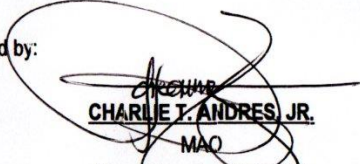


**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2021**

Province, City or Municipality : <b>Santa Fe, Romblon</b>												
Plan Control No. _____				Planned Amount				Page <u>1</u> at <u>1</u> pages				
Department/ Office : OFFICE OF THE MAO				Regular	Contingency	Total		Date Submitted: <b>January 11, 2021</b>				
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
1	Office Supplies		Lumpsum	40,000.00			LS	40,000.00				
2	Repair & Maintenance-Machinery & Equipment		Lumpsum	50,000.00	LS	25,000.00	LS	25,000.00				
3	Purchase of Land		Lumpsum	2,000,000.00	LS	500,000.00	LS	500,000.00	LS	500,000.00	LS	500,000.00
4	Training on Fish Processing & Value Adding of Fisherfolks		Lumpsum	200,000.00	LS	100,000.00	LS	100,000.00				
	a. Materials											
	b. Food and Venue											
	c. Facilitators and Resource Speaker											
5	Organic Vegetable Farming for Women		Lumpsum	250,000.00	LS	125,000.00	LS	125,000.00				
	a. Materials											
	b. Food and Venue											
	c. Facilitators and Resource Speaker											
6	Livestock		Lumpsum	300,000.00	LS	150,000.00	LS	150,000.00				
7	Crops		Lumpsum	200,000.00	LS	100,000.00	LS	100,000.00				
8	Coral Reef Restoration		Lumpsum	150,000.00	LS	75,000.00	LS	75,000.00				

This is to certify that the above procurement plan is in accordance with the objective at the Office

Prepared by:   
**CHARLIE T. ANDRES, JR.**  
 MAO  
 (Head Department Official)

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2021**

Province, City or Municipality : <b>Santa Fe, Romblon</b>												
Plan Control No. _____				Planned Amount					Page <u>1</u> at <u>1</u> pages			
Department/ Office : OFFICE OF THE MAO				Regular	Contingency	Total		Date Submitted: <b>January 11, 2021</b>				
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
9	Office Equipment		Lumpsum	80,000.00			LS	80,000.00				
10	Information and Communication Tech.Equipment		Lumpsum	30,216.00			LS	30,216.00				
11	Agriculture and Marine Supplies		Lumpsum	50,000.00	LS	50,000.00						

This is to certify that the above procurement plan is in accordance with the objective at the Office

Prepared by:

  
**CHARLIE T. ANDRES, JR.**  
 MAO  
 (Head Department Official)

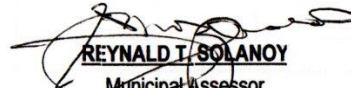


**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2021**

Province, City or Municipality : <b>Santa Fe, Romblon</b>												
Plan Control No. _____				Planned Amount				Page <u>1</u> at <u>1</u> pages				
Department/ Office : OFFICE OF THE MUNICIPAL ASSESSOR				Regular	Contingency	Total		Date Submitted: <b>January 11, 2021</b>				
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
1.	Office Supplies		Lumpsum	20,000.00	LS	20,000.00						
2.	Repair & Maintenance - Machinery & Equipment		Lumpsum	3,000.00	LS	750.00	LS	750.00	LS	750.00	LS	750.00
3.	Procurement of Office Equipment											
	a. EcoTank L565 All-in-One Printer		Lumpsum	18,000.00	Lumpsum	18,000.00						
4.	Procurement of Furniture & Fixtures											
	a. Office Workstation Computer Desk		Lumpsum	21,000.00	Lumpsum	21,000.00						

This is to certify that the above procurement plan is in accordance with the objective at the Office

Prepared by:

