

### Republic of the Philippines Province of Romblon

### MUNICIPALITY OF SANTA FE

-000-

#### OFFICE OF THE MAYOR

### NOTICE TO PROCEED

March 26, 2021

S.I.G.E TRADING

Guinbirayan, Santa Fe, Romblon

Dear Sir/Madame:

The attached Purchase Order having been approved, notice is hereby given to S.I.G.E TRADING – Guinbirayan, Santa Fe, Romblon that the delivery of goods may proceed on the Procurement of Furniture & Fixtures (Lot 1-7) effective on two (2) days after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipal Government of Santa Fe, Romblon.

Very truly yours,

ELSIE D. VISCA Municipal Mayor

(Head of the Procuring Entity)

I acknowledge receipt of this Notice on Name of the Representative of the Bidder. S.I.G.E TRADING

Authorized Signature:



Supplier : S.I.G.E. TRADING Address : Guinbirayan, Santa Fe, Romblon TIN :			P.O. No.: 2021 - 03 - 00 NO Date: 2 4 MAR 2021 Mode of Procurement: Public Bidding PR No./s: 2021-01-0003			
Gentlemen: Please f	urnish this (	Office the following articles subject to the	ne terms and conditions	contained herein:		
Place of Delivery: Municipal Hall - Pob., Santa Fe, Romblon Date of Delivery: 12 Q MAR 2021 - 12 MAY 2021		Delivery Term : Municipal Hall Payment Term : Check				
Property No.	Unit	Description	Quantity	Unit Cost	Amount	
2021-07-010-0022- 7611	unit	CABINET  Specifications:  > Two Layer Steel Office Cabinet  > Material: Steel  > Color: Off-white  > Length: 88cm  > Depth: 40cm  > Height: 176cm	1	14,500.00	14,500.00	
(Total Amount in	Words)	FOURTEEN THOUSAND FIVE HUI	NDRED PESOS	L	14,500.00	
day of delay shall b Conforme:	S.I./	G.E. TRADING  The Printed Name of Supplier 3/25/2021  Date  ated Purchase pursuant to Section 369 (a	Very truly your	ELSIE D.VISO Printed Name of A Municipal Mayo Designation	CA uthorized Official	
(In cas	se of Negoti	ated Purchase pursuant to Section 369 (	a) of KA /160, this port	ion must be accomp	msned.)	
Approved per	Sanggunian	Resolution No.:		- tom - tom-	-	
Certified C	JOYC	N/A E T. CANDELARIO tary to the Sanggunian		pate		

Lot 1 - OSUA

Supplier: S.I.G.E. TRADING P.O. No.: 2021 - 03 - 00 10 Address: Guinbirayan, Santa Fe, Romblon Date: 2 4 MAR 2021 Mode of Procurement : Public Bidding TIN: PR No./s: 2021-01-0008 Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein: Place of Delivery: Municipal Hall - Pob., Santa Fe, Romblon
Date of Delivery: 2 0 MAR 202 Delivery Term : Municipal Hall 2 9 MAR 2021 -Date of Delivery: Payment Term : Check Property No. Unit Description Quantity **Unit Cost** Amount 2021-07-010-0023-OFFICE WORKSTATION COMPUTER DESK 21,000.00 21,000.00 1 unit 1101 Specifications: ➤ BS-004 > W2800xD1400xH1200mm > Wooden grain 25mm MFC top of table (wooden board with melamine laminated surface & PVC edging), scratch resistant, waterproof ➤ Glass screens with alum-alloy frame > With fixed 3 drawer side storage cabinet and movable wooden computer pallet with wheels on the bottom TWENTY ONE THOUSAND PESOS 21,000.00 (Total Amount in Words) In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Very truly yours, Conforme: ELSIE D.VISCA Signature over Printed Name of Authorized Official Signature over Printed Name of Supplier 3/25/2021 **Municipal Mayor** Designation Date (In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.) Approved per Sanggunian Resolution No.: Certified Correct: N/A JOYCE T. CANDELARIO Date Secretary to the Sanggunian

