



Republic of the Philippines
Province of Romblon
MUNICIPALITY OF SANTA FE
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OFFICE OF THE MAYOR

NOTICE TO PROCEED

March 26, 2021

S.I.G.E TRADING

Guinbirayan, Santa Fe, Romblon

Dear Sir/Madame:

The attached *Purchase Order* having been approved, notice is hereby given to **S.I.G.E TRADING** – *Guinbirayan, Santa Fe, Romblon* that the delivery of goods may proceed on the **Procurement of ICT and Communication Equipment (Lot 1-4)** effective on two (2) days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipal Government of Santa Fe, Romblon.

Very truly yours,



ELSIE D. VISCA



Municipal Mayor
(Head of the Procuring Entity)

I acknowledge receipt of this Notice on 3/26/2021

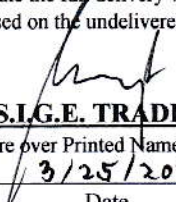
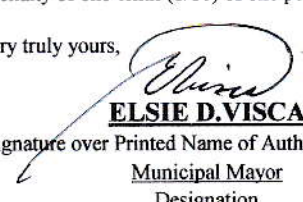
Name of the Representative of the Bidder: **S.I.G.E TRADING**

Authorized Signature: _____

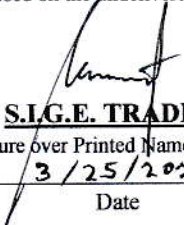
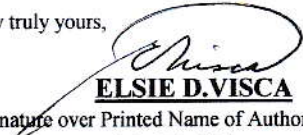

PURCHASE ORDER
MUNICIPALITY OF SANTA FE
 LGU

Supplier : S.I.G.E. TRADING Address : Guinbiravan, Santa Fe, Romblon			P.O. No. : 2021 - 03 - 0007 Date : 24 MAR 2021 Mode of Procurement : Public Bidding PR No./s: 2021-01-0010		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Pob., Santa Fe, Romblon Date of Delivery : 29 MAR 2021 - 17 MAY 2021			Delivery Term : Municipal Hall Payment Term : Check		
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2021-05-030-0017-1021	unit	LAPTOP Specifications: <ul style="list-style-type: none"> ➤ 10th Gen Intel Core i5-8850U ➤ 1.80 GHz Processor (8m cache, up to 4.00 GHz) ➤ 4GB RAM, 2TB Internal ➤ 4GB RADEON 540 GDDR5 ➤ 15.6 FHD IPS AG 250N 	1	50,000.00	50,000.00
2021-05-030-0018-	unit	LED PROJECTOR Specifications: <ul style="list-style-type: none"> ➤ Native Ratio4x3, Zoom 2, 16:9 high bright ➤ Brightness Max: up to 3,000 ANSI Lumens ➤ Display Technology Inputs: VGA, SVGA HDMI ➤ Power Supply: Volts at 50-60Hz, ➤ Menu Language: English ➤ Projector Control: Key Panel, remote control 	1	20,000.00	20,000.00
(Total Amount in Words)		SEVENTY THOUSAND PESOS	70,000.00		
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p>					
Conforme:  S.I.G.E. TRADING Signature over Printed Name of Supplier <u>3 / 25 / 2021</u> Date			Very truly yours,  ELSIE D. VISCA Signature over Printed Name of Authorized Official Municipal Mayor Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct: N/A JOYCE T. CANDELARIO Secretary to the Sanggunian _____ Date					