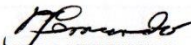
  
**REYNALD T. SOLANO**  
 Municipal Assessor  
 (Head Department Official)

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2021**

Province, City or Municipality : <b>Santa Fe, Romblon</b>												
Plan Control No. _____				Planned Amount				Page <u>1</u> at <u>1</u> pages				
Department/ Office : <b>OFFICE OF THE OSCA</b>				Regular	Contingency	Total		Date Submitted: <b>January 11, 2021</b>				
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
1.	Office Supplies		Lumpsum	19,995.00	LS	19,995.00						
2.	Other MOOE		Lumpsum	38,400.00	LS	38,400.00						
	a. Elderly Week Celebration and Senior Citizen Federation Meeting											
	b. Food/Catering											
	c. Supplies & Materials											
	c. Transportation											
	e. Repair & Maintenance-Machinery & Equipment		Lumpsum	2,000.00	LS	500.00	LS	500.00	LS	500.00	LS	500.00
3.	Procurement of Medical & Laboratory Supplies		Lumpsum	10,000.00	LS	10,000.00						
4.	Procurement of Furniture & Fixtures											
	a. Cabinet		Lumpsum	15,000.00	LS	15,000.00						
5.	Procurement of Communication Equipment											
	a. Mobile Phone		Lumpsum	15,000.00	LS	15,000.00						

This is to certify that the above procurement plan is in accordance with the objective at the Office

Prepared by:

  
**LETICIA L. FERNANDO**  
 OSCA Head  
 (Lead Department Official)



**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2021**

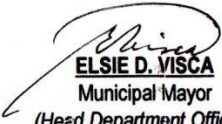
Province, City or Municipality : <b>Santa Fe, Romblon</b>				Planned Amount	Page <u>1</u> of <u>1</u> pages							
Plan Control No.				Regular	Contingency	Total		Date Submitted: <b>January 11, 2021</b>				
Department/ Office : <b>OFFICE OF THE MAYOR</b>				DISTRIBUTION								
Item No.	Description	Unit Cost	Quantity	Total Cost	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
	General Fund 2020 - Continuing Appropriation								LS	230,000.00		
1	Office Equipment		Lumpsum	230,000.00								
	a. Aircon (Training Center)		1 unit									
	b. Sound System (Training Center)		1 unit									
2	Furniture & Fixtures						LS	50,000.00				
	a. Chairs (Training Center)		Lumpsum	50,000.00								
3	ICT Equipment								LS	100,000.00		
	a. CCTV		Lumpsum	100,000.00								
	General Fund 2021										LS	200,000.00
4	Repair & Maintenance - Land Improvement		Lumpsum	200,000.00								
5	Purchase and Installation of Solar Street Lighting System		Lumpsum	300,000.00			LS	300,000.00				
6	Tourism Improvement (Charle's Islet)		Lumpsum	600,000.00			LS	600,000.00				
	GAD Fund 2021											
7	Capability Building Activities for the LGU Employees and Officials		Lumpsum	300,000.00					LS	150,000.00	LS	150,000.00
8	Strengthening of GFPS		Lumpsum	200,000.00	LS	200,000.00						
	a. Catering Services - GAD Planning & Budgeting - Part 1											
	b. Catering Services - GAD Planning & Budgeting - Part 2											
9	Purchase of Motor Vehicle (Ambulance)		Lumpsum	1,800,000.00	LS	1,800,000.00						
10	Training Expenses											
	a. Catering Services for Trainings		Lumpsum	100,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00	LS	50,000.00
11	Office Supplies		Lumpsum	92,191.00	LS	92,191.00						
12	Fuel, Oil & Lubricants		Lumpsum	100,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00
13	Military, Police & Traffic Supplies		Lumpsum	19,951.00	LS	19,951.00						
14	Other Supplies & Materials		Lumpsum	50,000.00	LS	50,000.00						