LGU

Supplier : <u>S.I.G.E. TRADING</u> Address : <u>Guinbirayan, Santa Fe, Romblon</u>		P.O. No.: 2021 - 03 - 0010 Date: 2 4 MAR 2021			
		TIN:			PR No./s: 2021
Gentlemen:					
Please	turnish this	Office the following articles subject to the t	terms and conditions	contained nerein:	
Place of Delivery: Municipal Hall - Pob., Santa Fe, Romblon		Delivery Term : Municipal Hall			
Place of Delivery: Municipal Hall - Pob., Santa Fe, Romblon Date of Delivery: 2 9 MAR 2021 - 11 2 MAY 2021		Payment Term : Check			
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2021-07-10-0024-	unit	SOFA BED	1	9,900.00	9,900,00
1081		Specifications:	1		
		Made with high-quality medium firm foam	1		
		➤ Materials: velvet fabric cover	1		
		➤ Folded mattress	1		
		➤ Size: 48x75x7.5			
(Total Amount in	n Words)	NINE THOUSAND NINE HUNDRED P	ESUS		9,900.00
day of delay shall b		the full delivery within the time specified at on the undelivered item/s.	Very truly your		
Conforme:		last	very truly your	, 80.	)
	12	G.E. TRADING		ELSIE D.VIS	CA .
3		er Printed Name of Supplier	Signature over	Printed Name of A	
	bignature 0	2/25/2021	Signally City	Municipal Mayo	
Date			$\nu$	Designation	_
		Duit		J	
(In ca	se of Negoti	ated Purchase pursuant to Section 369 (a)	of RA 7160, this port	ion must be accomp	olished.)
355	*Chil 1974	10 10 10 10 10 10 10 10 10 10 10 10 10 1			
Approved per	Sanggunian	Resolution No.:			-
Certified C	Correct:				
		N/A			
j	-	E T. CANDELARIO	100		
	Secre	tary to the Sanggunian	D	ate	
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Accounting

			P.O. No.: 2021 - 03 - 06.10		
Address : Guinbir	rayan, Santa	Fe, Romblon	Date : 12 4 MAR 2021		
TIN			Mode of Procurement : Public Bidding		
TIN:		3	PR No./s: 2021-01-0023		
Gentlemen: Please	furnish this (	Office the following articles subject to the terms	s and conditions	contained herein:	
Place of Delivery: Municipal Hall-Pob., Santa Fe, Romblon Date of Delivery:   2 9 MAR 2021 - 2 MAY 2021			Delivery Term : Municipal Hall Payment Term : Check		
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2021-07-010-0025-	piece	LADDER CHAIR	1	4,500.00	4,500.00
1051		Specifications:  > Material: MDF  > Color: white  > Dimension: L15.5*xW10.5*xH28.75*			
2021-07-010-0026-	piece	MIDBACK OFFICE CHAIR	2	4,000.00	8,000.00
1051	*******	Specifications:  > Midback chair with armrest  > Adjustable gas lift  > PVC black or black fabric back and seat  > Chrome starbase with castor wheels  > Dimension: L25'xW22"xH37"-47"			
2021-07-010-0027-	piece	L-SHAPE BENCH	1	12,000.00	12,000.00
1051	piece	Specifications:  > LxWxH = 110*x15*x16*  > Made of wood  > Fully varnished/painted with cabinet		12,000.00	12,000.00
2021-07-010-0028-	piece	BUILT-IN DIVIDER WITH SHELVES & TABLE	1	18,000.00	18,000.00
1051		DESIGN Specifications:  ➤ LxWxH = 90"x18"x95"  ➤ With shelves and cabinets  ➤ Made of wood  ➤ Fully varnished and or painted  ➤ With attached working table			
2021-07-010-0029-	piece	BUILT-IN DIVIDER	1	7,500.00	7,500.00
1051	<b>,</b>	Specifications:  > LxWxH = 30"x18"x95"  > With shelves and cabinets			
(Total Amount i	n Words)	FIFTY THOUSAND PESOS			50,000.00
	be imposed o	the full delivery within the time specified above on the undelivered item/s.	, a penalty of one		percent for every
Comorne.	SAVSSA	huf	very truly you.	Minn	)
		G.E. TRADING	a: /	ELSIE D.VISC	500 CEST-COMPANY 1897/01
1	Signature of	ver Printed Name of Supplier	Signature over	Printed Name of Au	tnorized Official
	— t	Date	V	Municipal Mayor Designation	
(In ca	ase of Negoti	ated Purchase pursuant to Section 369 (a) of R.	A 7160, this port	ion must be accompli	ished.)
Approved per	Sanggunian	Resolution No.:			
Certified (	Correct:	N/A			
1	JOYC	E T. CANDELARIO			
		tary to the Sanggunian	D	ate	



