblon		Date : 24 MAR 2021			
TIN :		Mode of Procurement : Public Bidding			
		PR No./s: 2021-01-0013			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Pob., Santa Fe, Romblon		Delivery Term : Municipal Hall			
Date of Delivery : 29 MAR 2021 - 12 MAY 2021		Payment Term : Check			
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2021-0246-1101	unit	DIGITAL WALL CLOCK, KK3885, black and white	1	600.00	600.00
2021-0247-1101	piece	ADJUSTABLE STRETCH EXTEND MICROFIBER leather duster	1	450.00	450.00
2021-0248-1101	piece	TRASH BIN, Locaupin Simple Pressed type cover sorting, dual compartment	1	600.00	600.00
2021-0249-1101	piece	500ml Split bottles watering	1	250.00	250.00
2021-0250-1101	box	MULTICOLOURED TRANSCULENT ASSORTED PUSH PIN	1	220.00	220.00
2021-0251-1101	dozen	BROWN ENVELOPE, long	12	48.00	576.00
2021-0252-1101	dozen	BROWN ENVELOPE, short	15	36.00	540.00
2021-0253-1101	piece	3 - color high quality fiber DOORMAT	1	210.00	210.00
2021-0254-1101	piece	WALL MOUNTED TOUCH LIQUID SOAP DISPENSER, white, 500ml	1	900.00	900.00
2021-0255-1101	unit	BLUETOOTH MOUSE, 2.4GHz, 10m working distance high precision mouse	1	295.00	295.00
2021-0256-1101	ream	BOND PAPER, ultra white, subs. 20/70 gsm., letter	5	210.00	1,050.00
2021-0257-1101	unit	WIRELESS BLUETOOTH KEYBOARD 3.0 for PC, black	1	1,300.00	1,300.00
2021-0258-1101	pack	NYLON PLASTIC ZIP TRIM WRAP CABLE LOOP TIES WIRE SELF-LOCKING, 8 inch, black	1	880.00	880.00
2021-0259-1101	piece	USB BLUETOOTH, 5.0 wireless adapter Dongle	1	250.00	250.00
2021-0260-1101	bottle	EPSON INK T664, black	2	350.00	700.00
2021-0261-1101	bottle	EPSON INK T664, yellow	1	360.00	360.00
2021-0262-1101	bottle	EPSON INK T664, magenta	1	360.00	360.00
2021-0263-1101	bottle	EPSON INK T664, cyan	1	360.00	360.00
2021-0264-1101	cart	TONER CART, HP CE285A (HP85A), black	2	3,850.00	7,700.00
2021-0265-1101	bottle	LIQUID HAND SOAP, 500ml	3	275.00	825.00
2021-0266-1101	ream	PAPER, multi-purpose, A4, 70gsm	5	230.00	1,150.00
2021-0267-1101	piece	STAPLE REMOVER, plier type	2	210.00	420.00
(Total Amount in Words)			NINETEEN THOUSAND NINE HUNDRED NINETY SIX PESOS		19,996.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
S.I.G.E. TRADING					
Signature over Printed Name of Supplier		Signature over Printed Name of Authorizing Official			
<u>3/25/2021</u>		ELSIE D. VISCA			
Date		Municipal Mayor			
		Designation			
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A					
JOYCE T. CANDELARIO					
Secretary to the Sanggunian					
Date _____					