15	Awards/Reward Expenses		Lumpsum	80,000.00			LS	80,000.00				
16	Auditing Services											
	a. Office Supplies		Lumpsum	10,760.00	LS	10,760.00						
17	Repair & Maintenance - Bldgs & Other Structures		Lumpsum	50,000.00	LS	12,500.00	LS	12,500.00	LS	12,500.00	LS	12,500.00
18	Repair & Maintenance - Machinery & Equipment		Lumpsum	100,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00
19	Repair & Maintenance - Furniture & Fixtures		Lumpsum	10,000.00	LS	2,500.00	LS	2,500.00	LS	2,500.00	LS	2,500.00
20	Repair & Maintenance - Transportation Equipment		Lumpsum	250,000.00	LS	62,500.00	LS	62,500.00	LS	62,500.00	LS	62,500.00
21	Transportation & Delivery Expenses		Lumpsum	34,000.00	LS	23,500.00	LS	23,500.00	LS	23,500.00	LS	23,500.00
22	Other MOOE											
	a. Meals & Sancks for Meetings		Lumpsum	100,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00
24	MADAC Training											
	Regular Patrolling of PNP to Barangays and Road Clearing Operations											
	a. Fuel, Oil & Lubricants		Lumpsum	70,000.00	LS	17,500.00	LS	17,500.00	LS	17,500.00	LS	17,500.00
	b. Repair & Maintenance - Transportation Equipment		Lumpsum	20,000.00	LS	5,000.00	LS	5,000.00	LS	5,000.00	LS	5,000.00
25	Bids and Awards Committee											
	a. Office Supplies		Lumpsum	30,000.00	LS	60,000.00						
	b. Furniture & Fixtures		Lumpsum	135,000.00	LS	135,000.00						
	c. Office Equipment		Lumpsum	330,000.00	LS	360,000.00						
26	Bureau of Fire Protection											
	a. Fuel, Oil & Lubricants		Lumpsum	40,000.00	LS	10,000.00	LS	10,000.00	LS	10,000.00	LS	10,000.00
	b. Office Supplies		Lumpsum	30,000.00	LS	30,000.00						
27	SOLID WASTE MANAGEMENT											
	1. Repair & Maintenance of Dumotruck		Lumpsum	150,000.00	LS	30,000.00	LS	40,000.00	LS	40,000.00	LS	40,000.00
	2. Fuel, Oil & Lubricants		Lumpsum	130,000.00	LS	40,000.00	LS	40,000.00	LS	40,000.00	LS	40,000.00
	3. Supplies & Materials		Lumpsum	34,950.00			LS	34,950.00				
	4. Information & Education Campaign		Lumpsum	5,000.00	LS	1,250.00	LS	1,250.00	LS	1,250.00	LS	1,250.00
	5. Training		Lumpsum	20,000.00	LS	5,000.00	LS	5,000.00	LS	5,000.00	LS	5,000.00
	6. Other MOOE		Lumpsum	10,000.00	LS	2,500.00	LS	2,500.00	LS	2,500.00	LS	2,500.00

This is to certify that the above procurement plan is in accordance with the objective at the Office

Prepared by:

  
**ELSIE D. VISCA**  
 Municipal Mayor  
 (Head Department Official)




**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2021**

Province, City or Municipality : <b>Santa Fe, Romblon</b>													
Plan Control No. _____				Planned Amount				Page <u>1</u> at <u>1</u> pages					
Department/ Office : OFFICE OF THE MPDC				Regular		Contingency		Total		Date Submitted: <b>January 11, 2021</b>			
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION								
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount	
	1. Procurement of Office Supplies		Lumpsum	42,124.00	LS	42,124.00							
	2. Procurement of Furniture & Fixtures												
	a. Sofa		1 set	15,000.00	1 set	15,000.00							

This is to certify that the above procurement plan is in accordance with the objective at the Office

Prepared by:



**DERRICK E. MAYOR**

MPDC

(Head Department Official)

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2021**

Province, City or Municipality : <u>Santa Fe, Romblon</u>												
Plan Control No. _____				Planned Amount				Page <u>1</u> at <u>1</u> pages				
Department/ Office : <u>OFFICE OF THE MPDC</u>				Regular	Contingency	Total		Date Submitted: <u>January 11, 2021</u>				
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
	1. Procurement of Office Supplies		Lumpsum	42,124.00	LS	42,124.00						
	2. Procurement of Furniture & Fixtures											
	a. Sofa		1 set	15,000.00	1 set	15,000.00						

This is to certify that the above procurement plan is in accordance with the objective at the Office

Prepared by:



**DERRICK E. MAYOR**

MPDC

(Head Department Official)