Supplier : S.I.G.E. TRADING Address : Guinbirayan, Santa Fe, Romblon TIN :			P.O. No.: 2021-03-0010 Date:  Mode of Procurement: Public Bidding PR No./s: 2021-01-0029		
Gentlemen: Please t	furnish this	Office the following articles subject to the ter	ms and conditions	contained herein:	
Place of Delivery : Date of Delivery :	Municipa 2 9	Hall - Pob., Santa Fe, Romblon   MAR 2021 =   1 2   MAY 2021	Delivery Term Payment Term	: <u>Municipal Hall</u> : <u>Check</u>	
Property No.	Unit	Description	Quantity	Unit Cost	Amount
2021-07-010-0030- 8751	unit	OFFICE STEEL RACK  Specifications:  > Material: steel, heavy duty  > Number of layer: 5  > Color: antique finish  > Dimension: 200cmx90cmx40cm (HxWxD)	1	7,200.00	7,200.00
2021-07-010-0031- 8751	unit	STEEL CABINET  Specifications:  > 4-layer steel vertical cabinet  > Dimension: 60cmx46cmx131.5cm (LxWxH)  > Color: grey	1	14,500.00	14,500.00
(Total Amount in	Words)	TWENTY ONE THOUSAND SEVEN HU	NDRED PESOS		21,700.00
day of delay shall b  Conforme:	Signature	the full delivery within the time specified about the undelivered item/s.  G.E. TRADING  ver Printed Name of Supplier  3 / 25 / 2021  Date  ated Purchase pursuant to Section 369 (a) of	Very truly your	ELSIE D.VISO Printed Name of A Municipal Mayo Designation	CA uthorized Official
82 Mar 10249 1	Sanggunian	Resolution No.:	KA /100, uns poru	on must be accomp	-
]	JOYC	N/A E T. CANDELARIO			
Secretary to the Sanggunian			D	ate	

Lot 3 Bryinkering

			P.O. No.: 2021 - 03 - 0010			
Address : Guinbirayan, Santa Fe, Rombion		Date: 12 4 MAR 2021 Mode of Procurement: Public Bidding PR No./s: 2021-01-0030				
TIN .						
TIN: Gentlemen:	ALL SAME AND DESCRIPTION OF A		PR No./s: 2021	-01-0030		
Samuel Committee of the	furnish this (	Office the following articles subject to the terms	and conditions	contained herein:		
Place of Delivery Date of Delivery	: Municipal : 2 9 MA	Hall - Pob., Santa Fe, Romblon R 2021 ~   1 2 MAY 2021	Delivery Term : <u>Municipal Hall</u> Payment Term : <u>Check</u>			
Property No.	Unit	Description	Quantity	Unit Cost	Amount	
2021-07-010-0032-	piece	WINDOW BLINDS	4	5,630.00	22,520,00	
1011	W.	<ul> <li>Combi-shades, L220cmxW135cm</li> <li>Color: mid green + white</li> </ul>				
2021-07-010-0033-	piece	WINDOW BLINDS	4	2,625.00	10,500.00	
1011		➤ Combi-shades, L160cmxW80cm ➤ Color: mid green + white			100 C#5, 00 10 00	
2021-07-010-0034-	piece	WINDOW BLINDS	2	1,500.00	3,000.00	
1011	pioco	<ul> <li>Venetian blinds, L180cmx80cm</li> <li>Tropical blue, horizontal</li> </ul>	57	,	-,	
2021-07-010-0035-	piece	WINDOW BLINDS	1	1,220.00	1,220.00	
1011	<b>P</b>	<ul> <li>Venetian blinds, L160cmx70cm</li> <li>Tropical blue, horizontal</li> </ul>				
2021-07-010-0036-	unit	OFFICE TABLE	1	6,500.00	6,500.00	
1011		> Material: MDF	S	1		
		<ul> <li>Color: mahogany color, L120xW60x75cm</li> <li>Dimension: L120xW60x75cm</li> </ul>				
2021-07-010-0037-	unit	EXECUTIVE CHAIR	3	7,000.00	21,000.00	
1011		Highback Executive Chair, can be recline	l	1		
		Materials: mesh				
2021-07-010-0038-	unit	➤ Dirnesion: L24.5" (Arm to Arm) xH49.5"  VISITOR'S CHAIR	12	2,900,00	34,800.00	
1011	une	> with armrest, PU black back and seat, four		2,500.00	51,500.00	
2021-07-010-0039-	unit	legged base VISITOR'S CHAIR	4	1,700.00	6,800.00	
1011	UIII	> without armrest, PVC black back and seat, four	100.00	1,700.00	0,000.00	
		legged base				
2021-07-010-0040-	unit	HANGING CABINET	1	17,000.00	17,000.00	
1011		> wood, 2 layers, 6 shelfs, L280cmxH70cm				
2021-07-010-0041-	unit	STEEL RACK	1	11,350.00	11,350.00	
1011		Features: 6 adjustable shelves	l	1		
		➤ Materials: steel ➤ Dimension: L36"xW19.5"xH78.75"		1		
(Total Amount	in Words)	ONE HUNDRED THIRTY FOUR THOUSA	ND SIX HUNDR	ED NINETY PES	134,690.00	
		the full delivery within the time specified above,	***************************************			
		n the undelivered item/s.		\$ 51 1		
Conforme			Very truly your	S,		
		french	8 18 8	Mins	)	
		<u>G.E. TRAIDING</u>	/	<u>ÉLSIE D.VISC</u>		
Signature over Printed Name of Supplier		er Printed Name of Supplier	Signature over Printed Name of Authorized Official			
		3/23/2021	Municipal Mayor			
	V	Date		Designation		
(In c	ase of Negotia	ated Purchase pursuant to Section 369 (a) of RA	A 7160, this porti	ion must be accompl	ished.)	
200.00		Resolution No.:			43	
Certified	Correct:					
		N/A				
	JOYC!	E T. CANDELARIO	141			
	Carret	carry to the Conggrupion	D	Into		