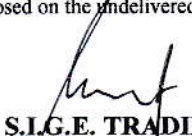

PURCHASE ORDER
MUNICIPALITY OF SANTA FE
 LGU

Supplier : S.I.G.E. TRADING			P.O. No. : 2021-03-0001		
Address : Guinbiravan, Santa Fe, Romblon			Date : 12 4 MAR 2021		
TIN :			Mode of Procurement : Public Bidding		
Gentlemen:			PR No./s: 2021-01-0027		
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Pob., Santa Fe, Romblon			Delivery Term : Municipal Hall		
Date of Delivery : 2 9 MAR 2021 - 17 2 MAY 2021			Payment Term : Check		
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2021-05-030-0019-8751	piece	LAPTOP Basic Specs: > CPU: Core i5 > Processor Model: Intel Core i5-8265U > Processor Speed: 1.6 GHz > CPU Cache: 6 MB > TurboBoostSpeed: 3.9 GHz > GPU Model: NVIDIA GeForce MX130 (2GB GDDR5) > RAM: 4 GB > Memory Type: DDR4 SDRAM > Memory Speed: 2400 MHz > Storage Type: HDD > HDD: 1 TB > Rotational Speed: 5400 rpm > Optical Drive: No ODD > Display Size: 14 inches > Resolution: FHD (1920 x 1080) > Panel Type: IPS BrightView micro-edge WLED-backlit > Ethernet: RJ-45 > Integrated 10/100/1000 GbE LAN > WiFi: Intel Wireless-AC 9560 802.11 (2x2) Wi-Fi and Bluetooth 5 Combo > Connectivity: HDMI, Bluetooth, Card Reader, Camera Speakers, Microphone, Trackpad > USB Type-C, USB3.1 > OS: Windows 10 > OS Version: Windows 10 Home Single Language 64 > Integrated Software: McAfee Live Safe > Battery: 3-cell, 41 Wh Li-ion prismatic 65 W AC power adapter	1	44,800.00	44,800.00
(Total Amount in Words) FORTY FOUR THOUSAND EIGHT HUNDRED PESOS					44,800.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:			Very truly yours,		
 S.I.G.E. TRADING Signature over Printed Name of Supplier <u>3/25/2021</u> Date			 ELSIE D. VISCA Signature over Printed Name of Authorized Official Municipal Mayor Designation		
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A JOYCE T. CANDELARIO Secretary to the Sanggunian					
Date _____					

PURCHASE ORDER
MUNICIPALITY OF SANTA FE
LGU

Supplier : S.I.G.E. TRADING		P.O. No. : 2021 - 03 - 0007			
Address : Guinbirayan, Santa Fe, Romblon		Date : 12 4 MAR 2021			
TIN :		Mode of Procurement : Public Bidding			
		PR No./s: 2021-01-0002			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Pob., Santa Fe, Romblon			Delivery Term : Municipal Hall		
Date of Delivery : 29 MAR 2021 - 12 MAY 2021			Payment Term : Check		
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2021-05-070-0020-7611	unit	MOBILE PHONE Specifications: > 2GB RAM, 32GB ROM > 6.2 inches HD with dual camera > 4,000 mAh battery with octa-core 2.0 GHz > With finger print scanner	2	7,500.00	15,000.00
(Total Amount in Words) FIFTEEN THOUSAND PESOS					15,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		 S.I.G.E. TRADING Signature over Printed Name of Supplier <u>3 / 25 / 2021</u> Date		Very truly yours,  ELSIE D. VISCA Signature over Printed Name of Authorized Official <u>Municipal Mayor</u> Designation	
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A JOYCE T. CANDELARIO Secretary to the Sanggunian					
_____ Date					

PURCHASE ORDER
MUNICIPALITY OF SANTA FE
 LGU

Supplier : S.I.G.E. TRADING		P.O. No. : 2021 - 03 - 0007			
Address : Guinbiravan, Santa Fe, Romblon		Date : 24 MAR 2021			
TIN :		Mode of Procurement : Public Bidding			
Gentlemen:		PR No./s: 2021-01-0044			
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : Municipal Hall - Pob., Santa Fe, Romblon			Delivery Term : Municipal Hall		
Date of Delivery : 29 MAR 2021 - 12 MAY 2021			Payment Term : Check		
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2021-05-070-0021-7611	unit	MOBILE PHONE Specifications: > Screen size: 6.43 in storage 128GB/RAM 8GB > Main Cam: 48 MP+8MP+2MP > Front Cam: 32MP+2MP > Sim Nano Sim Dual > Andriod Octa Core	1	20,000.00	20,000.00
(Total Amount in Words) TWENTY THOUSAND PESOS					20,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
Conforme:		Very truly yours,			
 S.I.G.E. TRADING Signature over Printed Name of Supplier <u>3/25/2021</u> Date		 ELSIE D. VISCA Signature over Printed Name of Authorized Official Municipal Mayor Designation			
(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)					
Approved per Sanggunian Resolution No.: _____					
Certified Correct:					
N/A					
JOYCE T. CANDELARIO					
Secretary to the Sanggunian				Date	