**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2021**

Province, City or Municipality : <b>Santa Fe, Romblon</b>												
Plan Control No. _____				Planned Amount				Page <u>1</u> at <u>1</u> pages				
Depart _____				Regular	Contingency	Total		Date Submitted: <b>January 11, 2021</b>				
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
1	Office Supplies		Lumpsum	25,000.00	LS	25,000.00						
2	Office Equipment		Lumpsum	30,000.00	LS	30,000.00						
	a. Walking Measure with 5 Digits Meter		1 unit									
	b. 100m Fiberglass Measuring Tape Measure Wheel #0546		1 unit									
	c. DSLR Camera		1 unit									
3	ICT Equipment											
	a. Laptop		1 unit	45,000.00	1 unit	45,000.00						
4	Furniture & Fixtures		Lumpsum	25,000.00	LS	25,000.00						
	a. Office Steel Rack											
	b. Steel Cabinet											

This is to certify that the above procurement plan is in accordance with the objectives at the Office

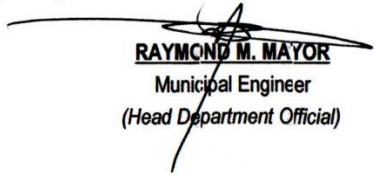
Prepared by:

  
**RAYMOND M. MAYOR**  
 Municipal Engineer  
 (Head Department Official)

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2021**

Province, City or Municipality : <b>Santa Fe, Romblon</b>												
Plan Control No. _____				Planned Amount				Page <u>1</u> at <u>1</u> pages				
Department/ Office : OFFICE OF THE MUNICIPAL ENGINEER				Regular		Contingency		Total		Date Submitted: <b>January 11, 2021</b>		
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
1	Riprapping and Embankment of Capdang Feeder Road		Lumpsum	500,000.00					LS	500,000.00		
2	Rehabilitation of Danao Norte Local Access Road - Phase II		Lumpsum	500,000.00					LS	500,000.00		
3	Riprapping of Danao Sur Local Access Road - Phase II		Lumpsum	250,000.00					LS	250,000.00		
4	Riprapping of Guintigbasan Creek - Phase II		Lumpsum	500,000.00					LS	500,000.00		
5	Rehabilitation of Magsaysay Local Access Road		Lumpsum	500,000.00					LS	500,000.00		
6	Riprapping of Pandan Local Access Road		Lumpsum	500,000.00					LS	500,000.00		
7	Rehabilitation of Poblacion Local Access Road		Lumpsum	500,000.00					LS	500,000.00		
8	Rehabilitation of Tabugon Local Access Road		Lumpsum	500,000.00					LS	500,000.00		
9	Improvement/Widening of Access Road to Municipal Eco-Tourism Park		Lumpsum	1,000,000.00					LS	1,000,000.00		
10	Rehabilitaion of Canaryo Multi-Purpose Building		Lumpsum	500,000.00					LS	500,000.00		
11	Improvement of Danao Sur Multi-Purpose Building		Lumpsum	250,000.00					LS	250,000.00		
12	Rehabilitaion of Guinbirayan Multi-Purpose Building		Lumpsum	500,000.00					LS	500,000.00		
13	Construction of Multi-Purpose Building cum Isolation Facility-Phase I		Lumpsum	4,000,000.00					LS	4,000,000.00		
14	Purchase & Installation of Solar Street Lighting System (Mat-I)		Lumpsum	500,000.00					LS	500,000.00		

Prepared by:

  
**RAYMOND M. MAYOR**  
 Municipal Engineer  
 (Head Department Official)




**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2021**

Province, City or Municipality : <b>Santa Fe, Romblon</b>												
Plan Control No. _____				Planned Amount				Page <u>1</u> at <u>1</u> pages				
Department/ Office : OFFICE OF THE MUNICIPAL ACCOUNTANT				Regular	Contingency	Total	Date Submitted: <b>January 11, 2021</b>					
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
1.	Procurement of Office Supplies		Lumpsum	56,284.00	LS	56,284.00						
2.	Repair & Maintenance - Machinery & Equipment		Lumpsum	3,346.06	LS	836.52	LS	836.52	LS	836.52	LS	836.52
3.	Procurement of Office Equipment		Lumpsum	15,000.00			LS	5,000.00	LS	5,000.00	LS	5,000.00
4.	Procurement of ICT Equipment		Lumpsum	50,000.00			LS	16,666.67	LS	16,666.67	LS	16,666.67
5.	Procurement of Furniture & Fixtures											
	a. Sofa Bed		Lumpsum	10,000.00	LS	10,000.00						