Lot 6 - mayor's Office



The state of the s			P.O. No. : 2021 - 03 - 0010			
Address : Guinbir	rayan, Santa	Fe, Romblon	Date : 2 4 MAR 2021			
TIN:			Mode of Procurement : <u>Public Bidding</u> PR No./s: 2021-01-0007 / 2021-01-0038			
Gentlemen:			PR No./8: 2021	1-01-000//2021-0	1-0036	
	furnish this (	Office the following articles subject to the terms	and conditions	contained herein:		
	Seattle seattless (FOX.)		Control of the Contro			
		Hall - Pob., Santa Fe, Romblon 2 9 MAR 2021 - 11 2 MAY 2021		: Municipal Hall		
Date of Delivery :	TO THE OWNER OF THE OWNER OWNER OF THE OWNER OWNER OF THE OWNER OW		Payment Tern	The second secon		
Property No.	Unit	Description	Quantity	Unit Cost	Amount	
2021-07-010-0042- 1021	unit	18-ROOM LOCKER Specifications:  > 18 Door Metal Locker > With double security lock keys > With name card holder > With ventilation holes > 90x40x180.5cm	1	19,500.00	19,500.00	
2021-07-010-0043- 1021	unit	OFFICE STEEL CABINET Specifications:  > Lateral steel filling cabinet 4 layer drawer  > Assembled already  > Thickness: 0.8mm or gauge 20  > Dimension: In 133x90x45cm or 52.5x35.5x17.5 inches  > Drawer Max. Load 30kg uniform distributed loading		16,000.00	32,000.00	
2021-07-010-0044- 1021	piece	EXECUTIVE TABLE  Specifications:  > Glass Top/Color Black L-type > Iron casted/stainless frame > With three (3) side drawers > Wide leg room > 160x80x75cm > With main desk drawer	*1	25,000.00	25,000.00	
2021-07-010-0045- 1021	piece	EXECUTIVE TABLE  Specifications:  > Wooden ply board (top) laminated  > Color cream/L-type  > Iron casted/stainless frame  > With three (3) side drawers  > Wide leg room  > 160x80x75cm	1	18,500.00	18,500.00	
2021-07-010-0046- 1021	set	PURCHASE AND INSTALLATION OF CARPET (PODIUM)  Specifications: > 21 sqm > Color: maroon > Anti-skid wool type	1	10,400.00	10,490.00	
(Total Amount i	n Words)	ONE HUNDRED FIVE THOUSAND FOUR	HUNDRED PES	os	105,400.00	
In case of failure to make the full delivery within the time specified above day of delay shall be imposed on the indelivered item/s.  Conforme:  S.I.G.E. TRADING  Signature over Printed Name of Supplier  3/25/2021  Date			Very truly yours,  ELSIE D.VISCA  Signature over Printed Name of Authorized Official  Municipal Mayor  Designation			
(In es	se of Negoti	ated Purchase pursuant to Section 369 (a) of RA	A 7160 this nort	ion must be accom	nlished.)	
Approved per	Sanggunian	Resolution No.:			-	
Certified (	Correct:	N/A				
	20 miles	N/A E T. CANDELARIO tary to the Sanggunian	- <u>- </u>	Date		

Lot 7-SB