PURCHASE ORDER
MUNICIPALITY OF SANTA FE
LGU

Supplier : S.I.G.E. TRADING		P.O. No. : 2021 - 03 - 0009			
Address : Guinbirayan, Santa Fe, Romblon		Date : 12 4 MAR 2021			
TIN :		Mode of Procurement : Public Bidding			
Gentlemen:		PR No./s: 2021-01-0037			
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Pob., Santa Fe, Romblon		Delivery Term : Municipal Hall			
Date of Delivery : 12 9 MAR 2021 - 11 2 MAY 2021		Payment Term : Check			
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2021-0268-1011	ream	COUPON BOND, long, 70gsm, S-20 (white)	15	240.00	3,600.00
2021-0269-1011	ream	COUPON BOND, short, 70gsm, S-20 (white)	5	230.00	1,150.00
2021-0270-1011	piece	FOLDER, long, 14 points	200	6.00	1,200.00
2021-0271-1011	piece	BROWN ENVELOPE, long	40	4.00	160.00
2021-0272-1011	piece	BROWN ENVELOPE, short	32	3.00	96.00
2021-0273-1011	piece	PERMANENT MARKER, fine, black, refillable	12	55.00	660.00
2021-0274-1011	piece	WHITEBOARD MARKER	12	75.00	900.00
2021-0275-1011	box	BALLPEN, black, 25's	1	130.00	130.00
2021-0276-1011	box	STAPLE WIRE No. 35	2	57.00	114.00
2021-0277-1011	piece	TOILET BOWL CLEANER, 1000ml	3	230.00	690.00
2021-0278-1011	piece	PLASTIC CLIP BOARD	3	100.00	300.00
2021-0279-1011	piece	HIGHLIGHTER, yellow	3	48.00	144.00
2021-0280-1011	box	FASTENER, plastic, 7cm, 50/box	3	50.00	150.00
2021-0281-1011	piece	WHITEBOARD with stand, size: 4ftx5ft	1	8,250.00	8,250.00
2021-0282-1011	bottle	MULTI-INSECT KILLER, 500ml	1	450.00	450.00
2021-0283-1011	galloon	MURIATIC ACID	2	260.00	520.00
2021-0284-1011	bottle	COMPUTER INK, EPSON 664, black	6	350.00	2,100.00
2021-0285-1011	bottle	COMPUTER INK, EPSON 664, magenta	3	360.00	1,080.00
2021-0286-1011	bottle	COMPUTER INK, EPSON 664, yellow	3	360.00	1,080.00
2021-0287-1011	bottle	COMPUTER INK, EPSON 664, cyan	3	360.00	1,080.00
2021-0288-1011	bottle	COMPUTER INK, HP GT52, black	6	390.00	2,340.00
2021-0289-1011	bottle	COMPUTER INK, HP GT52, magenta	3	390.00	1,170.00
2021-0290-1011	bottle	COMPUTER INK, HP GT52, yellow	3	390.00	1,170.00
2021-0291-1011	bottle	COMPUTER INK, HP GT52, cyan	3	390.00	1,170.00
2021-0292-1011	piece	CORRECTION TAPE, 5mmx8m, good quality	6	40.00	240.00
(Total Amount in Words)			TWENTY NINE THOUSAND NINE HUNDRED FORTY FOUR PESOS		29,944.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
					
S.I.G.E. TRADING		ELSIE D. VISCA			
Signature over Printed Name of Supplier		Signature over Printed Name of Authorized Official			
3/25/2021		<u>Municipal Mayor</u>			
Date		Designation			
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A					
JOYCE T. CANDELARIO					
Secretary to the Sanggunian					
Date _____					