This is to certify that the above procurement plan is in accordance with the objective at the Office

Prepared by:

  
**HERMELYN P. CRESPO**  
 Municipal Accountant  
 (Head Department Official)

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2021**

Province, City or Municipality : <b>Santa Fe, Romblon</b>												
Plan Control No. _____				Planned Amount						Page <u>1</u> at <u>1</u> pages		
Department/ Office : OFFICE OF THE MHO				Regular	Contingency		Total		Date Submitted: <b>January 11, 2021</b>			
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
	1. Office Supplies		Lumpsum	99,999.00	LS	33,333.00	LS	33,333.00	LS	33,333.00		
	2. Drugs and Medicines		Lumpsum	99,996.00	LS	33,332.00	LS	33,332.00	LS	33,332.00		
	3. Medical, Dental & Laboratory Supplies		Lumpsum	50,000.00	LS	16,666.67	LS	16,666.67	LS	16,666.67		
	4. Fuel, Oil & Lubricants		Lumpsum	100,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00
	5. Repair & Maintenance - Machinery & Equipment											
	a. Repair of Laptop		4 units	4,000.00	LS	1,000.00	LS	1,000.00	LS	1,000.00	LS	1,000.00
	b. Repair of Airconditioner		6 units	6,000.00	LS	1,500.00	LS	1,500.00	LS	1,500.00	LS	1,500.00
	6. Repair & Maintenance - Transportation Equipment		Lumpsum	75,000.00	LS	18,750.00	LS	18,750.00	LS	18,750.00	LS	18,750.00
	7. Local Health Board Meetings											
	a. Catering Services		Lumpsum	10,000.00	LS	2,500.00	LS	2,500.00	LS	2,500.00	LS	2,500.00

This is to certify that the above procurement plan is in accordance with the objective at the Office

Prepared by:

  
**JANE F. CAWALING, MD, RN**  
 MHO  
 (Head Department Official)



**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2021**

Province, City or Municipality : <b>Santa Fe, Romblon</b>												
Plan Control No. _____			Planned Amount			Page <u>1</u> at <u>1</u> pages						
Department/ Office : OFFICE OF THE MHO			Regular		Contingency		Total		Date Submitted: <b>January 11, 2021</b>			
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
	GAD FUND 2021											
	1. Screening and Management of Lifestyle Related Diseases											
	a. Laboratory & Medical Supplies		Lumpsum	223,290.00	LS	74,430.00	LS	74,430.00	LS	74,430.00		
	b. Drugs & Medicines		Lumpsum	226,702.00	LS	75,567.33	LS	75,567.33	LS	75,567.33		
	2. Promotion of Good Nutrition (Pabasa sa Nutrisyon)											
	a. Supplies and Materials		Lumpsum	25,000.00	Lumpsum	6,250.00	Lumpsum	6,250.00	Lumpsum	6,250.00	Lumpsum 6,250.00	
	b. Catering Services		Lumpsum	25,000.00	Lumpsum	6,250.00	Lumpsum	6,250.00	Lumpsum	6,250.00	Lumpsum 6,250.00	

This is to certify that the above procurement plan is in accordance with the objective at the Office

Prepared by:


  
**JANE F. CAVALANG, MD, RN**  
 MHO  
 (Head Department Official)

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2021**

Province, City or Municipality : <b>Santa Fe, Romblon</b>												
Plan Control No. _____				Planned Amount				Page <u>1</u> at <u>1</u> pages				
Department/ Office : OFFICE OF THE MCR				Regular		Contingency		Total		Date Submitted: <b>January 11, 2021</b>		
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
1.	Common-Use Supplies & Equipment		Lumpsum	15,466.40					LS	15,466.40		
2.	Office Supplies		Lumpsum	24,500.00	LS	24,500.00						
3.	Non-Accountable Forms		Lumpsum	10,000.00	LS	3,333.33	LS	3,333.33	LS	3,333.33		
4.	Other MOOE		Lumpsum	30,000.00	LS	7,500.00	LS	7,500.00	LS	7,500.00	LS	7,500.00
	a. Tarpaulin Printing											
	b. Catering Services											
	c. Other MOOE											
5.	Procurement of Office Equipment											
	a. Air Purifier		1 unit	17,700.00	1 unit	17,700.00						
	b. Back U3s		1 unit	10,000.00	1 unit	10,000.00						
	c. Stand Fan		2 unit	2,800.00	2 unit	2,800.00						
6.	Procurement of Furniture & Fixtures											
	a. Ladder Chair		1 unit	5,000.00	1 unit	5,000.00						
	b. Midback Office Chair		2 units	11,000.00	2 units	11,000.00						
	c. L-Shape Bench		1 unit	8,000.00	1 unit	8,000.00						
	d. Built-in Divider with Shelves & Table Design		1 unit	18,000.00	1 unit	18,000.00						

This is to certify that the above procurement plan is in accordance with the objective at the Office

Prepared by:

  
**JACQUELINE B. MAYOR**  
 MCR  
 (Head Department Official)




**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2021**

Province, City or Municipality : <b>Santa Fe, Romblon</b>												
Plan Control No. _____		Planned Amount						Page <u>1</u> at <u>1</u> pages				
Department/ Office : OFFICE OF THE MCR		Regular		Contingency		Total		Date Submitted: <b>January 11, 2021</b>				
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
	e. Built-in Divider		1 unit	8,000.00	1 unit	8,000.00						
	7. Procurement of Office Equipment											
	a. All-in-One Printer		1 unit	10,000.00			1 unit	10,000.00				

This is to certify that the above procurement plan is in accordance with the objective at the Office

Prepared by:


  
**JACQUELINE B. MAYOR**  
 MCR  
 (Head Department Official)

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2021**

Province, City or Municipality : <u>Santa Fe, Romblon</u>												
Plan Control No. _____				Planned Amount				Page <u>1</u> at <u>1</u> pages				
Department/ Office : OFFICE OF THE MUNICIPAL BUDGET OFFICER				Regular		Contingency		Total		Date Submitted: <u>January 11, 2021</u>		
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2rd Quarter		3rd Quarter		4th Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
1.	Office Supplies		Lumpsum	27,876.00	LS	27,876.00						
2.	Repair & Maintenance - Machinery & Equipment		Lumpsum	8,000.00	LS	2,000.00	LS	2,000.00	LS	2,000.00	LS	2,000.00
3.	Repair & Maintenance - Furniture & Fixtures		Lumpsum	5,000.00	LS	1,250.00	LS	1,250.00	LS	1,250.00	LS	1,250.00

This is to certify that the above procurement plan is in accordance with the objective at the Office

Prepared by:

  
**CARMEL V. PERFAS**  
 OIC-MBO  
 (Head Department Official)



**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2021**

Province, City or Municipality : <b>Santa Fe, Romblon</b>												
Plan Control No. _____				Planned Amount					Page <u>1</u> at <u>1</u> pages			
Department/ Office : <b>MDRRMO</b>				Regular	Contingency	Total			Date Submitted: <b>January 11, 2021</b>			
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
1	Procurement of Pick-Up Truck (Rescue Vehicle)		1 unit	1,860,000.00	1 unit	1,860,000.00						
2	Office Supplies		Lumpsum	20,000.00	LS	10,000.00	LS	10,000.00				
3	Conduct of MDRRMC Regular Meetings		Lumpsum	5,000.00	LS	1,250.00	LS	1,250.00	LS	1,250.00	LS	1,250.00
4	Conduct of Special and/or Emergency Meetings of MDRRMC		Lumpsum	5,000.00	LS	1,250.00	LS	1,250.00	LS	1,250.00	LS	1,250.00
5	Regular Consultative Meetings with the BDRRMC		Lumpsum	5,000.00	LS	1,250.00	LS	1,250.00	LS	1,250.00	LS	1,250.00
6	Conduct of Fire, Earthquake, Tsunami and other hazard related drills and simulation exercises		Lumpsum	15,000.00	LS	3,750.00	LS	3,750.00	LS	3,750.00	LS	3,750.00
7	Provision of Food Supplies to the Emergency and Disaster Responders During Operations		Lumpsum	50,000.00	LS	12,500.00	LS	12,500.00	LS	12,500.00	LS	12,500.00
8	Provision of Foods to Evacuees Inside the Evacuation Centers		Lumpsum	100,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00
9	Repair & Maintenance of DRRM Equipment and Machines		Lumpsum	10,000.00	LS	2,500.00	LS	2,500.00	LS	2,500.00	LS	2,500.00
10	Maintenance of Rescue Vehicle		Lumpsum	100,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00
11	Reproduction and Printing of Signages and IEC Posters for Posting to Conspicuous places in all barangay		Lumpsum	20,000.00	LS	5,000.00	LS	5,000.00	LS	5,000.00	LS	5,000.00