PURCHASE ORDER
MUNICIPALITY OF SANTA FE
LGU

Supplier : S.I.G.E. TRADING			P.O. No. : 2021 - 03 - 0023		
Address : Guinbirayan, Santa Fe, Romblon			Date : 12 4 MAR 2021		
TIN :			Mode of Procurement : Public Bidding		
			PR No./s: 2021-01-0011		
Gentlemen:					
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Poblacion, Santa Fe, Romblon			Delivery Term : Municipal Hall		
Date of Delivery : 12 9 MAR 2021 - 11 2 MAY 2021			Payment Term : Check		
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2021-0293-1021	bottle	MULTI INSECT SPRAY, odorless, 320ml	6	350.00	2,100.00
2021-0294-1021	bottle	ISOPROPHYL ALCOHOL, 70%, 500ml	10	115.00	1,150.00
2021-0295-1021	piece	HIGHLIGHTER, Neon Green	20	45.00	900.00
2021-0296-1021	piece	BATH SOAP, white, 135g	6	45.00	270.00
2021-0297-1021	ream	BOND PAPER, Multi-purpose, legal, subs. 16/50gsm	10	240.00	2,400.00
2021-0298-1021	ream	BOND PAPER, Multi-purpose, letter, subs. 20/70gsm	10	210.00	2,100.00
2021-0299-1021	ream	BOND PAPER, A4, subs. 20/70 gsm, 210mmx297mm	10	230.00	2,300.00
2021-0300-1021	pack	TISSUE PAPER, 2 ply, 150 pulls, 9 rolls per pack	10	160.00	1,600.00
2021-0301-1021	piece	PACKAGING TAPE Clear, 2"	10	40.00	400.00
2021-0302-1021	piece	CORRECTION TAPE, 5mmx8m	10	40.00	400.00
2021-0303-1021	piece	EXPANDED FOLDER, long, green	50	18.00	900.00
2021-0304-1021	piece	EXPANDED FOLDER, short, green	50	16.00	800.00
2021-0305-1021	bottle	UNIVERSAL INK, black	8	90.00	720.00
2021-0306-1021	piece	PICTURE FRAME, long	5	250.00	1,250.00
2021-0307-1021	piece	PICTURE FRAME, short	5	220.00	1,100.00
2021-0308-1021	piece	DUST PAN, non-rigid, plastic, high quality	2	300.00	600.00
2021-0309-1021	pack	DETERGENT POWDER, 1kg	3	150.00	450.00
2021-0310-1021	piece	CALCULATOR, heavy duty, standard, 12 digits	2	455.00	910.00
2021-0311-1021	bottle	TOILET CLEANER Ultra Thick Liquid Bleach Classic, 500ml	5	235.00	1,175.00
2021-0312-1021	piece	SIGN PEN, good kind	50	25.00	1,250.00
2021-0313-1021	bottle	WHITE GLUE, 200g, All purpose, 130g	5	50.00	250.00
2021-0314-1021	piece	STAPLER with Staple Wire Remover, No.35	3	200.00	600.00
2021-0315-1021	pack	SPECIALTY SCENTED PAPER, 8.5"x13", 10sheets/pack kraft	2	75.00	150.00
2021-0316-1021	pack	SPECIALTY SCENTED PAPER, 8.5"x11", 10sheets/pack kraft	2	68.00	136.00
2021-0317-1021	piece	3 TIER MESH DOCUMENT, tray Filing Data Rack	3	425.00	1,275.00
2021-0318-1021	piece	AIR FRESHENER, scented gel, 320ml, lavender	5	235.00	1,175.00
2021-0319-1021	piece	DATA FILE BOX, horizontal, long	6	250.00	1,500.00
2021-0320-1021	piece	SCISSORS, heavy duty, big	2	120.00	240.00
2021-0321-1021	piece	DISH CABINET, white, 2 layered	2	1,500.00	3,000.00
2021-0322-1021	bottle	DISHWASHING LIQUID, antibac, 1 liter	3	180.00	540.00
2021-0323-1021	piece	WATER TUB, 105L, high quality	1	1,250.00	1,250.00
2021-0324-1021	bottle	MULTI GLASS CLEANER Spray, 500ml	2	300.00	600.00
2021-0325-1021	pieces	PHILIPPINE FLAG	10	350.00	3,500.00
2021-0326-1021	dozen	FABRIC CONDITIONER, antibac	12	96.00	1,152.00
2021-0327-1021	box	STAPLE WIRE No.35	3	60.00	180.00
2021-0328-1021	piece	PLASTIC WATER DIPPER	2	60.00	120.00
2021-0329-1021	booklet	DTR, prescribed CSC Form No.48 per booklet	3	250.00	750.00
2021-0330-1021	box	FACE MASK, disposable, 3ply w/ earloop, 50's/box	3	180.00	540.00
(Total Amount in Words)		THIRTY NINE THOUSAND SEVEN HUNDRED THIRTY THREE PESOS			39,733.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


S.I.G.E. TRADING

Signature over Printed Name of Supplier

3/25/2021

Date

Very truly yours,


ELSIE D. VISCA

Signature over Printed Name of Authorized Official

Municipal Mayor

Designation

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct:



N/A

JOYCE T. CANDELARIO

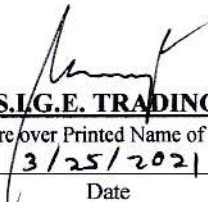
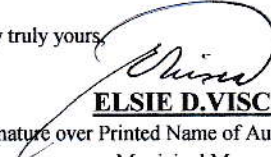
Secretary to the Sanggunian

Date


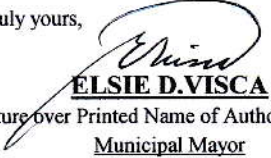
PURCHASE ORDER
MUNICIPALITY OF SANTA FE
LGU

Supplier : S.I.G.E. TRADING		P.O. No. : 2021 - 03 - 0009			
Address : Guinbirayan, Santa Fe, Romblon		Date : 12 4 MAR 2021			
TIN :		Mode of Procurement : Public Bidding			
Gentlemen:		PR No./s: 2021-01-0014			
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Pob., Santa Fe, Romblon		Delivery Term : Municipal Hall			
Date of Delivery : 12 9 MAR 2021 - 11 2 MAY 2021		Payment Term : Check			
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2021-0331-1011	ream	BOND PAPER, hard copy, S-20, A4	10	230.00	2,300.00
2021-0332-1011	ream	BOND PAPER, hard copy, S-20, long (8.5x13)	20	240.00	4,800.00
2021-0333-1011	dozen	FOLDER with tab, legal	8	72.00	576.00
2021-0334-1011	bottle	EPSON INK 003, black	7	375.00	2,625.00
2021-0335-1011	bottle	EPSON INK 003, yellow	3	375.00	1,125.00
2021-0336-1011	bottle	EPSON INK 003, magenta	3	375.00	1,125.00
2021-0337-1011	bottle	EPSON INK 003, cyan	3	375.00	1,125.00
2021-0338-1011	bottle	EPSON INK, T664, black	7	360.00	2,520.00
2021-0339-1011	bottle	EPSON INK, T664, yellow	3	360.00	1,080.00
2021-0340-1011	bottle	EPSON INK, T664, magenta	3	360.00	1,080.00
2021-0341-1011	bottle	EPSON INK, T664, cyan	3	360.00	1,080.00
2021-0342-1011	piece	PENCIL SHARPENER, manual, single cutter head, metal (matrix)	1	375.00	375.00
(Total Amount in Words)		NINETEEN THOUSAND EIGHT HUNDRED ELEVEN PESOS		19,811.00	
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
 S.I.G.E. TRADING		 ELSIE D. VISCA			
Signature over Printed Name of Supplier		Signature over Printed Name of Authorized Official			
3 / 25 / 2021 Date		Municipal Mayor Designation			
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A					
JOYCE T. CANDELARIO					
Secretary to the Sanggunian					
Date _____					

PURCHASE ORDER
MUNICIPALITY OF SANTA FE
 LGU

Supplier : S.I.G.E. TRADING		P.O. No. : 2021 - 03 - 0009			
Address : Guinbirayan, Santa Fe, Romblon		Date : 12 4 MAR 2021			
TIN :		Mode of Procurement : Public Bidding			
Gentlemen:		PR No./s: 2021-01-0024			
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Pob., Santa Fe, Romblon		Delivery Term : Municipal Hall			
Date of Delivery : 12 9 MAR 2021 - 12 2 MAY 2021		Payment Term : Check			
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2021-0342-1011	piece	RAKE, medium size	2	550.00	1,100.00
2021-0343-1011	piece	BOLO, good kind	4	650.00	2,600.00
2021-0344-1011	piece	TRASH BIN with Official LGU Santa Fe logo	1	4,500.00	4,500.00
2021-0345-1011	piece	SAKO, jumbo size	100	25.00	2,500.00
2021-0346-1011	pair	RUBBER BOOTS, heavy duty	6	600.00	3,600.00
2021-0347-1011	piece	RAINCOAT, with official LGU Santa Fe logo	6	600.00	3,600.00
2021-0348-1011	piece	JOGGING PANTS, ultra thin	15	350.00	5,250.00
2021-0349-1011	piece	BURI MADE, SALAKOT	15	120.00	1,800.00
2021-0350-1011	piece	UNIFORM, short sleeve with official LGU Santa Fe logo	15	230.00	3,450.00
2021-0351-1011	unit	GRASSCUTTER	1	6,550.00	6,550.00
(Total Amount in Words)		THIRTY FOUR THOUSAND NINE HUNDRED FIFTY PESOS		34,950.00	
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
					
S.I.G.E. TRADING		ELSIE D. VISCA			
Signature over Printed Name of Supplier		Signature over Printed Name of Authorized Official			
3/25/2021		Municipal Mayor			
Date		Designation			
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A					
JOYCE T. CANDELARIO					
Secretary to the Sanggunian					
Date _____					

PURCHASE ORDER
MUNICIPALITY OF SANTA FE
LGU

Supplier : S.I.G.E. TRADING		P.O. No. : 2021 - 03 - 0609			
Address : Guinbiravan, Santa Fe, Romblon		Date : 24 MAR 2021			
TIN :		Mode of Procurement : Public Bidding			
		PR No./s: 2021-01-0001			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Pob., Santa Fe, Romblon		Delivery Term : Municipal Hall			
Date of Delivery : 29 MAR 2021 - 12 MAY 2021		Payment Term : Check			
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
2021-0352-7611	box	DISPOSABLE/SURGICAL MASK	21	180.00	3,780.00
2021-0353-7611	bottle	ALCOHOL, ethyl/scented, 500ml, 70% solution	25	115.00	2,875.00
2021-0354-7611	piece	FACE SHIELD with box	15	100.00	1,500.00
2021-0355-7611	pack	COTTON	4	175.00	700.00
2021-0356-7611	bottle	BETADINE	3	350.00	1,050.00
(Total Amount in Words)		NINE THOUSAND NINE HUNDRED FIVE PESOS		9,905.00	
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p>					
Conforme:		Very truly yours,			
 S.I.G.E. TRADING Signature over Printed Name of Supplier <u>3/25/2021</u> Date		 ELSIE D. VISCA Signature over Printed Name of Authorized Official <u>Municipal Mayor</u> Designation			
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A JOYCE T. CANDELARIO Secretary to the Sanggunian					
_____ Date					