This is to certify that the above procurement plan is in accordance with the objective at the Office

Prepared by:

**HENRY F. MALUNES**  
LDRRMO II  
(Head Department Official)

**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2021**

Province, City or Municipality : <b>Santa Fe, Romblon</b>												
Plan Control No. _____				Planned Amount				Page <u>1</u> at <u>1</u> pages				
Department/ Office : <b>MDRRMO</b>				Regular		Contingency		Total		Date Submitted: <b>January 11, 2021</b>		
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
12	Training and Capacitating Emergency Responders and Volunteers		Lumpsum	75,000.00	LS	18,750.00	LS	18,750.00	LS	18,750.00	LS	18,750.00
13	Establishment of Plant Nursery within Schools (2nd Part)		Lumpsum	100,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00
14	Establishment of Green Easements with trees along the coastlines		Lumpsum	100,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00
15	Establishment of Disaster Operations Center (DOC) Extensions in the barangay (6/11)		2 units DOC in 2 barangays	200,000.00	LS	50,000.00	LS	50,000.00	LS	50,000.00	LS	50,000.00
16	Equipping of Municipal Evacuation Center (MEC) and Municipal Disaster Operations Center (MDOC)		Lumpsum	200,000.00	LS	50,000.00	LS	50,000.00	LS	50,000.00	LS	50,000.00
17	Improvement of Municipal Evacuation Center		Lumpsum	100,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00
18	Procurement, installation and maintenance of upland to lowland early warning signages		Lumpsum	250,000.00	LS	62,500.00	LS	62,500.00	LS	62,500.00	LS	62,500.00
19	Procurement of Upland to Lowland Monitoring and Photo Documenting Device (Drone)		Lumpsum	150,000.00	LS	37,500.00	LS	37,500.00	LS	37,500.00	LS	37,500.00
20	Procurement of Evacuation Center Supplies and Materials		Lumpsum	50,000.00	LS	12,500.00	LS	12,500.00	LS	12,500.00	LS	12,500.00

This is to certify that the above procurement plan is in accordance with the objective at the Office

Prepared by:

**HENRY F. MALUNES**  
MDRRMO II  
(Head Department Official)



**ANNUAL PROCUREMENT PLAN  
FOR THE YEAR 2021**

Province, City or Municipality : <u>Santa Fe, Romblon</u>												
Plan Control No. _____				Planned Amount				Page <u>1</u> at <u>1</u> pages				
Department/ Office : <u>NDRRMO</u>				Regular	Contingency	Total		Date Submitted: <u>January 11, 2021</u>				
Item No.	Description	Unit Cost	Quantity	Total Cost:	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty	Amount	Qty	Amount	Qty	Amount	Qty	Amount
30	Hauling and transporting of augmented supplies and materials from the external sources		Lumpsum	15,000.00	LS	3,750.00	LS	3,750.00	LS	3,750.00	LS	3,750.00
31	Purchase of fuel, gasoline oil and lubricants for the vehicles, chainsaw and generators		Lumpsum	100,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00
32	Construction or/Repair of Riverbank Protection		Lumpsum	440,000.00	LS	110,000.00	LS	110,000.00	LS	110,000.00	LS	110,000.00
33	Establishment of Plant Nursery within Schools		Lumpsum	100,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00
34	Establishment of Disaster Operations Center (DOC) Extensions in all Barangays as Mandated by the DILG & HDRRMC (Phase 2) - Poblacion		Lumpsum	100,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00	LS	25,000.00

This is to certify that the above procurement plan is in accordance with the objectives at the Office

Prepared by:

**HENRY F. MALINES**  
NDRRMO II  
(Head Department Official)